



Harbor Regional Center

BOARD DEVELOPMENT COMMITTEE MEETING MINUTES

October 9, 2024

IN ATTENDANCE:	
Chris Patay	Chair & HDDF Board President
LaVelle Gates	HDDF Board Vice President
Dr. Jim Flores	HDDF Board Secretary
Fu-Tien Chiou	HDDF Board Treasurer
Ann Lee, Ph.D.	HDDF Board Member
Patrick Ruppe	HRC Executive Director
Jesus Jimenez	HRC Executive Department Assistant

ABSENT:	
Jennifer Lauro	HRC Executive Assistant

Meeting Minutes:

The Board Development Committee held a meeting on October 9, 2024 at 2:30 pm via Zoom and reviewed the following:

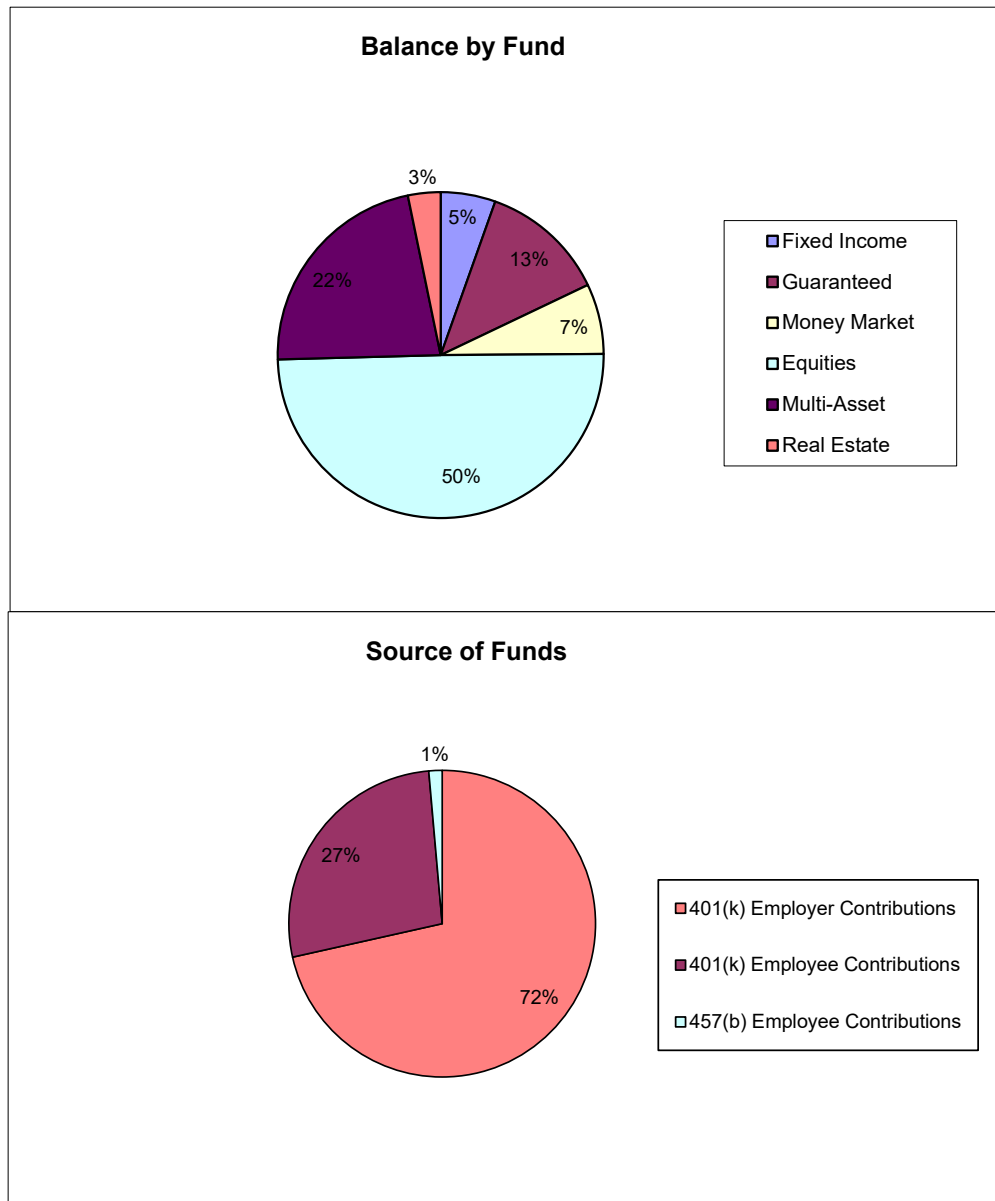
1. Board Recruitment (continued)
2. 2025 Training Topics/Schedule
3. 2025 Board Meeting Schedule

Next Meeting: The next meeting will be on November 13, 2024.

**Harbor Regional Center
Retirement Plan Balances as of 9-30-2024**

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	\$3,101,807	\$1,161,989	\$46,853	\$4,310,649
Guaranteed	\$5,861,209	\$3,342,687	\$692,755	\$9,896,651
Money Market	\$4,463,542	\$1,048,500	\$10,502	\$5,522,544
Equities	\$28,198,592	\$10,902,365	\$289,583	\$39,390,540
Multi-Asset	\$13,351,356	\$4,196,808	\$41,931	\$17,590,095
Real Estate	<u>\$1,702,594</u>	<u>\$834,871</u>	<u>\$28,134</u>	<u>2,565,599.60</u>
Total	\$56,679,100	\$21,487,221	\$1,109,758	\$79,276,079

* Plan Balances include active and terminated employees still in the Retirement Plan.
 ** Employee Contributions include **\$2,138,890** in Rollover funds.



**Harbor Regional Center
Retirement Plan Balances as of 9-30-2024**

	<u>401(k)</u>	<u>457(b)</u>
Fund Balance 6/30/24	\$73,563,055	\$1,067,427
Activity 7/1/24 - 9/30/24		
Distributions	(\$688,757)	\$0
Contributions	<u>\$1,815,600</u>	<u>\$16,188</u>
Net	\$74,689,898	\$1,083,615
Fund Balance 9/30/24	\$78,166,321	\$1,109,758
Gain/(Loss)	\$3,476,423	\$26,143
% Gain/(Loss) for the Period	4.73%	2.45%

Participants

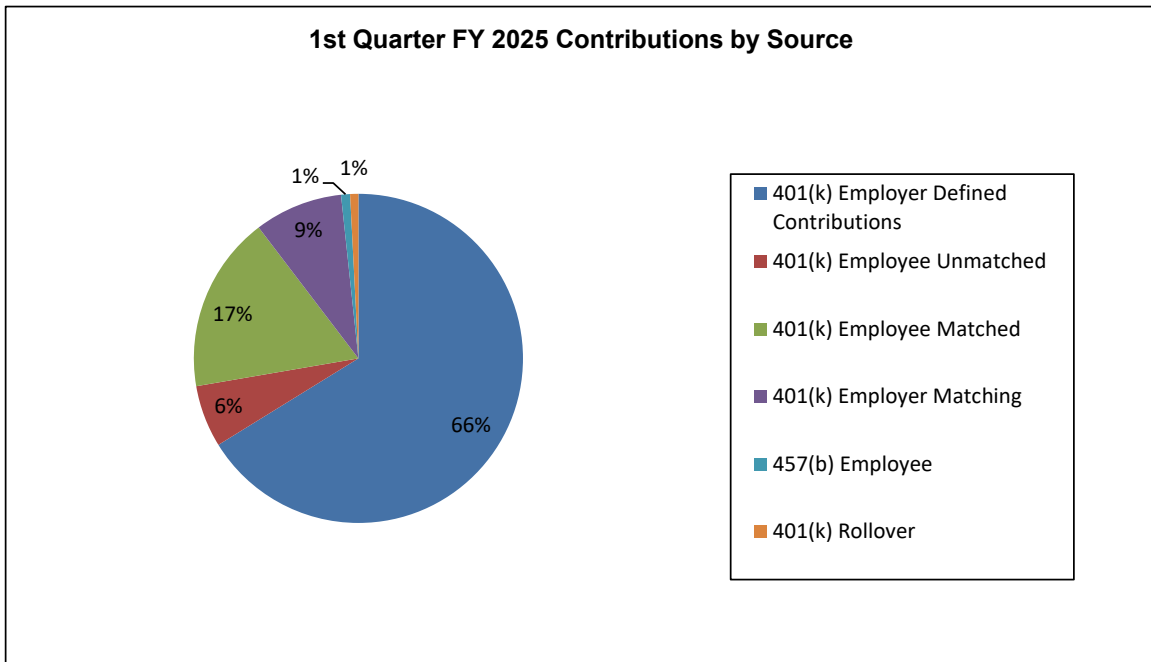
Active Employees in Retirement Plan	478	4	64%
Terminated Employees in Retirement Plan	261	5	36%
Active Employees Total Balance	\$51,585,382	\$430,091	66%
Terminated Employees Total Balance	\$26,580,939	\$679,667	34%

Loan Information

	<u>9/30/24</u>
Employees with Loans	
Active Employees with Loans	58
Terminated Employees with Loans	<u>(8)</u>
Total	50
Average Balance Amount	\$11,741
Total Loan Value	\$587,051

**Harbor Regional Center
Retirement Plan Balances as of 9-30-2024**

	<u>401(k)</u>	<u>457(b)</u>
<u>Contributions</u>		
Employer		
Defined (10%)	\$1,212,529	\$0
Matching (50% of Employee Matched)	\$158,848	\$0
Employee		
Matched (up to 6%)	\$317,695	\$0
Rollover	\$14,782	\$0
Unmatched	<u>\$111,746</u>	<u>\$16,188</u>
Total	\$1,815,600	\$16,188
Employees Contributing	332	
Average deferral percentage	5.92%	



HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
October 2nd, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:06PM on Wednesday, October 2, 2024 via Zoom. Quorum was established.

Committee Member Present

Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
Wendy Clutterbuck – Parent
Miriam Kang – Parent
Mayra Garcia – Parent
Jamie Temple – OCRA
Kyungshil Choi – Parent

HRC Staff Present

Patrick Ruppe – Executive Director
Antoinette Perez – Director of Children and Adolescent Services
Aurelio Lopez – Participant Choice Specialist
Bernice Perdomo-Chavez – Participant Choice Specialist
Katy Granados – Client Service Manager
Erika Castillo – Client Service Manager
Kelsey Machado – Client Service Manager
Bryan Sanchez – Client Service Manager

Visitors

Lucy Paz, Interpreter
Naomi Hagel, Phoenix Facilitaiton
Santiago Villalobos, Phoenix Facilitation
Adriana Ortiz, Parent
Tamra Pauly, IF
Aivy Maedar, Parent
Anh Dong, Parent
Aquinna Castellanos, Parent
Candelaria Juarez, Parent
Albert Feliciano, SCDD
Cheryl Estrada, Parent
Debra Jorgensen, IF
Brenda Gertman, Parent
Elizabeth Tom, Parent
Elva Ramos, Parent
Gergina Leon, Parent
Ileana Lopez, Parent
Ipad S, Parent
Janet Yataco, IF
Jorge Ramos, Parent

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Kimberly Storr, Parent
Maria Poblete, Parent
Marleni Pineda, Parent
Sandra Villarreal, Parent
Sedonia Cain, Parent
Shirlys Gruber, Parent
Silvia Calles, Parent
SungHee Park, IF
Tomas Mendez, Parent

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

September 4th, 2024 minutes were posted for review. Minutes were approved.

Harbor Regional Center Monthly Updates:

Aurelio Lopez presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 275; 25 within the soft rollout and 250 from 7/2021 to 09/2024
- Certified Budgets 321; 37 within the soft rollout and 284 from 7/2021 to 09/2024
- Spending Plans 304; 32 within the soft rollout and 272 from 7/2021 to 09/2024
- SDP Live 304; 32 within the soft rollout and 268 from 7/2021 to 09/2024

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
October 2nd, 2024

SDP by Ethnicity:

White/Caucasian	119
Latino	68
Asian	60
Black	23
Other	16
Multicultural	11
Biracial	2
Native American	1

SDP by Language:

English	250
Spanish	39
Korean	2
Japanese	5
ASL	2
Tagalog	1
Chinese	1

- Number of fully oriented participants: 1,085 (91 are in the follow-up stage, 326 have chosen to withdraw and 368 in the unknown stage).

Comments:

- Participant requested clarification on individuals who are unsure in moving forward in the SDP program, Aurelio Lopez further explained what efforts are put in to allow for service coordinators to do check ins with the families.
- Participant expressed gratitude for minutes and SDP data being translated to Spanish.

LVAC Mission Statement:

- Katy Granados presented on the potential LVAC mission statement
- Participant asked for more clarification on the “self-advocates” section of the mission statement
- Participants expressed concerns regarding “self-advocates” section of the mission and asked if it could be reworded.
- Antoinette Perez stated “circle of support” could be added to the mission statement
- Co-Chair moved to vote on adopting mission statement and adding “circle of support”
- Motion to accept mission statement was made on 6:42pm , motion was approved 6:43pm

Guidelight Group Updates:

- Guidelight Group reported that out of the 20 trainees, the first 9 individuals have completed the summer training.
- Guidelight Group will now begin their fall session for the 11 remaining independent facilitator training.

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Comments:

- Participant asked if implementation funds will continue to be provided by DDS, Patrick Ruppe stated it is currently not in the state budget but would have an update at the next SDAC.
- Participant asked if there would be more Spanish speaking trainings available through the implementation funds
- Debra stated that we are aware of the need for Spanish speaking trainings and hopes that future funding will help address this.
- Participants asked if native Spanish speaking training could become available.

Autism Society of Los Angeles Updates:

- Naomi Hagel presented on the independent facilitator training and the success they have had with multi-language cohorts.
- 113 applications were submitted and 46 HRC applicants were accepted
- There are four modules for the training.

Comments:

- Participant asked if the committee could explain the difference between Guidelight and Phoenix Facilitation and why one agency offered Spanish trainings and the other one did not.
- Committee member Miriam Kang explained the RFP process that the committee went through to decide on who would receive the implementation funds from DDS

Office of Clients and Rights Advocacy (OCRA) – Jamie Temple

- OCRA Open House (25th Year Anniversary)
Thursday, October 3rd, 10 AM – 1PM
12501 Imperial Hwy, Suite 260
Norwalk, CA 90650

SCDD- Albert Feliciano Updates:

- To attend the SCDD Statewide Trainings held on Mondays at 10 am, focused on Special Education in September use the following Zoom link:
Meeting ID#883-2711-3155 Password: 2024
<https://docs.google.com/forms/d/e/1FAIpQLSeU3zu0qt2l9Xg48JPx6sJKTGil6RO0LJALHoDy6q8u3KAqSA/viewform>

HARBOR REGIONAL CENTER
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- State Council on Developmental Disabilities (SCDD) Self-Determination Program (SDP) Statewide Orientation: <https://scdd.ca.gov/sdp-orientation/>
- Statewide Self-Determination Advisory Committee (SDAC) Meeting will be held on 9/10/24, 10:30 AM – 1 PM

Public Comments:

- Participant asked what the criteria was for the independent facilitator training; Guidelight gave a brief explanation on the process.
- Participant stated that PCP reports are not being taken into consideration when services are being assessed.
- Participant stated that the need for Spanish speaking independent facilitators continues to be great and would like to see Harbor address it.
- Participant expressed concerns with how long the budget takes to develop and have the PCP meeting with the service coordinator.
- Participant shared that they have witnessed their child develop new skills thanks to the self-determination program.
- Participant shared that they are happy with the new social recreational activities they are able to be a part of with the self-determination program.
- Participant shared how successful her child has been in the self-determination program and encouraged others to join.

Next meeting: November 6, 2024 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:55 P.M.

Minutes submitted by Bernice Perdomo-Chavez

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
November 6, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:10 PM on Wednesday, November 6, 2024, via Zoom. Quorum was established.

Committee Member Present

Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
Maria Elena Walsh – Harbor Family Resource Center
Tim’an Ford – HRC Peer Advocate
Miriam Kang – Parent
Jamie Temple – OCRA
Kyungshil Choi – Parent

HRC Staff Present

Patrick Ruppe – Executive Director
Antoinette Perez – Director of Children and Adolescent Services
Aurelio Lopez – Participant Choice Specialist
Bernice Perdomo-Chavez – Participant Choice Specialist
Minerva Prado – Client Service Manager
Bryan Sanchez – Client Service Manager
Erika Castillo – Client Service Manager
Kelsey Machado – Client Service Manager

Visitors

Lucy Paz, Spanish Interpreter
Kristianna Moralls, DVU
Brenda Gertman
Kim Sinclair, Autism Society of Los Angeles
Tamra Pauly, IF
Santiago Villalobos, Phoenix Facilitation
Sheila Jordan Jones
Albert Feliciano, SCDD
Saul Lara
Adriana Ortiz
Brianna Viltz
Debra Jorgensen
Elizabeth Tom, DDS
Jennette Lotrean
Vanessa Hernandez
Yolanda Gomez
Sunghee Park, IF
Shirlys Gruber, Parent
Adelayda S, Parent
Tomas Mendez, Parent

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
November 6, 2024

Mariela
Janett Yataco, Parent
Ivon Muniz, Parent

Abbreviations

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DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

October 2, 2024 minutes were posted for review. Minutes were approved.

Harbor Regional Center Monthly Updates:

Bernice Perdomo-Chavez presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 306; 25 within the soft rollout and 281 from 7/2021 to 10/2024
- Certified Budgets 358; 37 within the soft rollout and 321 from 7/2021 to 10/2024
- Spending Plans 324; 32 within the soft rollout and 292 from 7/2021 to 10/2024
- SDP Live 314; 32 within the soft rollout and 282 from 7/2021 to 10/2024

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
November 6, 2024

SDP by Ethnicity:

White/Caucasian	124
Latino	69
Asian	63
Black	24
Other	17
Multicultural	14
Biracial	2
Native American	1

SDP by Language:

English	264
Spanish	39
Korean	2
Japanese	5
ASL	2
Tagalog	1
Chinese	1

- Number of fully oriented participants: 1,085 (91 are in the follow-up stage, 326 have chosen to withdraw and 368 in the unknown stage).

Implementation Funds

Antoinette Perez presented on the amount of implementation funds available - \$98,116.83 for the fiscal year 2025/2026.

- Committee agreed to use funds to train new Independent Facilitators (IFs) in different languages.
- The Request for Proposal (RFP) will be posted the first week in December and remain open for 60 days.
- The RFP will include desired languages.
- Committee would like to have two members be a part of the proposal review and scoring process.
- Look at Harbor’s data and determine what Asian languages are needed by the community.

Guidelight Group Updates:

- Debra Jorgensen shared that they are in middle of training their second cohort. The first cohort had 9 of 20 individuals earn certificates and are working with individuals served. Data (including diversity) will be collected and presented after 6 months of practice.
- Graduates will come to SDAC to speak next calendar year.

Autism Society of Los Angeles (ASLA)/Phoenix Facilitation Updates:

- Kim Sinclair shared that participants are on Module 4 that is very intensive (Person Centered Thinking).
- Naomi Hagel shared that they are learning specific skills to practice a different way of thinking and incorporate with conversations with others.
- 31 individuals in cohort (1 Mixed, 1 Indonesian, 1 Korean, 2 African America, 2 Chinese, and 4 Filipino).
- Read feedback from IF students praising the program.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
November 6, 2024

Statewide Updates:

- N/A

Partner Updates:

Office of Clients and Rights Advocacy (OCRA) – Jamie Temple

- Any questions, contact OCRA:
Jamie Temple Zoellner
562-623-9911
OCRA.hrc@disabilityrightsca.org

SCDD- Albert Feliciano Updates:

- To attend the SCDD Statewide Trainings held on Mondays at 10 am, focused on the Regional Center System:
Meeting ID#883-2711-3155 Password: 2024
<https://docs.google.com/forms/d/e/1FAIpQLSeU3zu0qt2l9Xg48JPx6sJKTGil6RO0LJALHoDy6q8u3KAqSA/viewform>
- State Council on Developmental Disabilities (SCDD) Self-Determination Program (SDP) Statewide Orientation:
<https://scdd.ca.gov/sdp-orientation/>
- SCDD reports that many service providers who are charging higher rates to SDP participants, leading to price gouging. Making a recommendation for DDS and/or Harbor to create a policy or directive to maintain rates consistent with traditional rates to help families and ensure integrity of the SDP.

Public Comments:

- Participant asked about the process to become part of the committee.
- When and if there are vacancies, half are assigned by Harbor and half by SCDD.
- SCDD has a waitlist and application for individuals interested in joining the SDAC committee.
- Participant shared that IFs are charging rates higher than others are.
- Participant asked if there is a time limit for committee members.
- To be considered for the SDAC committee, person should be committed to the mission statement and committed to attending 10 meetings per calendar year.
- Participant shared that committee members should be time limited.
- Participant asked if participants are allowed to communicate in their preferred method.
- Participant asked committee to establish participation standards detailing protocol for how many meetings could be missed. Harbor will present data in January 2025 on how many times quorum was not met in the last year.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
November 6, 2024

- Executive Director stated that since meeting quorum has not been an issue, this task is not necessary at this time.
- Participant suggested SDP support/focus groups for parents who want to contribute. Harbor will bring it up in February/March 2025.
- Participant shared they are not yet live in SDP because they are stuck, too many protocols and have contacted the ombudsperson.
- Participant asked how to speak to providers about SDP.
- SDP resource fair in the planning stage for 2025.
- Participant shared they are grateful for all the assistance they have received in effecting a positive change in their child's life.
- Participant shared that service coordinators need help with supporting families in SDP.
- Participant shared they have no issues with Harbor but many with FMS agencies.
- Participant shared that businesses or providers often need to hear from other businesses/providers about taking SDP clients. Those providers speak the same language and can persuade and encourage reluctant providers.
- Participant Yolanda Gomez shared they would like to share their strategies in communicating with providers, providing her email: Yoli@zemog.com.
- IF shared they have several Harbor SDP participants that are enjoying their activities.
- Participant shared that FMS agencies have issues with paying up front.
- Participant shared they just graduated from the Guidelight IF Training group and her son is doing well starting his second year in SDP. She offered her services and contact information: Jyataco@sbcglobal.net; 323-578-1970.
- Participant shared they have two individuals in SDP (4th and 5th year), and experienced a smooth transition with their service coordinator.
- Participant asked about an SDP survey.
- Participant suggested Harbor gather data on individuals who are stuck in the middle phase as well.
- Harbor will present data (February/March 2025) on why individuals are in the undecided phase of the SDP process.

Next meeting: January 8, 2025 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:37 P.M.

Minutes submitted by Aurelio Lopez

Harbor Regional Center
Service Provider Advisory Committee (SPAC)
 October 15, 2024 10:00 a.m.

Committee Participants

Member Name	Organization
Angie Rodriguez	SVS
Angie Gallon	SVS
Serafin Avila	SVS
Lesly Rovelo	SVS
Paul Quiroz	Cambrian Homecare
Diane Sanka	Easter Seals
Angelica Real	Easter Seals
Dee Prescott	Easter Seals
Latasha Bellard	Easter Seals
Sharon Oh	Share Speech & Language
Scott Elliott	ICAN Ca
Baldo Paseta	Ideal Transit
Angela Coleman	Mountain Top
Bertha Martin	Mountain Top
Vanessa Taylor	MountainTop
Dolores Caseros	Mountain Top
Rafael Carbajal	Remarkable Centered Services
Tiki Thompson	Person Centered Options
Monique Weatherson	Person Centered Options
Olivia Gonzalez	Aveanna Healthcare
Donna Johnson	Ca. Mentor
Verretta Boatner	Sevita Health
Johanna Torres	David's Place
Ben Espitia	Goodwill Industries
Juan Zepeda	Dungarvin
Audria Pino	BTS Southbay
First Light Homecare	Audria Pino
Citadel Homes	Christopher Bundolian
Citadel Homes	Marian Bundolian
Armand Garcia	Life Steps

HRC Staff Participating

Staff Name	Title
Patrick Ruppe	Executive Director
Judy Wada	Chief Financial Officer
Elizabeth Garcia Moya	Community Services Director
Leticia Mendoza	Department Assistant Community Services
Daisy Bejarano	Manager Person Centered Practices
Mary Hernandez	Director of Case Management Support Services
Brenda Bane	Manager of Quality Assurance
Maria Elena Walsh	Manager Harbor Family Resource Center

Brian Carrillo	HCBS Specialist
Aimee Fabila	HCBS Specialist
Kiara Martinez	HCBS Specialist
Tovah Lennon	Deaf Resource Specialist
Bing Tayag	Controller
Tes Castillo	Assistant Controller
Senen Salvador	Fiscal Monitor
Juan Bermudez	Provider Relations Specialist
Erika Landeros	Provider Relations Specialist
Total participants	47

Call to Order

Angie Rodriguez called meeting at 10:04 a.m.

Sub-Committee Updates

Angie Rodriguez and SPAC Chair Members. The subgroups continue to host individual sub-committee meetings to discuss current issues and concerns.

- **Baldo Paseta** - Transportation service Chair- Provided a brief update on the work collaboration with Ride Health
- **Rafael Carbajal,- Supportive/ Independent Living Services Chair-** Provided an update on the following topics discussed at their last meeting 8/20/24
 - - Lawyer participated in meeting to provide overview on employment laws for small service provider agencies
 - Group expressed interest to receive additional trainings on individual rights and understanding developmental delays.
 - Next meeting 10/27/24
- **Paul Quiroz, Support Services**
 - No updates to report, next meeting to be schedule in November.
- **Scott Elliott- Supported Employment Chair** –Provided an update in behalf of Lindsey Stone absence on the following topics:
 - Employment Access and CIE exiting sub-minimum wage
 - Taylor Day services, new program for HRC. DDS rate information to be released January 2025.
 - Next employment provider & HRC meeting is 10/17/24
- **Diane Sanka**, - Day Programs Chair – Provided an update on the following topics:
 - Last meeting held was 10/10/24
 - Rate study in relation to service code 055 programs
 - HCBS compliance continues
 - Empowering individuals to register and vote. Bi-monthly meetings held to provide information and training on voting rights. Disability Rights of California provides great resource for individuals. Providers were encouraged to enroll in email blast mailing list.

- **Bertha Martin, Residential Services-** provided an updated on the following topics:
 - Discussed the service provider directory
 - DSP stipends
 - Medication trainings
 - Keith from Ride Health participated and provided information on their services and support for questions
 - Brian Carrillo participated in meeting and encouraged providers to continue to follow Person Centered Practice for individuals in their programs
 - Next meeting will be held 12/10/24

- **Sharon Oh,– Early Start Chair** –Provided an update on the following topics discussed:
 - Last meeting held 8/1/24
 - Introduced New Clinical Director Eun Kim
 - Judy Wada provided update on Budget
 - Next meeting will be held 11/7/24

Annual Survey Review

Mary Hernandez, Director of Case Management Support Services, shared a presentation on HRC Individual and Family Experience and Satisfaction Survey FY 23-24 Annual Survey review.

- 721 respondents -Majority family members served by Harbor (66%)
- 60% represented individuals served 22 or older
- Ethnicity aligned with Harbor’s overall population except: Hispanic community was underrepresented (38% compared to 45%)
- Asian community was overrepresented (20% compared to 14%)
- Primary language aligned with Harbor’s overall population: English –78% (overall 81%)
- Spanish –14% (overall 17%)

Surveys were sent via Emailed and/or mailed in preferred languages to all individuals and families receiving Harbor services (excluded those going through intake process). Additionally called respondents who requested it at the end of the survey (n=122)

- Results for Diversity of Provider Questions
 - 59% responded that providers support them and respect their culture
 - 70% of providers communicate with them in preferred language
 - 64% provide information and materials easy to understand
 - 55% HRC providers have staff from different cultures who speak different languages that can meet our language needs of the community
 - Mary was appreciative of the service providers all their work to provide diversity in their programs.
 - Community services department continuous hard work to develop new program resources that offer diversity and various language capacities.
 - Next steps, preparations are underway to translate the results with the community more broadly and post on website.
 - Using what we learned to expand resources as part of Harbor’s Strategic Plan. Continue to find ways to educate our community about the diversity of our provider community.
 - Next survey tentative May 2025.

Community of Practice

Daisy Bejarano, Person Centered Practices Manager, shared a presentation of Community of Practice Quarter in review.

- July- August =Steering committee met monthly in preparation if Community of Practice launch
- September 5th- CoP Deep Dive took place at HRC Torrance
- September 23rd- Met to debrief after COP deep dive and prepare for upcoming COP coaching circles
- October 3rd & 4th- Community of Practice Coaching Circles held remotely
- October 21st - Steering committee will meet to debrief from Coaching Circles and prepare for taking action.
- Nov. 5th - CoP Tacking Action to be held remotely.
- CoP Deep Dive took place at Harbor Torrance on September 5th- Introduced HCBS requirements #1 and #8.
 - 53 people registered, 42 people attended
 - 21 Harbor Staff
 - 14 Service Providers
 - 3 Parents of Someone Served
 - 4 Unidentified Affiliation
- CoP Coaching Circles
 - Held remotely on October 3rd and 4th- Discussed about successes and barriers around HCBS requirements #1 and #8
 - 10 participants attended October 3rd and 6 participants attended October 4th
 - Participants included individuals served parents, residential, day program providers, and Harbor staff
 - Upcoming Quarterly Schedules provided from September 2024 through November 2025 and encouraged provider attendees to attend ongoing trainings.

Special Incident Reports (SIR)

Brenda Bane, Manager of Rights and Quality Assurance, shared a presentation of SIR trainings for service providers:

- Held 2 times per year in collaboration with the Department of Community Services
- October 10, 2024 via Zoom: 200+ participants attended
- Focus on reinforcing timelines
- Verbal notification within 24 hours and Written notification within 48 hours
- If an individual under the care and supervision of a service provider receives medical attention (ex: ambulance, urgent care, ER, hospitalization, etc.) SIR is required
- Assists with Medi-Cal claims and identifying potentially missing SIRs
- September 2024 DDS Graph data displayed HRC at 70% comparison to other regional centers in reporting timeline. Hospitalizations appear to be the largest percentage.

DDS Notice of Proposed Amendments to Regulations for SIR

- Incorporate definitions and provide clarifications for consistency of special incident reporting across all regional centers
- Rulemaking Documents Posted: September 20, 2024
- Open Comment Period: September 20, 2024 – November 13, 2024
- Public Hearing: November 13, 2024 at 11am (register on DDS website)

Proposed Regulation Changes

- More categories for reporting an individual as a victim of a crime, including fraud and identity theft
- Definitions for categories of neglect, including failing to prevent 2 or more falls within 30 days

- More categories for reporting serious injuries/accidents, including bruising and pressure injuries
- Reporting unplanned hospitalizations related to bowel obstruction

Risk Management Symposium - DDS is hosting a symposium for regional center staff to learn more about risk management and risk mitigation on October 22-23, 2024

- The goal of developing better practices for risk mitigation to better support service providers and case management staff

Rate Implementation

Judy Wada shared a presentation on Rate Study Implementation:

- 4/1/2022 - 25% of difference between March 31, 2022 and applicable rate model
- 1/1/2023- 50% of difference between March 31, 2022 rate and applicable rate model
- 1/1/2025 -Full implementation of rate models with 2 payment components:
 - Base Rate equaling 90% of the rate model
 - Quality Incentive Program component of up to 10% of the rate model
- Rate study implementation also includes: Creation and consolidation of service codes and changes to billing units
- Hold harmless policy for providers whose 1/1/2023 rates exceed 90% of the rate model until 6/30/2026, after which time base rates shall be adjusted to the base rates for other providers in that service category and region.
- **Keep Informed!**
 - www.dds.ca.gov
- Vendors / Rate Reform / Rate Reform Directives and Updates
 - [Rate Reform Directives and Updates : CA Department of Developmental Services](#)
- Vendors / Rate Reform / Meeting Information
 - [Meeting Information : CA Department of Developmental Services](#)
- www.harborrc.org
- Service Providers
 - [Service Providers - Harbor Regional Center \(harborrc.org\)](http://www.harborrc.org)
- DSP Training Stipend
 - Last day to complete courses was 8/31/24
 - Total DSP Stipends \$5,297,000 =6,836 stipends
 - HRC paid thru August \$4,563.975
 - Remaining due \$733,925 –Pending service provider confirmations
 - 8,368 Courses Completed
 - 3,496 DSPs Participated and 322 Vendor Numbers Programs
- QIP Delivery of Early Intervention Services Calendar Year 2024
 - Newly authorized EI service to child less than 3 years in the ES Program
 - DDS use data from the Client Master File, POS data, and eBilling to determine number of days from authorization to first instance of service
 - CY 2024 Q1 Report received from DDS 10/4/2024
- QIP Early Intervention Incentives
 - Within 16-20 days \$100
 - Within 11-15 days \$200
 - Within 1-10 days \$300
- **DSP Bi-/Multi-Lingual Pay Differential Program**

- Eligibility similar to DSP Training Stipend
- Monthly differential to DSPs who communicate in a language or medium other than English as part of their regular job duties:
- 1 Language \$100, 2 Languages \$200
- Employer receives \$125 for gross wages and employer-rated costs
- Pilot started May 2024. DDS directive remains pending.

Home and Community-Based Services (HCBS) Update

Brian Carrillo shared a presentation on HCBS update in the following categories of Reviewed of HCBS Compliance settings

- Statewide regional center compliance graph reflected HRC at 100% compliance
- Total of 317 service providers
- 245 Residential Providers
- 66 Day Services
- 6 Employment Services
- Next HCBS training November 13th - HCBS and Your Rights held at John S. Todd Community Center Mayfair Park in Bellflower.

Service Provider Directory

Elizabeth Garcia Moya shared a presentation of the DDS statewide online service provider directory launched September 2024.

- **Phase 1** Outreach for data collection began on July 15th, 2024. Information submission was due October 4th to email providerdirectory@dds.ca.gov.
- DDS is collecting specific data, including service names, entity types, tax ID numbers, associated vendor numbers, service location addresses, contact numbers, and contact emails for registration.
- **Phase 2**
- After information is submitted, providers will receive an individualized email invitation from caddprod@servicenowservices.com to register for the Provider Directory and review or update the information for accuracy.
- Service providers that submit the requested information by **November 8th, 2024**, will be eligible for incentive payments. Both steps above must be completed by their due dates to be eligible for the incentives.
 - Service Provider Incentives
 - Number of Vendor Numbers for Eligible Service Codes 1-5 \$2,500 per vendor number
 - Maximum per provider organization \$5,000
 - Number of Vendor Numbers for Eligible Service Codes 6-10 \$1,250 per vendor number
 - Maximum per provider organization \$10,000
 - Number of Vendor Numbers for Eligible Service Codes 11+ \$750
 - Maximum per provider organization \$15,000
 - Eligibility for Incentive Payments
 - Service providers included in rate reform with rates less than 100 percent of the rate model - *One-time lump sum incentive payment and Quality incentive payment of up to 10 percent of the rate model rate from January 1, 2025 through June 30, 2026, by completing Steps 1 and 2*
 - Service providers included in rate reform with rates 100 percent or more than the rate model - *One-time lump sum incentive payment for completing Steps 1 and 2*

- Service providers that are not included in rate reform - *One-time lump sum incentive payment for completing Steps 1 and 2*

Ride Health Implementation

Keith Richmond provided an update on the work collaboration with transportation providers.

- Implementation process began August 2024
- Various meetings held with day programs, residential providers and families
- Families will soon have access to tracking individuals pick up and drop off
- Site visits will soon take place to ensure individual and drivers safety

Clockwork FMS Update

Elizabeth Garcia Moya provided an update on the work collaboration with case management to provide support for families to access social recreation resources and services.

Family Resource Center

Maria Elena Walsh shared the latest resource Pocket Talker for the Deaf and Hard of hearing available at both resource centers locations Long Beach & Torrance.

Hearts for the Holiday season flyer shared. Donations can be made to the Harbor Help Fund via our website <https://www.harborrc.org/suggort-harbor-helg-fund>. For additional questions can be emailed to resource.center@harborrc.org.

HRC Updates

Patrick Ruppe thank the SPAC community for their time and support to make the HRC Golden gathering 50 years of service celebration amazing! Family and Friends event was held Saturday, October 5th at our Torrance campus with a total of 1,600 individuals attended. The festivities included rides, jumpers, a petting zoo, games, music, mariachi, food, as well as arts & crafts, activity booths and quiet time/sensory activities.

Judy Wada made announcement of the upcoming Flu Vaccination Clinic at Torrance office in collaboration of Cosco/HRC on October 16th from 9:00am – 1:00pm. Encouraged everyone to attend, clinic is open to the public.

Service Provider Announcements

- Easter Seals invited the committee to participate in their 24th annual Stride 3K 5/K for Disability walk on October 19th at the Anaheim Stadium
- Scott Elliott from ICAN CA announced their Halloween Festival on October 26th at their Torrance program location from 12-4pm. Event is free. Additional information on their website <https://ican.org/halloween/>

Next meeting date will be December 3, 2024

Meeting Adjourn 11:58 a.m.