



MINUTES OF THE NOVEMBER 21, 2017 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Fu-Tien Chiou, Treasurer
Mr. Joe Czarske, Vice President
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Advisor
Ms. Patricia Jordan, Board Member
Ms. Paul Quiroz, Board Member
Dr. Bobbie Rendon-Christensen, Board Member
Mr. Mariano Sanz, President
Dr. Monica Sifuentes, Board Member
Ms. Kim Vuong, Board Member

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Nancy Spiegel, Director of Information & Development
Ms. Claudia Villegas-Avalos, Director of Community Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Colleen Mock, Manager Psychological Services
Ms. Cheryl Perez, Executive Assistant
Ms. Jennifer Lauro, Executive Assistant
Ms. Arelis Matos, Executive Assistant Team Assistant

BOARD ABSENT:

Mr. Ron Bergmann, Board Member
Dr. James Flores, Secretary
Mr. Jeffrey Herrera, Board Member
Mr. Bob Irlen, Board Advisor
Mr. Christopher Patay, Board Member

GUESTS:

Ms. Cendy Topete, HRC Parent
Ms. Fabiola Medina, HRC Parent
Mr. Omar Veldivia, HRC Parent
Ms. Mayra Garcia, HRC Parent
Ms. Maria Zavala, HRC Parent
Ms. Emalia Castellanos
Ms. Maria Salva
Ms. Denise Thornquest, DDS

CALL TO ORDER

Mr Sanz called the Board meeting to order at 6:35 p.m.

PRESIDENT'S REPORT

Mr. Sanz led in the Pledge of Allegiance to the Flag and welcomed Board members, guests and staff.

Mr. Sanz asked the Board members, staff and guests to introduce themselves.

Mr. Sanz informed that there will be an opportunity for the Board to receive comments from the public immediately following the end of the Board's regular business meeting. Anyone present who wishes to address the Board during the public comment time should complete the Public Comment Request form and submit it to the Executive Assistant.

Mr. Sanz reminded all Board members that there will be no meeting of the Board in December and the next regular business meeting will be on January 16, 2018. Copies of the 2018 schedule are available with the executive assistant and will also be emailed to Board members and posted on the HRC website.

The MINUTES OF THE SEPTEMBER 19, 2017 BOARD MEETING were presented by Dr. Flores. There were no questions and they were received and filed.

TREASURER'S REPORT

Mr. Chiou reviewed the following financial statements, which were received and filed: Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated August 17; Harbor Regional Center Functional Expenditures, dated August 17; Harbor Regional Center Line Item Report, dated August 17; Harbor Regional Center POS Contract Summary, dated August 17; Harbor Regional Center Monthly Financial Report Fiscal Year 2017-18, dated September 17; Harbor Regional Center Functional Expenditures, dated September 17; Harbor Regional Center Line Item Report, dated September 17; the Harbor Regional Center POS Contract Summary, dated September 17 and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expenses dated July 1, 2017 to June 30, 2018.

EXECUTIVE REPORT

1. **JUNE 2017 TRAILER BILL LANGUAGE AFFECTING REGIONAL CENTERS:**
Ms. Del Monico referred the Board to a DDS summary of the recently enacted Developmental Services Budget Trailer Bill, Ms. Del Monico explained that this summary provides “implementation” guidance for regional centers, but in addition it may be of interest to clients, families and services providers.
2. **INSURANCE SCHEDULE:**
Ms. Del Monico and Ms. Wada summarized Harbor Regional Center’s annual schedule of all Harbor Regional Center insurance coverage, including information concerning type of coverage, coverage limits and annual premiums. Discussion followed.
3. **DDS SERVICE PROVIDER RATE STUDY:**
Ms. Del Monico updated the Board on the status of the study of service provider rates. Ms. Del Monico informed the Board that a recent presentation of the rate study was made at the October ARCA meetings.
4. **HOUSING:**
Ms. Del Monico called the Board’s attention to California’s Legislature passing of a six-bill package aimed at meeting the state’s extreme housing shortage as the state continues to struggle with providing affordable housing for adults with intellectual and other developmental disabilities. Ms. Del Monico advised that the package of bills provides funding, streamlines some housing approval processes and holds local governments more accountable for meeting their local housing needs. Ms. Del Monico briefly summarized two of the bills considered by advocates to be the most important. Discussion followed.
5. **DDS DISPARITY MEETINGS:**
Ms. Del Monico reminded the Board that earlier this month DDS conducted three public meetings in northern, central and southern California entitled “Reducing Purchase of Service Disparities”, which provided an overview of the regional center service system and a summary of the changes to law between 2012 and 2017 that required reporting of POS data and provided funding for projects to enhance services to diverse communities. Ms. Del Monico called the Board’s attention to the major themes from the community meetings and briefly summarized information DDS provided regarding cultural diversity among regional center clients.

6. DISPARITY PROPOSALS – PROGRESS REPORT:

Ms. Del Monico advised that in response to DDS providing budgeted funds for “disparity projects” Harbor Regional Center has made four new proposals in an effort to enhance our disparity initiative and that we expect a response by the end of the year as to which, if any, of our four proposals will be funded. Ms. Del Monico also advised that each community-based organization that proposes to develop a project that will serve a given regional center service is required to submit their proposal to both DDS and the regional center simultaneously. Harbor Regional Center has received copies of five proposals submitted by community-based organizations, all of which are requesting funds for disparity initiatives in the HRC service area. Ms. Del Monico advised that we will update the Board on status of these proposals at the January meeting.

7. REVIEW OF POLICIES AND PRACTICES – PROGRESS REPORT:

Ms. Del Monico reported that in August HRC began a comprehensive review of HRC policies and practices related to key services and supports and that we have begun to identify areas appropriate for modification. The first set of three service reviews focused on “employment”, “adult day programs” and “supported living services”. Each service review topic has been the focus of four review sessions and staff is now in the process of drafting reports, including recommendations. Ms. Del Monico again thanked the twelve Board Members who have devoted extra time to participating on our review panels. Ms. Del Monico advised that after January we plan to get started with one additional service review and will announce the topic and meeting dates as soon as possible. Ms. Del Monico stated that we will take all of the input we have received from participants into account when considering the next review topic(s), meeting location(s) and schedule(s).

8. HOLIDAY GIVING:

Ms. Del Monico thanked those Board members who have adopted needy HRC families for the holidays and those who have made contributions to the Help Fund for our holiday campaign. The Board’s generosity and kindness is most appreciated. Ms. Del Monico asked those who still wished to make a contribution to contact Nancy Spiegel or anyone in the Executive Office to support our needy families at holiday time. Ms. Del Monico thanked the Board for all they do throughout the year to provide support and guidance for Harbor Regional Center and wished the Board and their families a safe and joyous holiday season.

9. PRESENTATION:

Ms. Judy Wada, Chief Financial Officer gave a presentation of our new emergency operations plan.

COMMITTEE REPORTS

A. AUDIT

Mr. Gates reported that Windes has begun the fiscal year 2016-17 Independent Audit at HRC and a draft report will be provided at the January meeting.

B. BOARD DEVELOPMENT

Mr. Sanz advised that the committee did not meet.

C. BOARD PLANNING

In Mr. Bergmann's absence, Ms. Spiegel advised the committee met on November 17, 2017 and will provide minutes of that meeting to the Board at the January meeting.

D. CLIENT ADVISORY

Mr. Gauthier advised that the committee met on November 18, 2017 and will report at the January meeting.

E. CLIENT SERVICES

Ms. Perez provided an update on the committee's September and November meetings, whose main focus is on completion of a review of HRC transition (from school to adult) services.

F. COMMUNITY RELATIONS

Dr. Sifuentes reported that the committee met on September 19, 2017 and discussed the ABLE Act bill and also the passing of the six-bill housing package as well as the holiday campaign.

G. SELF-DETERMINATION ADVISORY

Mr. Sanz informed the Board on the committee's September and October meetings, where members were updated on the program, including how 98 slots were determined and how Harbor Regional Center has established specialized caseloads for the program. Mr. Sanz also informed how Harbor Regional Center is conducting community outreach and training service coordinators about the self-determination program in anticipation of implementation in 2018.

H. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the committee met on October 3, 2017 and discussed emergency preparedness, and also housing issues.

I. RETIREMENT

In Dr. Flores's absence, Ms. Wada referred the Board to the Harbor Regional Center Retirement Plan Balances as of September 30, 2017 and to the Retirement Plan Performance balances.

J. ARCA

Mr. Czarske summarized the matters discussed at the October ARCA meetings.

K. HOPE (Home Ownership for Personal Empowerment)

In Mr. Irlen's absence, Ms. Del Monico reported on the success of the November 13, 2017 Golf fundraiser at the Virginia County Club in Long Beach.

PUBLIC INPUT/ANNOUNCEMENTS

Mr. Sanz advised that public input was next on the agenda. He advised that the Board welcomes visitors and provides an opportunity for public comment at the beginning of each Board meeting. Up to 20 minutes are scheduled for the Board to receive comments from those in the audience and each person wishing to address the Board is requested to restrict their comments to 2 minutes in order to accommodate everyone.

Mr. Sanz indicated that two (2) public comment forms had been received and he called upon those wishing to provide input.

Mr. Sanz stated that our Board is very interested in all comments made by those present and listens carefully to them, but the Board is not prepared to provide a response at the time of the meeting. Mr. Sanz advised that presenters seeking information or some other response should leave their contact information and one of our staff will respond within the next few days.

ADJOURNMENT

Mr. Sanz adjourned the meeting at 8:30 p.m.



Submitted by: _____

Dr. James Flores, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees