



Memorandum

To: Jamie Van Dusen, Primary Regional Center Liaison, Department of Developmental Services
From: Tammy Carter, Harbor Regional Center, Director of Human Resources
Date: October 30, 2023
Subject: Conflict of Interest Resolution Plan

Nature of the Conflict:

Linda Sanchez has been employed as a Bilingual Service Coordinator in our Adult Services Department serving individuals from ages 17 years and older, since April 30, 2008. Linda Sanchez's mother is employed by Aveanna Healthcare and provides respite and specialized supervision.

HRC is vendored with Aveanna under their previous agency name, Premier Healthcare Services, LLC (HW0323- Personal Assistance, HW0321- Respite, PW5261- Socialization, HH1667- Home Health Agency). Aveanna is vendored through Westside Regional Center. HRC utilizes this agency via courtesy vendorization. Aveanna provides the following services:

- Personal Assistance
- Self Determination – FMS – Co-Employer
- Self Determination – FMS Fiscal Agency
- Socialization Training Program
- Agency respite services

Actions to Eliminate the Conflict:

The assigned Client Services Manager will ensure that:

- HRC service coordinators make referrals to Premier Healthcare Services/Aveanna independently based on individual served or family preference. Should an individual served or a family chooses Premier Healthcare Services/Aveanna as their provider of choice, the case will be re-assigned.
- No individual that utilizes Premier Healthcare Services/Aveanna will be assigned to Linda Sanchez.
- Linda Sanchez will not have access to Premier Healthcare Services/Aveanna's vendor information in our case management program (Virtual Chart).
- Should there be an instance in which Linda Sanchez receives a case or an individual served on her caseload requests services from this provider, Linda will immediately notify the Director of Adult Services.
- The HRC Director of Human Resources and the Director of Adult Services shall ensure that this plan is implemented and monitored.

Signed By:

Linda Sanchez, Bilingual Service Coordinator


T00154

11/13/23
Date



Tammy Carter, Director of Human Resources

11/13/23
Date



Judy Taimi, Director of Adult Services

11/7/23
Date



Patrick Ruppe, Executive Director

11/2/2023
Date