

## Survey A

### PERSONNEL CLASSIFICATIONS REPORT - 2024

Regional Center:	Harbor
Date Completed:	12/1/2024
Contact Person:	Judy Wada
Telephone:	310-543-0625

[Welfare & Institutions \(W&I\) Code section 4639.5 requires regional centers to provide the Department a complete and current salary schedule for all personnel classifications used by the regional center.](#)

**INSTRUCTIONS:** Please provide a listing of all personnel classifications used by the regional center and their associated salary schedule (range) for Fiscal Year 2023-2024.

Salary Range		
Personnel Classification	Salary (Low)	Salary (High)
Accountant	4,351	6,328
Accounting Specialist	5,463	7,949
Assistant Controller	6,821	9,922
Benefits Specialist	5,463	7,949
Case Management Support Coordinator	3,600	5,238
Chief Financial Officer	14,793	21,520
Client Services Manager	6,821	9,922
Clinical Services Manager	7,705	11,209
Community Outreach Specialist	5,463	7,949
Community Services Manager	7,705	11,209
Community Services Manager Contracts	6,821	9,922
Controller	8,473	12,326
Deaf Resource Specialist	5,463	7,949
Department Assistant	4,351	6,328
Dir Community Services	9,743	14,173
Dir Info & Development	9,743	14,173
Dir Info Technology	11,208	16,305
Director of Case Management Support Services	9,743	14,173
Director of Client Services	9,743	14,173
Director of Human Resources	9,743	14,173
Director of Intake and Clinical Services	11,208	16,305
Executive Assistant	6,269	9,123
Executive Director	20,376	28,096
Facilities Assistant	3,271	4,761
Facilities Supervisor	6,269	9,123
Family Resource Assistant	3,271	4,761
Family Resource Center Manager	6,269	9,123
Fiscal Assistant	3,271	4,761
Fiscal Coordinator	3,600	5,238
Fiscal Monitor	5,463	7,949
HR Assistant	4,351	6,328
IDEA Specialist	6,269	9,123
IT Manager	7,705	11,209
IT Specialist	5,463	7,949
IT Support Technician	4,351	6,328
Language Accessibility Cultural Specialist	5,463	7,949
Manager Diversity & Inclusion	6,821	9,922
Manager of Emergency Services	7,705	11,209
Manager of Rights and Quality Assurance	6,821	9,922
Nurse	7,705	11,209
Office Assistant	3,080	4,482
Parent Mentor	3,271	4,761

Salary Range			
Personnel Classification	Salary (Low)	Salary (High)	
Participant Choice Specialist	5,463	7,949	
Peer Advocate	3,271	4,761	
Person Centered Practices Manager	6,821	9,922	
Physician	15,947	23,199	
Provider Relations Specialist	5,463	7,949	
Public Information Specialist	5,463	7,949	
Receptionist	3,271	4,834	
Senior Accountant	4,843	7,044	
Senior Human Resources Assistant	4,843	7,044	
Senior IT Specialist	6,269	9,123	
Service Coordinator	4,590	7,152	
Team Assistant	3,271	4,834	
Vendor Coordinator	3,600	5,238	

**Survey B**

**ADMINISTRATIVE EXPENDITURES REPORT - 2024**

Regional Center:	Harbor
Date Completed:	12/1/2024
Contact Person:	Judy Wada
Telephone:	310-543-0625

[Welfare & Institutions \(W&I\) Code section 4639.5 requires regional centers to report expenditures from the regional center operations budget for all administrative services, except for maintenance, repair, or purchase of equipment or property.](#)

**INSTRUCTIONS:**

Please list all regional center expenditures for administrative services for Fiscal Year (FY) 2023-2024, including:

- only those expenditures made from the regional center Operations Budget;
- all administrative services purchased including, but not limited to, managerial, consultant, accounting, personnel, labor relations, and legal services; and
- expenditures procured under a contract or otherwise.

*Do not include contracts for the maintenance, repair or purchase of equipment or property.*

Recipient of Funds	Type of Service	Purpose of Expenditure	Amount Expended FY 23-24
A-Check America, Inc.	Personnel	Background Check	\$525.00
Aiello, Goodrich & Teuscher	Accounting	CPA/Audit	\$57,400.00
Alta Language	Personnel	Language Testing Service	\$13,520.00
CalChamber	Personnel	HR Advocate	\$1,274.00
Chapman Glucksman Dean & Roeb APC	Legal	Legal Services	\$472.00
CloudSAFE	Consultant	Information Technology	\$15,455.00
Columbus Medical Services	Consultant	Consultant Service	\$8,853.16
Digital Deployment, Inc.	Consultant	Website Hosting Service	\$13,200.00
DLB Systems Associates Inc.	Consultant	Information Technology	\$2,220.00
Dropbox Inc.	Consultant	Information Technology	\$8,233.02
DRV Technologies, Inc.	Consultant	Information Technology	\$1,218.00
Enright & Ocheltree LLP	Legal	Legal Services	\$49,415.07
ESS Group Inc.	Consultant	Information Technology	\$500.00
Godfrey-Pinn, Denise	Consultant	Consultant Service	\$48,402.00
Heather L. Wennergren	Consultant	Design services/Publications	\$9,600.00
Integrated Custom Software	Consultant	Information Technology	\$1,500.00
Intuit	Consultant	Information Technology	\$4,324.00
Johnson Control Security	Security	Building alarm monitoring	\$64,112.54
KJLH-FM Radio	Personnel	Job Fair Advertisement	\$3,325.00
Leaf Capital Funding	Consultant	Information Technology	\$54,864.00
LightGabler	Legal	Legal Services	\$5,418.00
LightGabler LLP	Legal	Legal Services	\$16,200.00
LRA Consultants	Consultant	Consultant Service	\$2,473.31
LRA Interpreters Inc.	Consultant	Translation Services	\$7,391.88
MCCI, LLC	Consultant	Information Technology	\$45,370.00
NedaSoft, Inc.	Consultant	Information Technology	\$14,000.00
Network Magic Unlimited	Consultant	Information Technology	\$8,524.97
Paylocity	Personnel	Payroll Services	\$150,336.53
Peak Advancements, LLC	Consultant	Consultant Service	\$12,996.25
Redondo Van & Storage, Inc.	Mover	Moving Service	\$4,925.00
Richard O. Schwartz	Legal	Legal Services	\$1,100.00
Roth Staffing	Staffing	Temporary Staffing	\$25,122.96
Sage Software Inc.	Consultant	Information Technology	\$4,265.00
San Diego Imperial-Counties Developmental Services Inc.	Consultant	Information Technology	\$22,562.00
Shred-It USA LLC.	Consultant	Paper Shredding & Recycling Service	\$29,751.43
Softchoice Corporation	Consultant	Information Technology	\$63,685.00
South Bay Fire Inc.	Consultant	Certification of Fire Extinguishers	\$1,740.00
Spark Hire, Inc.	Consultant	Information Technology	\$2,839.00
Sterling InfoSystems, Inc dba A-Check Americam, LLC	Personnel	Background Check	\$2,734.92
SurveyMonkey Inc	Consultant	Information Technology	\$6,000.00
Taxi Productions Inc dba KJLH Radio	Personnel	Job Fair Advertisement	\$3,325.00
Teca Data Safe, Inc.	Consultant	Information Technology	\$8,100.00
We Do Graphics, Inc.	Consultant	Design services/Publications	\$740.70
ZoHo Corporation	Consultant	Information Technology	\$2,312.00
Zoom Video Communications Inc.	Consultant	Information Technology	\$24,311.47