



**MINUTES OF THE SEPTEMBER 15, 2020 MEETING OF THE BOARD OF TRUSTEES OF
THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

<p><u>BOARD PRESENT:</u> Mr. Ron Bergmann, <i>Treasurer</i> Mr. Fu-Tien Chiou, <i>Secretary</i> Mr. Joe Czarske, <i>President</i> Dr. James Flores, Board Advisor Mr. La Velle Gates, Board Member Mr. Jeffrey Herrera, Board Member Mr. Bob Irlen, Board Advisor Ms. Ann Lee, Ph.D, Board Member Mr. Christopher Patay, <i>Vice-President</i> Ms. Paul Quiroz, Board Member Dr. Monica Sifuentes, Board Member Ms. Latisha Taylor, Board Member Ms. Kim Vuong, Board Member</p> <p><u>BOARD ABSENT:</u> Dr. Bobbie Rendon-Christensen, Board Member</p> <p><u>STAFF PRESENT:</u> Ms. Patricia Del Monico, Executive Director Ms. Judy Wada, Chief Financial Officer Ms. Nancy Spiegel, Director of Information & Development Mr. Vincente Miles, Director of Community Services Ms. LaWanna Blair, Director of Early Childhood Services Mr. Patrick Ruppe, Director of Adult Services Mr. Mike Ikegami, Director of IT Mr. Richard Malin, Manager of IT Ms. Jennifer Lauro, Executive Assistant Mr. Jesus Jimenez, Executive Team Assistant</p> <p><u>GUESTS:</u> Ms. Adriana Copa Ms. Alejandra Parra Ms. Alma Hernandez Ms. Amelia Castellanos Ms. Anel Gonzalez Ms. Angelica Orellana</p>	<p><u>GUESTS (continued):</u> Ms. Blanca Hernandez Ms. Celia Pena Ms. Cendy Topete Ms. Denise Callender Ms. Dora Vasquez Ms. Dulce Serrano Ms. Elia Lopez Ms. Fabiola Medina Ms. Angela Robles Ms. Alicia Valerio Ms. Gilberta Castellanos Ms. Guadalupe Magdaleno Ms. Guadalupe Nolasco Ms. Hilda Jimenez Ms. Ivon Muniz Diaz Ms. Juliana Martinez Ms. Kathy Platnick Ms. Luz Maria Ortiz Ortega Ms. Maria Lopez Ms. Maria De Santiago Ms. Maria Zavala Ms. Maria Ortuno Ms. Martha De La Torre Ms. Mayra Jimenez Ms. Minerva Flores Ms. Monica Joya Ms. Nelida Gonzalez Ms. Oralia Varrendey Ms. Paula Martinez Ms. Raquel Brizuela Mr. Ronald Salda Mr. Russell Vakharia Ms. Silvia Cadena Ms. Silvia Lopez Ms. Socorro Valdivia Ms. Susana Luviano Ms. Teresa Hernandez Ms. Teresa Hernandez Ramirez Ms. Vianey Gomes Ms. Zaira Rodriguez Ms. Megan Mitchell, DDS</p>
---	---

CALL TO ORDER

Mr. Czarske called the Board to order at 6:30 p.m.

PRESIDENT'S REPORT

Mr. Czarske welcomed Board members, guest and staff.

Mr. Czarske reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Czarske encouraged any visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the Chat.

Mr. Czarske announced that the Board would enter into an executive session to discuss a personnel matter following adjournment of the regular business meeting.

PRESENTATION OF MINUTES

Mr. Fu-Tien Chiou presented the minutes of the July 21, 2020 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website.

The MINUTES OF THE JULY 21, 2020 BOARD MEETING were received and filed.

PRESENTATION OF FINANCIALS

Mr. Bergmann presented the financial statements for the months of July and August which had been included in the board packet provided to all Board members and posted for the general public on the HRC website.

Mr. Bergmann referred the Board to slide 6 of the board presentation and advised the Projected Annual Expenses for Regular POS is based on actual expenditures through July and estimated costs of new programs, growth, pending service provider rate changes, and COVID-19 related expenditures.

The FINANCIALS were received and filed.

EXECUTIVE REPORT

1. CARES ACT APPLICATION:

Ms. Del Monico advised that on June 9, 2020, the US Department of Health and Human Services (HS) announced the distribution of approximately \$1.5 billion from the Provider Relief Fund to eligible providers that participate in state Medicaid and Children's Health Insurance Program (CHIP) and have not received a payment from the Provider Relief Fund General Distribution. These funds may be used to cover lost revenue attributable to COVID-19 or health related expenses purchased to prevent, prepare for and respond to coronavirus. Currently HRC and at some of our service providers have applied to receive payment pursuant to the CARES ACT and we will keep the Board advised as to whether or not we are approved to receive these funds.

2. DDS COVID DATA:

Ms. Del Monico referred the Board to the various tables and charts of data compiled and provided to DDS by the 21 regional centers concerning various COVID-19 data as they relate to the developmental service system.

3. NON-RESIDENTIAL SERVICES:

Ms. Del Monico referred the Board to the latest DDS directive provided in the board packet and its guidelines for utilizing Alternative Nonresidential Services (Alternative Services). Mr. Vincente Miles, Director of Community Services and Ms. Judy Wada, Chief Financial Officer spoke on the purpose of this directive and the guidelines and advised they are to permit Alternative Services that meet the individual needs of clients, sustain the state's developmental services provider network and continue receipt of federal reimbursement for services provided to clients during the COVID-19 State of Emergency.

4. DS TASK FORCE:

Ms. Del Monico advised that the DS Task Force has met via zoom to discuss issues related to the COVID-19 pandemic and to receive updates from the Department of Developmental Services (DDS). DDS introduced two documents, the Family Member Engagement Guide and the draft Self-Advocate and Family Survey and advised that the Department was preparing to host a symposium to spotlight programs implementing new service delivery options due to COVID-19. A full DS Task Force meeting will be held in October.

5. HARBOR HELP FUND SUPPORTS FOR FAMILIES DURING THE COVID-19 SOE:

Ms. Del Monico announced that this year, in lieu of our annual holiday giving efforts, we will focus on food and necessities for our neediest families and for those most impacted by the economic fallout associated with the pandemic. Ms. Del Monico asked that the Board, as a whole, consider a gift from the Harbor Help Fund in the amount of \$40,000 to facilitate this effort. Ms. Del Monico thanked all in advance for their generosity in making their own individual contributions during these most trying times for so many.

Mr. Bergmann moved to approve a donation of \$40,000 from the Harbor Help Fund to purchase food and necessities for our neediest families impacted by the economic fallout associated with the COVID-19 pandemic and Mr. Chiou seconded the motion, which was unanimously approved by the Board.

6. ARCA ACADEMY:

Ms. Del Monico informed the Board that ARCA will provide another ARCA Academy training event that will be done as individual, single-topic trainings, provided via one webinar every two months, if possible. ARCA has requested that Board members provide his and her input on a survey that was distributed to all Board members.

7. PERFORMANCE CONTRACT MEETINGS:

Ms. Del Monico reported pursuant to Welfare & Institutions Code Section 4629, (a) the state shall enter into five-year contracts with regional centers, subject to the annual appropriation of fund by the Legislature, (b) the contracts shall include a provision requiring each regional center to render services in accordance with applicable provision of state laws and regulations; and (c) (1) the contracts shall include annual performance objectives that the department determines are necessary to ensure each regional center is complying with the requirement specified in subdivision (b). Ms. Del Monico stated that HRC has provided notice there will be a public meeting (via zoom teleconference) for the above purposes scheduled to take place on October 21, 2020 from 3:00 to 4:40 pm and encouraged all Board members to attend.

8. NATIONAL CORE INDICATORS SURVEY RESULTS:

Ms. Nancy Spiegel, Director of Information and Development provided a brief presentation and summary of key findings from the latest NCI Survey results, which, pursuant to Welfare & Institutions Code Section 4571 (h)(1) states: each regional center shall annually present data collected from, and the findings of, the quality assurance instrument for that regional center at a public meeting of its governing board in order to assess the comparative performance of the regional center and identify needed improvements in services for consumers.

COMMITTEE REPORTS

A. ARCA

Mr. Czarske reported that we have been kept advised of all of the various activities taking place in Sacramento by the staff of our ARCA office, but all in-person meetings for the foreseeable future have been cancelled.

B. AUDIT

Mr. Gates reported that we had our second audit with AGT who are just starting the audit of FY 2019-20. AGT and HRC staff are working toward completing the audited financial statements for the January 2021 board meeting.

C. BOARD DEVELOPMENT

Mr. Czarske reported that there has been no meeting of the Board Development Committee.

D. BOARD PLANNING

Mr. Czarske reported that there has been no meeting of the Board Planning Committee.

E. CLIENT ADVISORY

Mr. Gauthier reported that the Client Advisory Committee met on August 15, 2020 and mainly discussed HCBS, status of the self-determination program and future desired trainings; the next meeting is scheduled for November 14, 2020.

F. CLIENT SERVICES

Mr. Czarske reported that there has been no meeting of the Client Services Committee.

G. COMMUNITY RELATIONS

Mr. Czarske reported that there has been no meeting of the Community Relations Committee

H. RETIREMENT

Mr. Chiou reported on the Retirement Plan Balances ending June 30, 2020.

I. SELF-DETERMINATION ADVISORY

In Ms. Perez's absence, Ms. Del Monico advised the Board that the Self-Determination Advisory continues to meet monthly via Zoom and provided an update on the July and August meetings.

J. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the Service Provider Advisory Committee met on August 5, 2020 and discussed HRC's response to the COVID-19 pandemic and the many DDS Directives related to COVID.

PUBLIC COMMENT

Mr. Czarske advised that public input was next on the agenda. Mr. Czarske stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

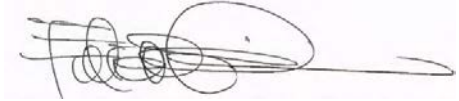
Mr. Czarske indicated that twenty-two attendees requested to address the Board through the Zoom Chat and invited each in turn to address the Board.

EXECUTIVE SESSION

Mr. Czarske advised that there will be an executive session to discuss a personnel matter.

ADJOURNMENT

Mr. Czarske thanked all those who participated in our Board meeting tonight. The next meeting of our Board will be on November 17, 2020 via Zoom Webinar. A link to the Webinar will be posted on our website one week prior to the meeting.



Submitted by: _____

Fu-Tien Chiou, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation