



**MINUTES OF THE JULY 16, 2024 MEETING OF THE BOARD OF TRUSTEES
OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

BOARD PRESENT:

Mr. Fu-Tien Chiou, *Treasurer*
Mr. Joe Czarske, Board Advisor
Mr. LaVelle Gates, *Vice-President*
Mr. Ramon Gonzalez, Board Member
Ms. Patricia Jordan, Board Member
Ms. Ann Lee, Ph.D, Board Member
Mr. Chris Patay, Board Advisor
Ms. Angela Rodriguez, Board Member
Ms. Laurie Zaleski, Board Member

BOARD ABSENT:

Mr. Eber Bayona, Board Member
Mr. Ron Bergmann, Board Member
Mr. Gordon Cardona, Board Member
Dr. James Flores, *Secretary*
Jeffrey Herrera, Board Member
Ms. Jacquelyn Solorio, Board Member

STAFF PRESENT:

Mr. Patrick Ruppe, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Elizabeth Garcia-Moya, Director of Community Services
Ms. Mary Hernandez, Director of Case Management Support Services
Ms. Antoinette Perez, Director of Children’s Services
Ms. Judy Samana Taimi, Director of Adult Services
Mr. Richard Malin, Manager of IT
Ms. Jennifer Lauro, Executive Assistant
Mr. Jesus Jimenez, Department Assistant Executive Office

STAFF ABSENT:

Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Thao Mailloux, Director of Information & Development

INTERPRETERS:

Mr. Fernando Nunez, LRA Spanish Interpreter

GUESTS:

Ms. Monserrat Palacios, DDS
Mr. Paul Quiroz, Service Provider
Ms. Carissa English, HRC Staff
Ms. Jessica Arreola, HRC Staff
Ms. Daisy Solis, HRC Staff
Ms. Sydney Woo, HRC Staff
Ms. Genevi Zamora, HRC Staff
Mr. Donte Brown, HRC Staff
Mr. Anton Motus, HRC Staff
Ms. Karla Saenz Vazquez, HRC Staff
Ms. Sofia Garcia, HRC Staff

CALL TO ORDER

Mr. Patay called the Board to order at 6:03 p.m.

PRESIDENT’S REPORT

Mr. Patay welcomed returning Board members Jeffrey Herrera and himself! Mr. Patay then welcomed guests and staff to join in the Pledge of Allegiance. Mr. Patay took roll call of Board Members and a quorum was established.

Mr. Patay introduced Vice-President LaVelle Gates who read Harbor Regional Center’s Mission and Vision Statements.

Mr. Patay informed there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board’s regular business meeting. Anyone present who wishes to address the Board during the public time should complete the Public Comment Request form that was presented to you at time of check in and submit it to the Executive Assistant.

Mr. Patay reminded the Board about HRC's 50th Anniversary Golden Gathering Dinner on October 4, 2024 and Carnival for our individuals served and their families on Saturday, October 5, 2024 and encouraged all members to attend as HRC celebrates 50 years of our past, present and future!

Mr. Patay reminded the Board that we do not meet in August and our next regular business meeting will be on September 17, 2024 in person at the Torrance location in conference rooms A1&2.

PRESENTATION OF MINUTES

In Dr. Flores absence, Mr. Patay presented the draft minutes of the May 21, 2024 meeting of our Board which were included in the board packet and posted for the general public on the HRC website. **The MINUTES OF THE MAY 21, 2024 BOARD MEETING were received and filed.**

PRESENTATION OF FINANCIALS

Mr. Chiou reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2023-24, dated April 2024
- Harbor Regional Center Functional Expense Summary, dated April 2024
- Harbor Regional Center POS Contract Summary, dated April 2024
- Harbor Regional Center Line Item Report, dated April 2024
- Harbor Regional Center Monthly Financial Report Fiscal Year 2023-24, dated May 2024
- Harbor Regional Center Functional Expense Summary, dated May 2024
- Harbor Regional Center POS Contract Summary, dated May 2024
- Harbor Regional Center Line Item Report, dated May 2024

EXECUTIVE REPORT

1. WELCOME NEW INTAKE & CLINICAL SERVICES DIRECTOR EUN KIM!:

Mr. Ruppe introduced Harbor Regional Center's new Intake & Clinical Services Director Eun Kim and welcomed her to the Harbor family. Mr. Ruppe informed that Ms. Kim joined HRC on June 8, 2024 and will provide leadership to our new Intake and Clinical Services Department. Ms. Kim possesses 20 years of experience as a Physical Therapist serving both children and older adults across diverse therapeutic settings, including private practice, Intermediate Care Facilities (IFCs) and regional center vendored programs in early intervention and adult services. Mr. Ruppe encouraged all to support Ms. Kim as she begins this new chapter.

2. BUDGET UPDATE | TRAILER BILL AB 162:

Mr. Ruppe referred the Board to Trailer Bill AB 162 that was approved by Governor Newsom on July 2, 2024 and summarized six key highlights of the bill.

3. MASTER PLAN FOR DEVELOPMENTAL SERVICES:

Mr. Ruppe called the Board's attention to the upcoming meeting schedule of the Master Plan for Development Services that was provided in their board packets and informed that the next meeting of the Master Plan Committee will be on August 21, 2024 and encouraged members to attend.

4. FY 2024-25 BOARD COMMITTEES & CHAIRS:

Mr. Ruppe referred the Board to the proposed fiscal year 2024-25 Board Committees Roster and Chairs that was provided in their board packet and called for a vote to approve the updated roster.

Mr. Chiou moved to approve the FY 2024-25 Board Committee and Chairs Roster and Mr. Gates seconded the motion, which was unanimously approved by the Board with no opposition or abstention.

5. **HARBOR REGIONAL CENTER STRATEGIC PLAN UPDATE:**

Mr. Ruppe informed that HRC has now implemented the three surveys that were identified in the strategic plan, which are the 1) Annual Individual and Family Survey, the 2) Customer Service Survey and the 3) Person Centered Services Planning Survey. Mr. Ruppe informed that HRC has also completed our 3 Year Community Engagement Plan and our 3 Year Information and Communication Plan identified in the strategic plan of which Mr. Ruppe provided a brief overview on. Mr. Ruppe advised that he will continue to keep the Board regularly updated on each 3 Year plan.

6. **CONTRACT FOR BOARD APPROVAL – revised PURCHASE OF SERVICE | HOUSING DEVELOPMENT | CCP/CRDP PROJECT 2223-4 | BRILLIANT CORNERS:**

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center Board. Mr. Ruppe advised that the Board approved this original contract at last year's July Board meeting; however a revised contract is being presented to the Board because there was a revision in the allocation of previously approved acquisition and renovation amount of \$800,000.00 due to increase costs in the purchase and renovation of this home. The revised total CPP/CRDP funding for acquisition is now \$691,110.00 and for renovation is now \$649,967.00 for a new not to exceed total of \$1,341,077.00.

Ms. Jordan moved to approve the revised total CPP/CRDP funding for acquisition of \$691,110.00 and renovation of \$649,967.00 and Ms. Rodriguez seconded the motion, which was unanimously approved by the Board with no opposition.

7. **CONTRACT FOR BOARD APPROVAL – amendment OPERATIONS | FURNITURE | BUILDING B, 3rd FLOOR | WESTERN OFFICES LOS ANGELES:**

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center Board. Mr. Ruppe provided a description of the project and purchases needed to renovate offices located on the 3rd Floor of Building B at 21307 Hawthorne Boulevard, Torrance, CA 90503 with an amended contract amount not to exceed \$301,413.00. The previous amount of \$300,725.00 was approved by the Board at the January 2024 meeting.

Ms. Zaleski moved to approve the amended Operations Contract for the purchase of furniture and installation and Ms. Lee seconded the motion, which was unanimously approved by the Board with no opposition.

8. **DDS PROPOSED INDIVIDUAL PROGRAM PLAN (STANDARDIZED IPP):**

Mr. Ruppe called the Board's attention to the DDS proposed standardized individual program plan (IPP) form that DDS developed with the community that was provided in their board packet. Mr. Ruppe informed that in September 2023, that year's trailer bill SB 138 required that the Department of Developmental Services work with Stakeholders to develop a standardized IPP template and standardized procedures that are consistent with person-centered services planning requirements. Mr. Ruppe advised that in conjunction with Regional Center of Orange County, HRC will update our IPP template to include the required components as implementation of the new template is required to begin January 2025.

9. **'BOARD GOVERNANCE, CONFLICT OF INTEREST, WHISTLEBLOWER POLICIES & CULTURAL HUMILITY' presentation:**

Ms. Mary Hernandez, Director of Case Management Support Services made a presentation to the Board on our Board Governance policies, including conflict of interest, whistleblower and cultural humility.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske, ARCA Representative for Harbor summarized the key highlights of the June meetings. Mr. Czarske also introduced Board Member Laurie Zaleski, who will be a second ARCA Representative for HRC.

B. CLIENT SERVICES

Ms. Taimi, for Ms. Jordan, Chair, reported that the Committee met on May 28, 2024 where the Committee reviewed and discussed Mental Health Services available to our community and individuals served. Next meeting is scheduled for September 24, 2024.

C. SELF-DETERMINATION ADVISORY

Ms. Perez advised the Board that the Self-Determination Advisory Committee continues to meet monthly via zoom and provided an update on the June meeting as Committee is dark in July.

D. SERVICE PROVIDER ADVISORY

Ms. Rodriguez reported that the Committee met on June 4, 2024 and summarized the highlights of the meeting.

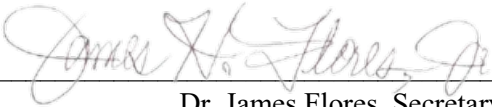
PUBLIC COMMENT

Mr. Patay advised that public input was next on the agenda. Mr. Patay stated that he will call upon each person who submitted a Public Comment Request form to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

Mr. Patay indicated that we had received zero (0) Public Comment Request forms.

ADJOURNMENT 7:37 p.m.

Mr. Patay thanked all those who participated in our Board meeting tonight.

Submitted by: 
Dr. James Flores, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation