



MINUTES OF THE NOVEMBER 19, 2013 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.

BOARD PRESENT:

Mr. Joe Czarske, ARCA Representative
Ms. Kristine Engels, Board Member
Mr. Douglas Erber, Board Member
Mr. Marvin Malito, Board Member
Mr. Mariano Sanz, Vice President
Mr. John Rea, Past President
Ms. Wendy Sorel, Treasurer

BOARD ABSENT:

Mr. George Bird, Board Member
Mr. Fu-Tien Chiou, Secretary
Mr. Wesley Dale, Board Member
Mr. David Figueroa, Board Member
Mr. James Flores, Board Member
Mr. David Gauthier, Board Member
Mr. Bob Irlen, Board Advisor
Ms. Patricia Jordan, Board Member
Ms. Karen Kinnebrew, President

STAFF PRESENT:

Ms. Patricia Del Monico, Executive Director
Ms. Claudia DeMarco, Associate Director
Ms. Judy Wada, Chief Financial Officer
Ms. Colleen Mock, Director, Community Services
Ms. Nancy Spiegel, Director, Info. & Dev.
Mr. Mary Hernandez, Director, Adolescent & Adult Services
Ms. Jennifer Lauro, Executive Assistant

GUESTS:

Mr. Roger Bulosan, Lautze & Lautze Auditor
Ms. Kaye Quintero, HRC Controller
Ms. Judy Taimi, HRC Counselor
Ms. Candy Rodriguez, HRC Counselor
Ms. LaMeikka Burton, HRC Counselor

CALL TO ORDER

Mr. Sanz called the Board Meeting to order at 8:23 a.m.

PRESIDENT'S REPORT

- a. Mr. Sanz led in the Pledge of Allegiance
- b. Mr. Sanz welcomed Board Members, guests and staff.
- c. Mr. Sanz asked the Board Members and guests to introduce themselves.
- d. Mr. Sanz welcomed a representative from our independent auditors, Lautze and Lautze are at today's board meeting to present the audited financial statements for last fiscal year.
- e. Mr. Sanz advised the Board that the Executive Committee met on November 5, 2013 to prepare the agenda for this board meeting.

f. Mr. Sanz reminded the Board that there will be no meeting in December. The next Board meeting will be on January 21, 2014 at 6:30 p.m.

APPROVAL OF THE MINUTES OF THE OCTOBER 15, 2013 BOARD MEETING. Mr. Czarske moved to accept the OCTOBER 15, 2013 minutes of the Board meeting and Mr. Rea seconded the motion, which was approved by the Board.

TREASURER'S REPORT

Ms. Wada reviewed the following financial statements: Harbor Regional Center Monthly Financial Report Fiscal Year 2013-14, dated Sept-13; Harbor Regional Center Functional Expenditures dated Sept-13; the Harbor Regional Center Line Item Report dated Sept-13 and the Harbor Developmental Disabilities Foundation Harbor Help Fund Statement of Income and Expense July 1 to September 30, 2013.

Ms. Engles moved to approve the Treasurer's Report for Harbor Regional Center and Mr. Czarske seconded the motion, which was unanimously approved by the Board.

AUDIT

Mr. Sanz asked Mr. Erber to give the Board Audit Committee report out of agenda order to accommodate the schedule of our independent auditor who was present specifically to present the audit results.

Mr. Erber reported that the audit committee met on November 5, 2013 to review HRC's audited financial statements for the year ended June 30, 2013 and thanked all involved in this year's audit process. Mr. Erber then introduced Roger Bulosan, a director with HRC's independent auditing firm Lautze & Lautze who presented the reports which express an unmodified opinion on the financial statements of Harbor Developmental Disabilities Foundation, Inc. for the period audited. Board members had an opportunity to ask questions about the report and then Mr. Erber and Audit Committee member John Rea congratulated CFO, Judy Wada, on the excellent audit results.

Mr. Czarske moved to approve the Audited Financial Report for the year ending June 30, 2013 and Mr. Erber seconded the motion, which was unanimously approved by the Board.

EXECUTIVE REPORT

1. FY 2013-14 BUDGET STATUS:

Ms. Del Monico advised that DDS has issued its first quarterly report on the status of allocations to the twenty-one centers which was attached to the Executive Report. In addition, she stated that DDS has notified centers of its intent to process the E2 amendment to regional center contracts. She indicated that there is still no aggregate data concerning the statewide sufficiency but that such is expected in December and will be available for the January Board meeting.

2. DDS DIRECTOR UPDATE:

Ms. Del Monico reported that the Secretary of Health & Human Services is still in the process of recruitment for the position of Director of the Department of Developmental Services due to the impending retirement of Terri Delgadillo. Secretary Dooley has received input from ARCA and other groups concerning the issues the new Director will face and it is expected that she will announce her selection by the end of the calendar year. Ms. Del Monico hopes to report on the Secretary's selection at the January meeting.

3. DC TASKFORCE UPDATE:

Ms. Del Monico reviewed the status of the Secretary of Health and Human Services Taskforce that was expected to issue a report to the Legislature this month concerning "the future of California's developmental centers". At this time, the taskforce has not yet issued its report to the Legislature and was therefore not yet available to share. However, other pertinent material related to work of the taskforce was provided to Secretary Dooley from the "Coalition for People with Complex Needs" and was included in the board packet. Ms. Del Monico hopes to share the Taskforce completed report in January.

4. OUTCOMES FOR EARLY START CHILDREN:

Ms. Del Monico provided a brief summary regarding the success of the Individuals with Disabilities Education Act (IDEA) Early Start program and referred the Board to various data which summarize the success of early intervention programs. Ms. Del Monico indicated that reinstating California's investment in Early Start is ARCA's top priority and we will continue to provide information on this matter.

5. THE AFFORDABLE CARE ACT:

Ms. Del Monico reported that Harbor Regional Center is looking into how the Affordable Care Act (ACA) might affect people with developmental disabilities. Ms. Del Monico referred the Board to materials provided in the board packet on this topic.

6. MINIMUM WAGE INCREASE:

Ms. Del Monico announced that many service providers are concerned about the impact of the minimum wage increase on their businesses as at this time there has been no authority for regional centers to increase rates to accommodate this change. A letter of concerns was sent to Governor Brown by a coalition of organizations, including ARCA, regarding these minimum wage increases and attached to the Board materials. Discussion followed and Ms. Del Monico indicated that she would keep the Board advised.

7. FEDERAL PROGRAMS REVIEW:

Ms. Del Monico referred the Board to the DDS and Department of Health Care Services final report of their monitoring review of the Home and Community-Based Services Waiver, Targeted Case Management and Nursing Home Reform programs at HRC for the period February 1, 2012 through January 31, 2013. Ms. Del Monico commended Claudia DeMarco, Mary Hernandez, Jahn Rokicki and HRC's case management staff who worked hard to provide exceptional client services in compliance with numerous

federal program requirements. Ms. Del Monico stated that the next federal programs review will take place in 2015.

8. MICHELLE K. DECISION:

Ms. Del Monico updated the Board on the case and decision of Michelle K., who is a client residing at Fairview State Developmental Center with a court appointed conservator who objects to having her move from Fairview into the community. The overall decision as viewed from the perspective of the regional center is positive and will allow regular court review of the appropriateness of continued placement in state developmental centers. The opinion was attached to the Board materials for further review by Board members.

9. GENERAL STANDARDS:

Ms. Del Monico informed the Board that because the Lanterman Act changed relative to use of insurance and health plan benefits, changes are recommended to our General Standards for purchasing services in order to be consistent with these statutory revisions. Discussion followed.

Ms. Engels moved to approve an amendment to the existing General Standards for purchasing services in order to be consistent with said statutory revisions and Mr. Czarske seconded the motion, which was unanimously approved by the Board.

10. HAPPY HOLIDAYS:

Ms. Del Monico thanked the Board for the time they generously give year after year in support of our organization, our clients and their families and wished the Board Members and their families happy holidays, peace and prosperity for the new year.

Ms. Sorel moved to approve the Executive Report. Mr. Rea seconded the motion, which was unanimously approved by the Board.

COMMITTEE REPORTS

AUDIT

Mr. Erber reported that the audit committee met on November 5, 2013 to review HRC's audited financial statements for the year ended June 30, 2013 and thanked all involved in this year's audit process.

CLIENT ADVISORY

Ms. Mock announced that the Committee met on November 16, 2013.

COMMUNITY & FINANCIAL DEVELOPMENT

Mr. Rea stated that they are currently planning their next meeting. Ms. Spiegel reviewed the HRC Holidays are for Sharing and Rotary Club of South Bay Poinsettia fundraiser flyers.

SERVICE PROVIDER ADVISORY

Ms. Engels shared that the committee is meeting after today's board meeting to review the abuse and neglect policy and the minimum wage increase.

BOARD PLANNING

Ms. Sorel indicated that the committee will meet next in January.

RETIREMENT

Mr. Czarske reported that there are no 3rd quarter numbers yet to report but they are expected in January.

ARCA

Mr. Czarske provided a brief summary of the happenings at the last ARCA meeting.

HOPE (Home Ownership for Personal Empowerment)

In Mr. Irlen's absence, Mr Erber informed the Board of the success of HOPE's Golf & Tennis Fundraising Tournament at the Rolling Hills Country Club on November 4, 2013 and Ms. Del Monico announced that Martin Chevrolet will return next year with another car donation.

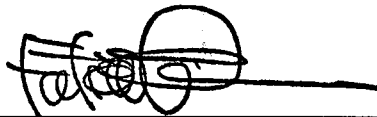
Mr. Rea moved to accept the committee reports and Ms. Sorel seconded the motion which was unanimously approved by the Board.

PUBLIC INPUT

None

The meeting adjourned at 9:15 a.m.

Submitted by: _____



Mr. Fu-Tien Chiou, Secretary
Harbor Developmental Disabilities
Foundation, Inc. Board of Trustees