



**MINUTES OF THE JULY 20, 2021 MEETING OF THE BOARD OF TRUSTEES OF THE
HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

BOARD PRESENT:

Mr. Ron Bergmann, *Secretary*
Mr. Fu-Tien Chiou, *Treasurer*
Dr. James Flores, Board Member
Dr. Marco Garcia, Board Member
Mr. La Velle Gates, Board Member
Mr. David Gauthier, Board Member
Mr. Jeffrey Herrera, Board Member
Ms. Ann Lee, Ph.D, *Vice-President*
Mr. Christopher Patay, *President*
Ms. Jackie Solorio, Board Member
Ms. Kim Vuong, Board Member

BOARD ABSENT:

Mr. Joe Czarske, Board Member
Ms. Paul Quiroz, Board Member
Ms. Latisha Taylor, Board Member

STAFF PRESENT:

Mr. Patrick Ruppe, Executive Director
Ms. Nancy Spiegel, Director of Information & Development
Ms. Judy Wada, Chief Financial Officer
Ms. Mary Hernandez, Director of Case Management Support Services
Ms. LaWanna Blair, Director of Early Childhood Services
Ms. Antoinette Perez, Director of Children's Services
Ms. Judy Samana Taimi, Director of Adult Services
Mr. Mike Ikegami, Director of IT
Ms. Jennifer Lauro, Executive Assistant
Mr. Jesus Jimenez, Executive Team Assistant

GUESTS:

Ms. Kathy Sanders Platnick, HRC Parent
Ms. Vianey Gomes, HRC Parent
Ms. Luz Maria Ortiz Ortega, HRC Parent
Ms. Jamie Van Dusen, DDS
Ms. Alexis Soto, SEIU
Ms. Ashley Brown, HRC Client Services Manager

CALL TO ORDER

Mr. Patay called the Board to order at 6:30 p.m.

PRESIDENT'S REPORT

Mr. Patay welcomed Board members, guest and staff and took roll call of Board Members and HRC Staff with a special welcome to our new Board Members, Dr. Marco Garcia and Jackie Solorio. A quorum was established.

Mr. Patay reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Patay encouraged any visitors who wish to address the Board at the end of our meeting during the time we have set aside for public comment to please make a request through the Chat.

Mr. Patay reminded the Board Members that our annual Board Retreat is scheduled for Saturday, October 9, 2021 and will take place at HRC in conference rooms A1 and 2 beginning at 9:00 am and followed by a recognition dinner.

Mr. Patay advised that we will now proceed with our regular agenda.

PRESENTATION OF MINUTES

Mr. Bergmann presented the minutes of the May 18, 2021 meeting of our Board which were included in the board packet provided to all Board members and posted for the general public on the HRC website.

The MINUTES OF THE MAY 18, 2021 BOARD MEETING were received and filed.

PRESENTATION OF FINANCIALS

Mr. Chiou reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2020-21, dated April 2021
- Harbor Regional Center Functional Expenditures, dated April 2021
- Harbor Regional Center Line Item Report, dated April 2021
- Harbor Regional Center POS Contract Summary, April 2021
- Harbor Regional Center Monthly Financial Report Fiscal Year 2020-21, dated May 2021
- Harbor Regional Center Functional Expenditures, dated May 2021
- Harbor Regional Center Line Item Report, dated May 2021
- Harbor Regional Center POS Contract Summary, dated May 2021

EXECUTIVE REPORT

1. CORONA VIRUS UPDATES:

Mr. Ruppe informed the Board of the latest COVID 19 State and Harbor Regional Center trends and also the most current demographic data available through June. Mr. Ruppe reminded the Board that HRC has been operating a vaccine clinic at our Torrance office since Mid-March in partnership with our Service Provider, OXFORD HomeHealth Care where we have helped approximately 5000 individuals access the Vaccine. In addition to our site based clinic, HRC helped to coordinate home vaccinations for families and clients that were not able to come to a site.

2. HOME & COMMUNITY BASED SERVICE (HCBS) GRANTS:

Mr. Ruppe advised the Board that Home and Community Based Service Grants, or HCBS Grants, are financial grants to service providers to assist them in coming into compliance with the HCBS Final Rule. The Final Rule requires that service providers provide individuals with disabilities full access to the benefits of community living and that they offer supports and services in settings that are integrated in the community. Mr. Ruppe informed that this year HRC submitted seven (7) grant requests and had five (5) approved. Grants this year have been targeted to assist providers in addressing client's accessibility issues, both in the community and in their homes, with a total awards in the amount of \$514,360.

3. CPP/CRDP AWARDS:

Mr. Ruppe called the Board's attention to another source of available funding through the Community Placement Plan/Community Resource Development Plan or CPP/CRDP to assist Regional Centers in developing new resources to meet the community's needs. Regional Centers are required to conduct outreach activities to seek input from community stakeholders to identify resource needs. Mr. Ruppe informed that this past year, HRC identified four (4) areas of need in our community and submitted the projects to DDS for Start-up Funding. This year funding was approved for four (4) projects: The first award is for a site based infant program to provide services in the northeastern part of our service area. The second award is for a mobile dental clinic to serve individuals in historically underserved communities. The third award is for a specialized supported living program designed to provide services to clients with forensic involvement. The fourth award is for a technology lending library. The department allocated \$1,050,000 for this project to be divided between the seven Los Angeles area Regional Centers.

4. CONTRACTS – PURCHASE OF SERVICE (APPLE TREE EARLY INTERVENTION PROGRAM):

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center board. Apple Tree Early Intervention Program is a global infant program serving children 0-3 in the north eastern section of our service area.

Description of Services: Site Based Global Infant Program

1.	Fully Executed Contract	\$70,000
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2.	HRC Approved Service Design	\$30,000
3.	HRC Approved Site Signed Lease	\$50,000
4.	HRC and City Planning Approved Renovations	\$50,000
5.	HRC Approved Director & Clinical Staff/Consultants Hired	\$50,000
6.	DDS Cost Statement Approved	\$50,000
7.	Vendorization of Program by HRC	\$50,000

Projected Annual Amount: total CPP/CRD start-up funds not to exceed \$350,000.00

Ms. Vuong moved to approve the Purchase of Service Contract for Professional Services, in the projected annual amount and not to exceed \$350,000.00 and Dr. Flores seconded the motion which was unanimously approved by the Board, with no opposition or abstentions.

5. BOARD COMMITTEES REQUIRING BOARD APPROVAL:

Mr. Ruppe informed that each year board committee assignments may change for a variety of reasons. The Bylaws of Harbor Developmental Disability Foundation Corporation require that certain Board Member committee membership be approved by the full board of Trustees. The following slate of Board Members are submitted for your review and approval:

AUDIT COMMITTEE HDDF Bylaws Section 6.3
 Chairperson LaVelle Gates
 Board Joe Czarske
 Board Paul Quiroz

Dr. Flores moved to approve the slate of board of trustees for the Audit Committee and Dr. Lee seconded the motion which was unanimously approved by the Board, with no opposition or abstentions.

BOARD DEVELOPMENT COMMITTEE HDDF Bylaws Section 6.5
 Chairperson Joe Czarske
 Board Ron Bergmann
 Board LaVelle Gates
 Board Chris Patay
 Board Paul Quiroz
 Board Ann Lee, Ph.D.

Mr. Bergmann moved to approve the slate of board of trustees for the Board Development Committee and Mr. Chiou seconded the motion which was unanimously approved by the Board, with no opposition or abstentions.

BOARD PLANNING COMMITTEE HDDF Bylaws Section 6.6
 Chairperson Kim Vuong
 Board Ron Bergmann
 Board Jackie Solorio

Dr. Garcia moved to approve the slate of board of trustees for the Board Planning Committee and Ms. Solorio seconded the motion which was unanimously approved by the Board, with no opposition or abstentions.

6. HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION DBA: HRC INSURANCE SCHEDULE AS OF JULY 12, 2021

Mr. Ruppe called the Board's attention to the Harbor Developmental Disabilities Foundation DBA: HRC Insurance Schedule as of July 12, 2021 that was provided in their board packet and informed that

the annual schedule covers information concerning type of coverage, coverage limits and annual premiums.

7. STATE BUDGET FY 2021-22

Mr. Ruppe shared with the Board the current status of the budget and informed that the C-Preliminary Allocation for Operations is \$31,455,192 and for POS is \$220,058,448 with the total Preliminary Allocation being \$251,513,640.

8. STATE BUDGET HIGHLIGHTS

Mr. Ruppe provided a brief summary of the State Budget FY 2021-22 Highlights that included the following: Elimination of the Uniform Holiday Schedule, Elimination of Temporary Rate Sunsets, Provider Rate Increase, DSP Training and Development, Bilingual Differential for DSP, Social/Recreational Programs, Performance Incentives, Enhanced Caseload Ratio for Underserved Clients, Self-Determination Supports, Deaf Community Specialist, Emergency Coordinators, Community Navigators and Provisional Eligibility.

9. PRESENTATION ON 'INTAKE ANALYSIS & OVERVIEW'

Mr. Ruppe referred the Board to Ms. LaWanna Blair, Director of Early Childhood Department who will share a presentation on our Intake process with analysis and overview.

COMMITTEE REPORTS

A. ARCA

In Mr. Czarske's absence, Mr. Ruppe informed that ARCA held their annual meeting on July 13th. ARCA's financials indicate that ARCA is financially stable. ARCA announced the retirement of ALTA Regional Center's Executive Director Phil Bonnet and another announcement that Board Member Joe Czarske was nominated to be ARCA's incoming Vice President. Mr. Ruppe congratulated Mr. Czarske on his appointment as the Vice President. ARCA's next meeting will be in August.

B. AUDIT

Ms. Wada informed that we are now in our third year with our auditors, AGT who we are providing preliminary documents for them to start work on our annual report.

C. BOARD DEVELOPMENT

Mr. Bergmann reported that the Board Development Committee met on June 9th via zoom and reviewed the following: current board term status and action plan for 2021-22, current composition and action plan for 2021-22, continued board recruitment, service provider advisory committee recruitment and board mentor discussion of onboarding new trustees.

D. BOARD PLANNING

In Mr. Czarske's absence, Ms. Spiegel reported that the committee discussed two initiatives at HRC that are currently underway during this time of heightened interest, awareness and concern. Those initiatives are 'Building Relationships with Law Enforcement Agencies' and 'Training Plans: Diversity, Equity and Inclusion'. Lastly, the Committee was informed that HRC received continued funding approval for a Bilingual Spanish Speaking Community Outreach Specialist and HRC will continue the Parent/Mentor Navigators program.

E. CLIENT ADVISORY

Mr. Gauthier reported that the Committee last met in May and were provided updates on the members on HRC and the community.

F. CLIENT SERVICES

Mr. Chiou informed that the Committee will meet later in the month and a report will be submitted for the September Board meeting.

G. COMMUNITY RELATIONS

Ms. Spiegel summarized the main topics of the June 8th Community Relations meeting which focused on Vaccine Advocacy Support and on Legislation Advocacy.

H. RETIREMENT

Mr. Chiou reported that the Retirement will meet later in the month and a report will be submitted for the September Board meeting for the Retirement Plan balances ending June 30th.

I. SELF-DETERMINATION ADVISORY

Ms. Perez advised the Board that the Self-Determination Advisory continues to meet monthly via zoom and provided an update on the May and June meetings.

J. SERVICE PROVIDER ADVISORY

Mr. Quiroz reported that the Service Provider Advisory Committee met on June 1st via zoom and were provided information on the following topics: update on COVID-19, budget and rates, alternative service rates (ASDM), updates on Self-Determination, on Re-Engagement planning for Day Programs, HCBS updates, HRC Disparity funding, community engagement and lastly on the importance of Grass Roots Day.

PUBLIC COMMENT

Mr. Patay advised that public input was next on the agenda. Mr. Patay stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to two minutes in order to accommodate everyone.

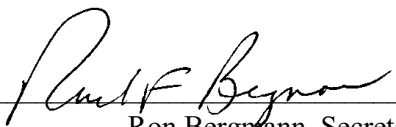
Mr. Patay indicated that we had no attendees request to address the Board through the Zoom Chat this evening.

EXECUTIVE SESSION

Mr. Patay advised that there will be no executive session tonight.

ADJOURNMENT (8:11 pm)

Mr. Patay thanked all those who participated in our Board meeting tonight. Mr. Patay reminded Board members that we do not meet in August and our next regular business meeting will be on September 21, 2021 via zoom webinar.

Submitted by: _____

Ron Bergmann, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation