



**Harbor Regional Center**

**BOARD DEVELOPMENT COMMITTEE MEETING MINUTES**

**May 7, 2024**

<b>IN ATTENDANCE:</b>	
Joe Czarske, Chair & HDDF Board President	Chris Patay, HDDF Past Board President
LaVelle Gates, HDDF Board Vice President	Patrick Ruppe, HRC Executive Director
David Gauthier, HDDF Board Secretary	Jennifer Lauro, HRC Executive Assistant
Dr. Jim Flores, HDDF Board Treasurer	Ann Lee, Ph.D., HDDF Board Member-Absent

**Meeting Minutes:**

The Board Development Committee held a meeting on May 7, 2024 to develop the Official Election Ballot for the election of two returning members, who if elected, the term of service will be July 1, 2024 to June 30, 2026. The official ballot will be voted on at the May 21, 2024 Board meeting. Additionally, the committee selected the Slate of Officers for fiscal year 2024-25 that will be also brought to the May 21, 2024 meeting for a vote.

**Next Meeting:**

- REMINDER! No meetings in June, July and August
- Scheduled for September 11, 2024



**OFFICIAL ELECTION BALLOT**

**May 21, 2024  
Board of Trustees**

The Board Development Committee is pleased to recommend the following candidates to serve on the Board.

If elected, the term of service for the following Board members will be  
July 1, 2024 to June 30, 2026

<b>NAME</b>	<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
Jeffrey Herrera			
Christopher Patay			



**BALLOT**

**MAY 21, 2024 –MEETING OF THE BOARD OF TRUSTEES**

**ELECTION OF OFFICERS**  
**FOR**  
**FISCAL YEAR 2024-25**

**INSTRUCTIONS:** Please cast your vote for (1) one candidate in each of the following categories or in accordance with bylaws 4.2 (a) wherein it also states that nominations may be made from the floor please write in your choice in the space provided. The following candidates have been recommended to the Board by the Board Development Committee:

<b><u>FOR THE OFFICE OF:</u></b>		<b>YES</b>	<b>NO</b>	<b>ABSTAIN</b>
PRESIDENT	CHRIS PATAY	_____	_____	_____
VICE-PRESIDENT	LAVELLE GATES	_____	_____	_____
SECRETARY	DR. JIM FLORES	_____	_____	_____
TREASURER	FU-TIEN CHIOU	_____	_____	_____

**FLOOR NOMINEES (IF ANY):**

PRESIDENT \_\_\_\_\_

VICE-PRESIDENT \_\_\_\_\_

SECRETARY \_\_\_\_\_

TREASURER \_\_\_\_\_

**Harbor Regional Center**  
**Client Advisory Committee**  
**May 8, 2024 at ZOOM**

**Minutes**

**Members Present:** Debbie Howard, David Gauthier, Tim'an Ford, Mead Dudley

**HRC Staff Present:** Judy Taimi

**Other:** None

**Call to Order & Minutes Approved**

Meeting was called to order and commenced at 5:00 p.m.

**Discussion/Presentation:**

Presentation about Coordinated Family Support Services

- We received information regarding this new service that is available through our regional center. This service has been implanted towards the end of 2023 and our individuals accessing this support have increased. HRC currently has 8 service providers that are supporting our individuals and their families. This service consists of the following:
  - Adults (18+) who lives in their family home
  - Increase services in the home
  - Tailored, Individualized, and flexible
- This service supports our individuals with developing their skills, getting and coordinating delivering of services, and doing things in their community.
- This service is not available to those that resides outside of their family home. The most appropriate service for them to access is Supported Living Services (SLS).

**Other Discussion:**

- Next Meeting is scheduled for August 14, at 5 PM via zoom

**Adjournment**

Meeting adjourned at 6:15 PM.



## Client Services Committee |

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Meeting date | time March 26, 2024 | 6 PM | Meeting location LBI

### ATTENDEES

Guadalupe Nolasco (Parent)	Deaka McClain (Individual Served and Board Member)
Gordon Cardona (Individual Served and Board Member)	Patricia Jordan (Individual and Board Member)
Jackie Solorio (Parent and Board Member)	Azucena Bustillos (Interpreter)
FuTien Chiou (Parent and Board Member)	Judy Taimi (HRC)

### AGENDA TOPICS

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Time allotted | 6 PM to 7:00 PM | Agenda topic Adult Services

- The committee reviewed and discussed services available to our individuals when exiting the school district
  - Workforce Innovation and Opportunities Act
    - Competitive Integrative Employment
    - Full or part-time work
    - Paid at or above minimum wage
    - Individual receives the same level of benefits provided to other employees without disabilities
    - A work setting where the person interacts with other individuals without disabilities
    - The individual has the same opportunities for advancement as their co-workers who do not have disabilities
  - Supported Employment
    - Job Development: determining what employment means to the individual, support putting together a resume, submitting applications, interview preparation, follow through with employer after an interview.
    - Ongoing Job Coaching: supporting the person to navigate their work environment, understand their basic work responsibilities, build natural supports with coworkers and managers, problem solve
    - Provides referral to the Department of Rehabilitation
  - Paid Internship Program

- An internship that leads to part-time or full-time competitive integrated employment. This program funds up to 1,040 hours per intern per year
- 

Next Meeting: May 28, 2024 @ 6 PM via zoom



**Harbor Regional Center  
Community Relations Committee Meeting Minutes  
March 28, 2024**

<b>In Attendance:</b>	<b>Absent:</b>
Ann Lee, Chair, Board Member	Ron Bergmann, Parent, Board Member
Dee Prescott, Service Provider, Easterseals Southern California	Eber Bayona, Parent, Board Member
Laurie Zaleski, Parent, Board Member	April Rehrig, Community Partner
Thao Mailloux, Harbor Director of Information and Development	April Stover, Service Provider, AbilityFirst

The members of the committee met virtually on March 28, 2024 at 1:00pm.

**Harbor in the Community**

- The committee reviewed all of the community outreach and engagement efforts that have occurred since December 2023.
  - Impact of holiday campaigns and giving efforts
  - Training and presentations that were provided to organizations and agencies
  - Harbor-sponsored events
- Upcoming dates and engagement events, including legislative advocacy and Mental Health Awareness month

**Discussion**

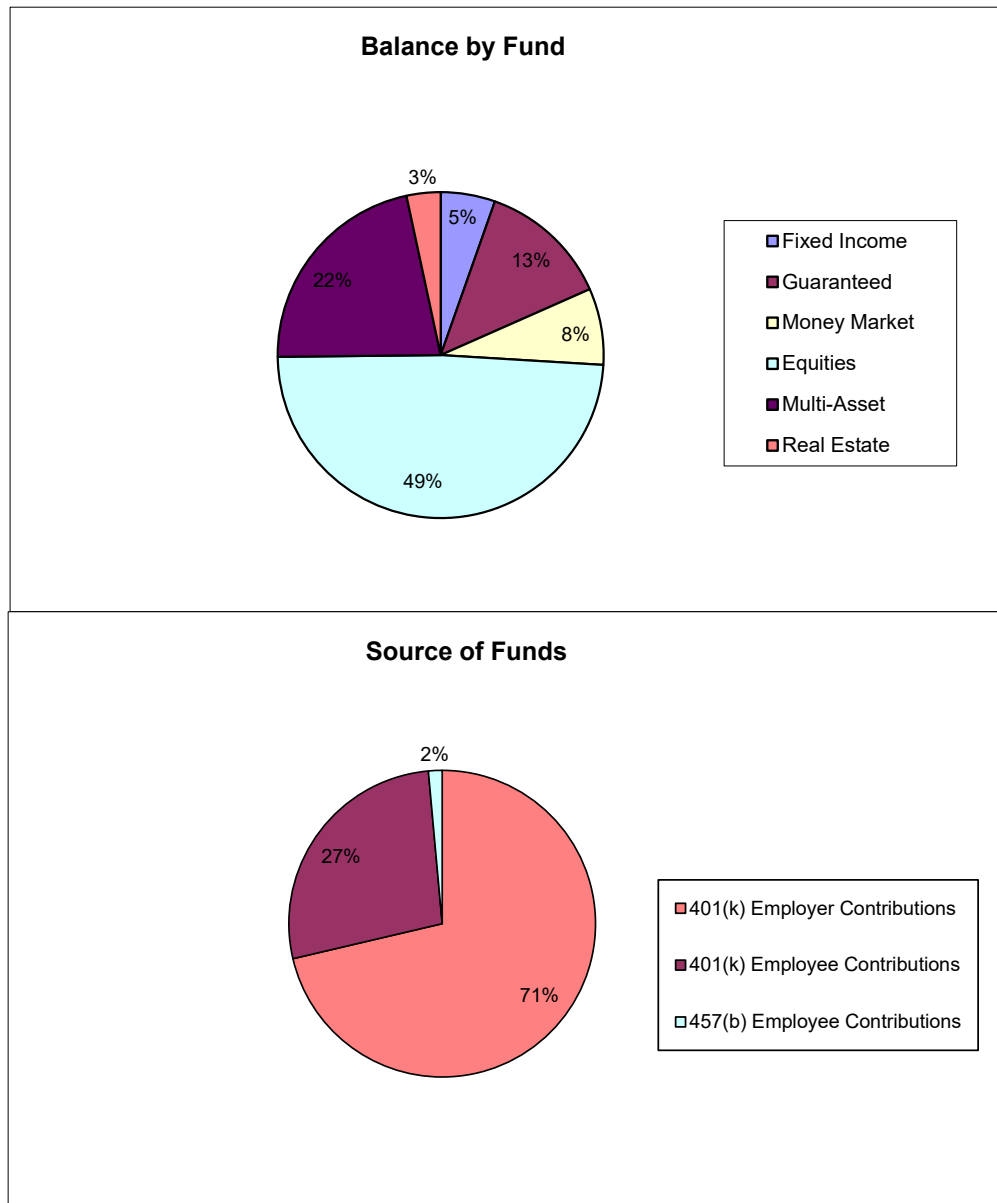
Committee members engaged in a thoughtful discussion about key partnerships and key initiatives in which the committee and Harbor jointly will explore. Some topics include engaging with the aging community, law enforcement: prevention/education/safety, and mental health.

Next meeting: August 22, 2024

**Harbor Regional Center  
Retirement Plan Balances as of 3-31-2024**

	<b>401(k) Employer Contributions</b>	<b>401(k) Employee Contributions</b>	<b>457(b) Employee Contributions</b>	<b>Total Balance</b>
Fixed Income	\$2,810,354	\$1,058,016	\$40,122	\$3,908,492
Guaranteed	\$5,533,927	\$3,176,028	\$676,910	\$9,386,865
Money Market	\$4,394,807	\$1,082,540	\$10,239	\$5,487,587
Equities	\$25,547,348	\$9,559,996	\$252,733	\$35,360,077
Multi-Asset	\$11,702,887	\$4,030,575	\$35,913	\$15,769,375
Real Estate	<u>\$1,620,183</u>	<u>\$792,647</u>	<u>\$26,436</u>	<u>\$2,439,266</u>
<b>Total</b>	<b>\$51,609,507</b>	<b>\$19,699,801</b>	<b>\$1,042,354</b>	<b>\$72,351,662</b>

\* Plan Balances include active and terminated employees still in the Retirement Plan.  
 \*\* Employee Contributions include **\$2,136,471** in Rollover funds.





**Harbor Regional Center  
Retirement Plan Balances as of 3-31-2024**

	<u>401(k)</u>	<u>457(b)</u>
<b>Fund Balance 12/31/23</b>	<b>\$67,215,672</b>	<b>\$1,010,949</b>
Activity 1/1/24 - 3/31/24		
Distributions	(\$1,165,690)	\$0
Contributions	<u>\$1,452,624</u>	<u>\$15,985</u>
Net	\$67,502,605	\$1,026,934
<b>Fund Balance 3/31/24</b>	<b>\$71,309,308</b>	<b>\$1,042,354</b>
Gain/(Loss)	\$3,806,703	\$15,420
% Gain/(Loss) for the Period	5.66%	1.53%

**Participants**

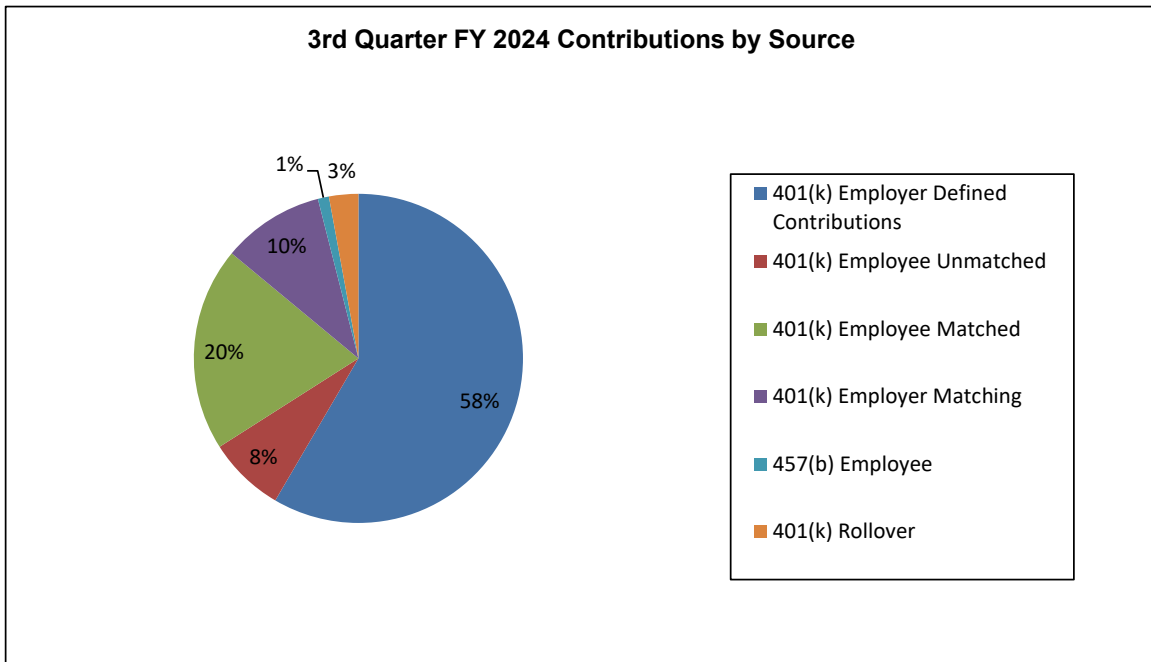
Active Employees in Retirement Plan	460	4	63%
Terminated Employees in Retirement Plan	268	5	37%
Active Employees Total Balance	\$46,222,431	\$375,613	64%
Terminated Employees Total Balance	\$25,086,877	\$666,740	36%

**Loan Information**

	<u>3/31/24</u>
Employees with Loans	
Active Employees with Loans	50
Terminated Employees with Loans	<u>3</u>
Total	53
Average Balance Amount	\$10,584
Total Loan Value	\$560,973

**Harbor Regional Center  
Retirement Plan Balances as of 3-31-2024**

	<u>401(k)</u>	<u>457(b)</u>
<b><u>Contributions</u></b>		
Employer		
Defined (10%)	\$858,069	\$0
Matching (50% of Employee Matched)	\$147,179	\$0
Employee		
Matched (up to 6%)	\$294,358	\$0
Rollover	\$42,196	\$0
Unmatched	<u>\$110,821</u>	<u>\$15,985</u>
Total	\$1,452,624	\$15,985
Employees Contributing	318	
Average deferral percentage	6.08%	



HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
Meeting Minutes  
April 3<sup>rd</sup>, 2024

**Opening:**

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:05PM on Wednesday, April 3, 2024 via Zoom. Quorum was established.

**Committee Member Present**

Rosalinda Garcia- Self-Determination Advisory Committee Chair  
Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair  
Maria Elena Walsh – Harbor Family Resource Center  
Tim’an Ford – HRC Peer Advocate  
Wendy Clutterbuck – Parent  
David Oster – Individual  
Jamie Temple – OCRA  
Miriam Kang – Parent  
Kyungshi Choi – Parent

**HRC Staff Present**

Antoinette Perez – Director of Children and Adolescent Services  
Bernice Perdomo-Chavez – Participant Choice Specialist  
Minerva Prado – Participant Choice Specialist  
Katy Granados – Client Service Manager  
Jessica Guzman – Client Service Manager

**Visitors**

Santiago Villalobos, Phoenix Facilitation  
Sheila Jordan Jones, Independent Facilitator  
Alberto Feliciano, SCDD  
Kristianna Moralls, DVU  
Kim Sinclair, ASLA  
Yorel Brown-Gertman, HRC Individual  
Dana Hess, Guest  
Elizabeth Tom, DDS  
Tamra Pauly, Independent Facilitator  
Naomi Hagel, Phoenix Facilitation  
Katie Hornberger, Guest  
SungHee Park, Guidelight  
Risa Hirose, Service Coordinator  
Faith Goldman, Guest  
Reiko Umeda, Independent Facilitator  
Stella Ramirez, Guest  
Jessica Guzman, HRC  
Helen Reese, Phoenix Facilitation  
Lucy Paz, Interpreter

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
Meeting Minutes  
April 3<sup>rd</sup>, 2024

**Abbreviations**

HRC: Harbor Regional Center  
IF: Independent Facilitator  
PCP: Person-Centered Plan  
SCDD: State Council on Developmental Disabilities  
SDP: Self-Determination Program  
DVU: Disability Voices United  
FMS: Financial Management Service  
DDS: Department of Developmental Services  
RFP: Request for Proposal  
SDAC: Self-Determination Local Advisory Committee  
OCRA: Office of Clients' Rights Advocacy  
ASLA: Autism Society of Los Angeles

**Welcome:**

Introductions of committee members and guests via the chat.

**Approval of Minutes:**

February 7, 2024 minutes were posted for review. Minutes were approved.

March 6, 2024 minutes were posted for review. Minutes were approved.

**Harbor Regional Center Monthly Updates:**

Minerva Prado presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 160; 25 within the soft rollout and 135 from 7/2021 to 02/2024
- Certified Budgets 240; 37 within the soft rollout and 203 from 7/2021 to 02/2024
- Spending Plans 207; 32 within the soft rollout and 175 from 7/2021 to 02/2024
- SDP Live 224; 32 within the soft rollout and 192 from 7/2021 to 02/2024

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
Meeting Minutes  
April 3<sup>rd</sup>, 2024

SDP by Ethnicity:

White/Caucasian	84
Latino	56
African America/Black	16
Biracial	2
Multicultural	10
Other	13
Asian Indian	6
Other Asian	7
Chinese	4
Filipino	9
Korean	5
Guamanian	1
Vietnamese	4
Japanese	7

SDP by Language

English	185
Spanish	34
Korean	2
Japanese	1
ASL	1
Tagalog	1

- Number of fully oriented participants: 947 (94 are in the follow-up stage, 286 have chosen to withdraw and 370 in the unknown stage).

**Current HRC FMS Updates**

- Presentation on the current active FMS's and their employer burden.
- HRC has begun the process of making FMS information available on the HRC website.

**Phoenix Facilitation Updates**

- Presented on ethnicity updates. Majority of referrals this month were Asian and Hispanic.
- Referrals are received through the regional center, self-referral, and the community. The majority for the month of March came from the regional center.
- Majority of referrals from March were English at 75%, Spanish at 16.7% and Japanese-speaking referrals at 8.3%.
- Phoenix continues to follow up with families. In many instances, families are not responding. Attributing this to families feeling confident and supported with the coaching services and IFs referred to them.
- Continually doing outreach to inform community of their coaching program and services offered by the regional center.

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
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April 3<sup>rd</sup>, 2024

**Statewide Updates:**

- No updates at this time.

**Partner Updates:**

**Office of Clients and Rights Advocacy (OCRA)**

- Provide free legal information, advice and representation to regional center individuals. Office of Clients' Rights Advocacy (OCRA) | Disability Rights California
- [ocra.hrc@disabilityrightsca.org](mailto:ocra.hrc@disabilityrightsca.org)
  - Contact Number: (562)623-9911
- DRC Sibling Panel Webinar April 10<sup>th</sup> from 10am to 12pm
- English: [National Siblings Day: Siblings Matter | Disability Rights California](#)
- Spanish: [Día Nacional de los Hermanos: Los Hermanos Importan | Disability Rights California](#)

**SCDD- Albert Feliciano**

- State council continues to provide weekly statewide training on different topics.
- SCDD continues to provide statewide self-determination orientation trainings. These are supplemental to what HRC is already providing. Provided various times in the month.
- Statewide SCDD Self-Determination Program Orientation: <https://scdd.ca.gov/sdp-orientation/>
- SCDD Weekly Statewide Trainings:
  - Meeting ID#: 883-2711-3155
  - Password:2024
  - Direct Link: <https://us02web.zoom.us/j/88327113155?pwd=OEhsc09BNkM4V0FSVEJPYjIKQU5YQT09>

**Guidelight**

- Minerva Prado provided update on Guidelight's scholarship program.
- Guidelight is accepting applications for either session until May 15, 2024. Applicants will be notified of award decisions by June 1<sup>st</sup>.
- If there are any remaining spots available, Guidelight will accept additional applications until August 15, 2024. Applicants in the second round will be notified of award decisions by September 2<sup>nd</sup>.
  - Summer 2024: July 10 – August 28; Wednesdays, 9:30am-12:30pm
  - Fall 2024: October 2 – November; Wednesdays, 9:30am-12:00pm
  - <https://www.guidelightgroup.org/harborscholarship>.
  - [debra@guidelightgroup.org](mailto:debra@guidelightgroup.org)

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
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**Public Comments:**

- Participant shared that he now has a new service coordinator and is happy about his transition to the new SDP team. He shared his excitement with the support his new team has provided.

**Next meeting:** May 1, 2024 via Zoom 6PM – 8PM

**Adjournment, Conclusion**

Meeting was adjourned at 6:48 PM.

Minutes submitted by Bernice Perdomo-Chavez

DRAFT

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
Meeting Minutes  
May 1<sup>st</sup>, 2024

**Opening:**

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:06PM on Wednesday, May 1, 2024 via Zoom. Quorum was established.

**Committee Member Present**

Rosalinda Garcia- Self-Determination Advisory Committee Chair  
Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair  
Maria Elena Walsh – Harbor Family Resource Center  
Tim’an Ford – HRC Peer Advocate  
Wendy Clutterbuck – Parent  
Jamie Temple – OCRA  
Miriam Kang – Parent  
Kyungshi Choi – Parent

**HRC Staff Present**

Antoinette Perez – Director of Children and Adolescent Services  
Bernice Perdomo-Chavez – Participant Choice Specialist  
Minerva Prado – Participant Choice Specialist  
Aurelio Lopez- Participant Choice Specialist  
Jessica Sanchez- Client Service Manager

**Visitors**

Santiago Villalobos, Phoenix Facilitation  
Ayala Socol, Guest  
Dawn Gordon, Guest  
Virginia H., Guest  
Debra Jorgensen, Guidelight  
Selvin Arevalo, GT Independence  
Tami Kaller, Guest  
Silvia Macias, Guest  
Beth T, Guest  
Ting Wang, Guest  
Alberto Feliciano, SCDD  
Kim Sinclair, ASLA  
Teresa Hernandez, Guest  
Tamra Pauly, Independent Facilitator  
Naomi Hagel, Phoenix Facilitation  
Ana Davaa, Independent Facilitator  
Felice Zoota-Lucero, SDP Parent  
Renee Zoota-Lucero, HRC Individual  
Reiko Umeda, Independent Facilitator  
Montserrat Palacios, DDS  
Michele Arslan, Parent



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Claire Seo, Guest  
Lucy Paz, Interpreter  
Chloe Estelle, HRC Individual

**Abbreviations**

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DDS: Department of Developmental Services  
RFP: Request for Proposal  
SDAC: Self-Determination Local Advisory Committee  
OCRA: Office of Clients' Rights Advocacy  
ASLA: Autism Society of Los Angeles

**Welcome:**

Introductions of committee members and guests via the chat.

**Approval of Minutes:**

April 3, 2024 minutes were posted for review. Minutes were approved.

**Harbor Regional Center Monthly Updates:**

Aurelio Lopez presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 164; 25 within the soft rollout and 139 from 7/2021 to 04/2024
- Certified Budgets 249; 37 within the soft rollout and 212 from 7/2021 to 04/2024
- Spending Plans 216; 32 within the soft rollout and 184 from 7/2021 to 04/2024
- SDP Live 235; 32 within the soft rollout and 203 from 7/2021 to 04/2024

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
Meeting Minutes  
May 1<sup>st</sup>, 2024

SDP by Ethnicity:

White/Caucasian	90
Latino	58
Asian	44
Black	18
Other	13
Multicultural	10
Biracial	2

SDP by Language

English	193
Spanish	36
Korean	2
Japanese	2
ASL	1
Tagalog	1

- Number of fully oriented participants: 956 (85 are in the follow-up stage, 290 have chosen to withdraw and 346 in the unknown stage).

**Self Determination Program: Update to Financial Management Services (FMS) provider Requirements**

- Effective May 1, 2024, FMS providers are no longer required to file a surety bond with the vendoring regional center.

**Self-Determination Program: Employer Burden and Other Employment-Related Costs**

- All required and elected staff employment costs must be included in the participant's spending plan.
- Other employment related cost may:
  - Be required by law or company policy (e.g. Federal/state taxes, employment training tax, worker's comp, and paid sick leave)
  - Be optional costs agreed to by the participant and their employee (e.g. health insurance, retirement, and overtime)
  - No other costs can be included in a participant's spending plan.

FMS agencies have also set forth a timeline to ensure all information is updated and share with family.

- **By May 31, 2024**, provide their vendoring regional center (using new attached form) their employer burden costs.
- Regional Center will review form and submit to DDS by June 30, 2024 for approval.
- DDS will review and approve and post to website by July 31, 2024.
- Regional Center will send a copy of approved DDS Form to FMS within 10 days of receipt and help the participants update their spending plans with any changes to their FMS employer burden.

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
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- **After October 31, 2024**, any changes to the employer burden costs:
- FMS submits a new form with supporting documentation to regional center
- Regional center reviews and forwards the form to DSS for approval within 15 days of receipt
- DSS will review and approve within 15 days of receipt, notify regional center of approval and post on website
- Regional Center will provide the DDS approved form to the FMS within 10 days of receipt
- FMS will inform participants in advance of the proposed implementation dated
- **FMS providers cannot update their employer burden more than one time per year (unless by significant change to policy/law).**

**Self-Determination Program: Updated Billing Requirements for Services Billing at “Other Rate”**

- Applies to providers who do not bill at hourly or daily rate:
- The cost of the services may not be more than a monthly rate
- Provider invoices must include:
  - Rate
  - SDP Service Code
  - Description of service/task provided
  - Amount of time spent on each service/task
  - Date services/tasks were provided
  - Statement that all services in invoice were provided to the participant.
  - The participant and service provider create an agreement that includes:
    - Participant’s information
    - service provider contact information
    - Start and end date of service agreement

**Current HRC FMS Updates**

- Presentation on the current active FMS’s and their employer burden.
- HRC clarified that the employer burden for ACE FMS is 25%.
- HRC has begun the process of making FMS information available on the HRC website. Community will be informed once this becomes available.

**Lazaryth Adventures**

- Based in Torrance, CA.
- Provide in person role/playing and tabletop games for pre-teens and teens with special needs.

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- Purpose is to develop social skills, improve decision-making, and practice active listening.
- Sessions are customized to fit the needs of participants in that particular group.
- Dungeons and Dragons 101- individuals are able to explore their imagination through a wide array of characters, powers, and even building contraptions.
- Website: <https://lazarythadventures.com/>

### **Phoenix Facilitation Updates**

- Presented on ethnicity updates. Majority of referrals in April were Asian and Hispanic, each at 33.3%.
- Referrals are received through the regional center, self-referral, and the community. The majority for the month of April came from the regional center.
- Majority of referrals from April were English and Japanese-speaking referrals.
- Phoenix continues to follow up with families.
- Many families continue to look for qualified independent facilitators. Phoenix along with Autism Society of Los Angeles (ASLA) will offer Self-Determination Independent Facilitator training (available in English and Spanish) for individuals interested in becoming Independent Facilitators.
- Continually doing outreach to inform community of their coaching program and services offered by the regional center.
- Will be accepting referral's until May 15, 2024.

### **Guidelight Updates**

- Have 20 Scholarship opportunities for individuals to learn how to become Independent Facilitators.
- Taking applications now. They have 20 spots available and as of right now have 24 applicants interested in the program.
- The application window is open until May 15, 2024. Selected individuals will be notified by June 1<sup>st</sup>, 2024.
- Summer course will begin in July 2024.
- Fall Course will begin in October 2024.
- For more information please visit the Guidelight website at: [www.Guidelightgroup.org/harborscholarship](http://www.Guidelightgroup.org/harborscholarship) or reach out to Debra directly at [Debra@guidelightgroup.org](mailto:Debra@guidelightgroup.org)

### **Statewide Updates:**

- Enrollment for SDP. They began tracking in August of 2020 with 288 participants.
- Effective February 24, the number has risen to 4,094. Significant increase in the last 3 and half years.

HARBOR REGIONAL CENTER  
Self Determination Advisory Committee  
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- Harbor Regional Center in comparison with all other regional centers is about midway with the number of participants they have.
- San Diego Regional Center has the highest number of participants.
- The lowest number of participants is in North Bay Regional Center.
- Highest language representation are English and Spanish.
- Highest ethnicity representation is White at 45% participants against 28% of total regional center participation. In addition, Hispanic at 20% participants against the 41% of total regional center participation.
- Work group for best practice continue to work on the best practice platform.
- Financial Management service and Independent Facilitator standards and certification.

**Partner Updates:**

**Office of Clients and Rights Advocacy (OCRA)**

- Provide free legal information, advice and representation to regional center individuals. Office of Clients' Rights Advocacy (OCRA) | Disability Rights California
- [ocra.hrc@disabilityrightsca.org](mailto:ocra.hrc@disabilityrightsca.org)
  - Contact Number: (562) 623-9911
- Offer trainings by request on subjects such as special education, self-advocacy, IHSS. Families are welcome to request a training from there office. These trainings are also offered in Spanish.

**SCDD- Albert Feliciano**

- State council continues to provider weekly statewide training (every Monday at 10am) on different topics.
- They will be ending their special education serious on May 6, and the next series will focus on mental health and will begin May 13, 2024.
- SCDD continues to provide statewide self-determination orientation trainings. These are supplemental to what HRC is already providing. Provided various times in the month.
- Statewide SCDD Self-Determination Program Orientation: <https://scdd.ca.gov/sdp-orientation/>
  - SCDD Weekly Statewide Trainings:
    - Meeting ID#: 883-2711-3155
    - Password:2024
    - Direct Link:  
<https://us02web.zoom.us/j/88327113155?pwd=OEhsc09BNkM4V0FSVEJPYjIKQU5YQT09>
- If anyone is interested in applying to be a member of this committee, you can complete the application via the SCDD website. SCDD appoints half of the members for the committee and HRC appoints the other half.
- State council has appointed a new committee member and her name is Mayra Garcia.

HARBOR REGIONAL CENTER  
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May 1<sup>st</sup>, 2024

**Autism Society of Los Angeles (ASLA)**

- Offering Self-Determination Independent Facilitator Training.
- Looking for 12-15 English-speaking participants and 12-15 Spanish-speaking participants.
- The hard launch will be on May 13, and ASLA will begin accepting applications. Deadline to apply will be June 8<sup>th</sup>, 2024.
- Anyone is encouraged to apply.

**Public Comments:**

- Question regarding the timeline for the completion of a draft budget. HRC Client Service Manager offered guidance on what a typical turn around may look like, and encouraged mother to reach out to the Service Coordinator for an update.
- Question regarding clarification on the purpose of Tailored Day program. Description and purpose of service provided by HRC Client Service Manager.
  - [https://www.dds.ca.gov/wp-content/uploads/2022/12/Tailored\\_Day\\_Services\\_12012022.pdf](https://www.dds.ca.gov/wp-content/uploads/2022/12/Tailored_Day_Services_12012022.pdf)
- Vendor list available for families to explore as they go through the self-determination process. Committee shared links and resources where family may be able to locate providers and agencies. It was also shared that sometimes FMS's may share vendors in there system providing different types of services.
  - <https://www.facebook.com/groups/CA.SDP.Forum>
  - <https://www.thecasdpnetwork.org/>
  - <https://www.dds.ca.gov/initiatives/sdp/>

**Next meeting:** June 5, 2024 via Zoom 6PM – 8PM

**Adjournment, Conclusion**

Meeting was adjourned at 7:31 PM.  
Minutes submitted by Minerva Prado

**Harbor Regional Center**  
**Service Provider Advisory Committee (SPAC)**  
 April 30, 2024 10:00 a.m.

**Committee Participants**

<b>Member Name</b>	<b>Organization</b>
Angie Rodriguez	SVS
Angie Gallon	SVS
Lesly Rovelo	SVS
Serafin Avila	SVS
Leo Vasquez	SVS
Paul Quiroz	Cambrian Homecare
Dee Prescott	Easter Seals
Angelica Real	Easter Seals
Lindsey Stone	ICAN CA
Sharon Oh	Share Speech & Language
Tiffany de la Torre	24 HR Home Care
Monique Weatherson	Person Centered Options
April Stover	Ability First
Alex Saldana	Oxford Healthcare
Olivia Gonzalez	Aveanna Healthcare
Verretta Boatner	Sevita Health
Daniel Huerta	Sevita Health
Johanna Torres	David's Place
Crystal Hughes	College Internship
Jessica Stewart	College Internship
Leah Whatley	Enriching Lives
Rafael Carbajal	Remarkable Centered Services
Tonantzin Martinez	Glen Park Long Beach
Michael Martinez	Glen Park Long Beach
Marina Pink	Glen Park Long Beach
Adrian Santoyo	Maxim Healthcare
Claudia Villegas Avalos	Impact Consulting
April Rose Anguiano	Rose Compassionate Care
Veronica Gomez	AIM Living Services
Level 2 Level Mentorship	Ivy Marshall
Adrian Ortiz	Spanish Parent (interpreter provided)
Maria Poblete	Spanish Parent (interpreter provided)
Silvia Munoz	Spanish Parent (interpreter provided)
33 total participants	

**HRC Staff Participating**

<b>Staff Name</b>	<b>Title</b>
Patrick Ruppe	Executive Director
Judy Wada	CFO
Steve Gocłowski	Clinical Services Manager
Leticia Mendoza	Department Assistant Community Services
Brian Carrillo	HCBS Specialist

Aimee Fabila	HCBS Specialist
Kiara Martinez	HCBS Specialist
Kent Yamashiro	Provider Relations Specialist
Juan Bermudez	Provider Relations Specialist
Tes Castillo	Assistant Controller
Bing Tayag	Controller
Brenda Bane	Manager of Rights & Quality Assurance
Maria Elena Walsh	Manager Harbor Family Resource Center

### **Call to Order**

Angie Rodriguez called meeting at 10:03 a.m.

### **Sub-Committee Updates**

Angie Rodriguez and SPAC Chair Members. The subgroups continue to host individual sub-committee meetings to discuss current issues and concerns.

- **Sharon Oh – Early Start Chair** –provided an update on the following topics discussed at their last meeting:
  - Judy Wada attended and provided information an update on the budget.
  - Next Early Intervention provider meeting scheduled 5/2/24
  - **Dee Prescott** provide update in behalf of Diane Sanka absence- Day Programs Chair — provided an update on the following topics:
    - Annual Grass Roots Day held on April 2, 2024. Several regional centers, service providers and families in attendance.
    - Inland Regional Center has a pilot crisis program working with law enforcement to offer specialized training for clients. Patrick R shared that HRC has also been working the last few years to try to get a partnership with the local law enforcement Torrance & Long Beach police Department.
    - Easter Seals hosted a silent disco client dance event and clients had a great time!
    - Next meeting date to be determined since Diane was not present.
- **Lindsey Stone- Supported Employment Chair** - provided an update on topics discussed at the last meeting held.
  - DSP Stipend training program enrollment continues, but recently experienced difficulties with the portal.
  - Continuing to wait for DDS updated regarding Taylor Day Services.
  - HRC Supported Employment provider meeting held on 4/18/24.
  - Next meeting date to be determined.
- **Paul Quiroz – Support Services-** Provided update on the following topics:
  - DSP training enrollment continues
  - Hiring staff continues to be a challenge
  - Next meeting to be determined



- **Baldo Paseta - Transportation Services** not present.
- **Bertha Martin - Residential Services** not present
- **Chair vacancy for SLS Services-** HRC currently recruiting

**Budget Update**

Judy Wada shared a presentation of an overview on the California Budget as follows:

- Fiscal Year July 1<sup>st</sup> to June 30<sup>th</sup>
  - FY 2023-24 ends 6/30/24
  - FY 2024-25 ends 7/1/24
- Governor’s Proposed Budget – January 10<sup>th</sup>
- Governor’s May Revision – May 14<sup>th</sup>
- Legislature to Pass Budget Bill – June 15<sup>th</sup>
- Governor's Proposed Budget
  - Caseload Growth & Utilization
  - Full year costs and reforecasts
  - Service Provider Rate Reform: Delay final 25% of difference from 7/1/2024 to 7/1/2025
- **Rate Study Implementation**
  - 4/1/2022 - 25% of difference between March 31, 2022 and applicable rate model
  - 1/1/2023- 50% of difference between March 31, 2022 rate and applicable rate model
  - 7/1/2024 or 7/1/2025 -Full implementation of rate models with 2 payment components:
    - Base Rate equaling 90% of the rate model
    - Quality Incentive Program component of up to 10% of the rate model

**Rate Study Update**

- Rate Study Implementation also includes:
- Creation and consolidation of service codes
- Changes to billing units

**DDS Hold Harmless Policy**

- Hold harmless policy for providers whose 1/1/2023 rates exceed 90% of the rate model until 6/30/2026, after which time base rates shall be adjusted to the base rates for other providers in that service category and region.

**QIP—Delivery of Early Intervention Services California Year 2024**

- Newly authorized EI service to child less than 3 years in the ES Program
- DDS use data from the Client Master File, POS data, and eBilling to determine number of days from authorization to first instance of service
- DDS Directive April 11, 2024
  - Enclosure A - Table of Tiered Incentive Amounts

Webinar held May 1, 2024, 1:00-2:00pm

<b>QIP Early Intenives</b>	
Within 16-20 days	\$100

Within 11-15 days	\$200
Within 1-10 days	\$300

**QIP—Delivery of Early Intervention Services continued**

- Enclosure C - Table of Eligible Service Codes and Descriptions

<b>Service Code</b>	<b>Service Description</b>
28	Socialization Training Program
48	Client/Parent Support Intervention Training
56	Interdisciplinary Assessment
63	Community Activities Support Services
102	Individual or Family Training Services
103	Specialized Health, Treatment & Training Services
108	Parenting Support Services
112	Communication Aides
116	Early Start Specialized Therapeutic Services
612	Behavior Analyst
615	Behavior Management Assistant
620	Behavior Management Consultant
625	Counseling Services
672	Education Psychologist
678	Teacher of Special Education
693	Music Therapist
706	Audiology
707	Speech pathology
720	Dietary Services
730	Hearing & Audiology Facility
742	Licensed vocational nurse
744	Registered Nurse
745	Orthoptic Services
750	Orthotic & Prosthetic Services
772	Physical therapy
773	Occupational therapy
785	Clinical Psychologist
805	Infant Development Program
810	Infant Development Specialist
851	Child Day Care

854	Home Health Agency
862	In-Home Respite Services Agency

**DSP Bi-/Multi-Lingual Pay Differential Program**

Coming soon!

- Eligibility similar to DSP Training Stipend
- Monthly differential to DSPs who communicate in a language or medium other than English as part of their regular job duties:
 

1 Language	\$100
2 Languages	\$200
- Employer receives \$125 for gross wages and employer-rated costs

**FY 2023-24 Allocation & PEP**

E-1 Contract Regular POS	\$10,383,000,000	\$352,000,000
POS Expenditure Projection (PEP) 3/2024 actuals	\$10,434,000,000	\$357,000,000
Projected Surplus (Deficit)	(\$51,000,000)	(5,000,000)
E-2 Contract Regular POS (pending)		

**Executive Director Report -Patrick**

Patrick shared a presentation on an overview of the following topics:

- Statewide Standardization
  - IPP (Individual Program Plan)
  - Provider Directory
  - Vendor Packet
  - Master Plan for Developmental Services
  - DDS has 53 initiatives and short timelines
  - Tentative date to be finalized is 6/30/24
- HRC caseload by Age
  - Age 22 & older =6,384
  - Age birth to Age 2 = 3,409
  - Age 3 to 21 years =10,310
- HRC caseload by Diagnosis
  - Autism 9,353
  - Intellectual Disability 6,745
  - Category 5 1,832
  - Epilepsy 1,313
  - Cerebral Palsy 1,078
  - Other 3,857
- HRC caseload by Ethnicity
  - Hispanic 8,668
  - Other ethnicity or race/multi-cultural 3,233
  - White 3,610
  - Asian 2,290

- Black /African American 2,203
- Native Hawaiian or other Pacific Islander 72
- American Indian or Alaska Native 27
- Master plan for Developmental Services, committee of 30 people
  - Increasing relationships
  - Stronger workforce
  - Medi-cal and social services agencies
  - Consistency of quality of services /IHSS
  - Constant challenge feedback from families is the difficulty of accessing services
- HRC Employees graph growth
  - June 2014 =252
  - April 2014 =467, estimated growth by June 2024 =492
  - Patrick shared HRC re-organization of Early Intervention teams for ages 0-5, caseload ratio 1:4
  - Coming Soon: Service Provider Language Capacity Survey and Community of Practice. Tentative date for survey to be sent on May 15, 2024 from the department of community services.

### **DSP Training Stipend and HCBS Update**

Brian Carrillo shared a presentation on the DSP training stipend review.

- Providers continued to be encouraged to enroll their DSP's to attend trainings to be eligible to receive \$150.00 for employer related costs until June 30, 2024.
  - ICF providers are now eligible for the DSP stipend.
  - As of today, 4,419 training courses have been completed by approximately 1,325 DSPs.

### **HCBS DDS Updates**

- Brian C provided an update on HCBS.
  - Regional centers have conducted onsite visits to monitor and ensure that service providers are in full HCBS compliance by meeting the following milestones:
  - **50% of by April 30<sup>th</sup>, 2024,**
  - **75% by June 2024, with completion of all HCBS assessments by August 30<sup>th</sup>, 2024**
  - Per DDS data released 4/5/24, 38% of settings have been reviewed.
  - HCBS Compliance Tool is posted on HRC's website.
  - HCBS Monitoring Tool form shared and available on HRC website  
<https://www.harborrc.org/post/home-and-community-based-services-final-rule-monitoring-and-compliance>
  - Per DDS, data released 4/5/24 only one Regional Center has placed a provider on a Corrective Action Plan (CAP).
  - HRC has two new HCBS specialists Aimee Fabila and Kiara Martinez to assist with supporting service providers with HCBS compliance & monitoring.
  - Brian announced of the various HCBS trainings and events coming up next month.

### **Self-Determination Program (SDP)**

Aurelio Lopez, Participant Choice Specialist shared a presentation of an overview of SDP program.

- 5 Principles of SDP: Freedom, Authority, Confirmation, Support, Responsibility

- Traditional Services:
  - Regional Center
  - Service Coordinator
  - Person-Centered Planning
  - Individual Person-Centered Plan (IPP)
  - Advocacy
  - Vendored Service Providers
- Self-Determination Program (SDP)
  - Regional Center
  - Service Coordinator and an Independent Facilitator (IF) - Optional
  - Person-Centered Planning
  - Individual Person-Centered Plan (IPP)
  - Advocacy
  - Vendored and Non-Contracted Service Providers
  - Individual Budget
  - Financial Management Services (FMS)
- Steps to enroll in SDP
  1. Attend and SDP Orientation
  2. IF OCO Report-Optional
  3. Certified Individual Budget
  4. Spending Plan
  5. Financial Management Services (FMS)
  6. Live in SDP
- Financial Management Services (FMS)= Pays services from budget, Background & Qualifications, Spending Plan Support, Monthly Summaries, Transition Plan
  - SDP at Harbor Regional Center
 

▪ WHITE	90
▪ LATINO	58
▪ ASIAN	44
▪ BLACK	18
▪ OTHER	13
▪ MULTICULTURAL	10
▪ BIRACIAL	2
▪ Live	235
- Financial Management Services (FMS) Request for Proposal (RFP)
- All 21 regional centers are joining in the development of three separate FMS agencies to increase capacity across the state in SDP, Participant-Directed Services, and CIE/PIP program.
- South region includes: ELARC, SDRC, RCOC, NLACRC, WRC, HRC, SGPRC, SCLARC & FDLRC
- SoCal Bidders conference via Zoom, April 30<sup>th</sup>, 2024 at 3:00 p.m.
- <https://url.us.m.mimecastprotect.com/s/ik9OCqxMrGc8ERqDIQDjjq>
- Deadline to apply is May 15<sup>th</sup>, 2024 by 3PM
- For more details visit: [www.harborrc.org/request-proposals-rfps](http://www.harborrc.org/request-proposals-rfps)

### **Family Resource Center**

Maria Elena Walsh, shared the various materials available at the family resource center. Topics including

- Encouraged SPAC to visit the resource center for various new and refresher materials on various topics:
- Planning for your future
- Individual choices helps prepare for annual IPP's (personal thoughts and feelings)
- Self Advocacy/ Growing Independent
- Community Access and Activities
- Employment Services and various living settings

### **HRC Announcements**

Judy /Patrick shared the HRC local news:

- HRC acquired the former Soup Plantation restaurant and construction has begun. This building will now be the main office for HRC to serve families and service providers.
- HRC campus unified map and some office space above Yogurtland for EI teams.
- New HRC logo in development.

### **Service Provider Announcements**

Dee Prescott asked if HRC is looking into the senior client population age 65 and older. This population is in need of resources. Lindsey Stone also inquired whether there is other available housing resources for adults besides group homes. Patrick shared that HRC has partnership with HOPE agency for affordable apartment low income and rent subsidy housing available for adult clients. As everyone is aware, the cost of housing in California currently is the highest averaging about \$800,000 for homes and condos etc. HRC is currently looking to add supports for adult clients living with families.

Lindsey from ICAN announced their annual Garden Party fundraiser on June 1, 2024 for both Torrance and Long Beach program locations. The local city representatives including the Mayor of Torrance will be there. She encouraged the SPAC committee to attend to come out and introduce themselves to educate them who they are the clients they serve.

**Next meeting date will be June 4, 2024**

**Meeting Adjourn 12:10 p.m.**