



WELCOME



Harbor Developmental Disabilities Foundation

March 19, 2024



MARCH MEETING OF THE BOARD OF TRUSTEES

TUESDAY, March 19, 2024 @ 6:00 p.m.
Via ZOOM Webinar

https://us06web.zoom.us/webinar/register/WN_F3RGMB1hRU2NNjegcg_lig

A G E N D A

- 1. **CALL TO ORDER & INTRODUCTIONS.....JOSEPH CZARSKA, President**
- 2. **MINUTES OF THE JANUARY 16, 2024 MEETING.....DAVID GAUTHIER, Secretary**
- 3. **TREASURER'S REPORT.....DR. JAMES FLORES, Treasurer**
- 4. **EXECUTIVE REPORT*.....PATRICK RUPPE, Executive Director**
 - One Purchase of Service Contract for Board Approval: Transportation Broker with Ride Health, Inc.
 - Updated Service Policy for Board Approval: Socialization, Leisure & Recreational Services
 - Presentation: National Early Start: Growth, Ratios, Outcomes, by LaWanna Blair, Director of Early Childhood Services
- 5. **COMMITTEE REPORTS:**
 - a) **ARCA.....JOSEPH CZARSKA, HRC REPRESENTATIVE**
 - b) **AUDIT.....FU-TIEN CHIOU, CHAIRPERSON**
 - c) **BOARD DEVELOPMENT*JOSEPH CZARSKA, CHAIRPERSON**
 - d) **BOARD PLANNING.....LAURIE ZALESKI, CHAIRPERSON**
 - e) **CLIENT ADVISORY.....DAVID GAUTHIER, CHAIRPERSON**
 - f) **CLIENT SERVICES.....PATRICIA JORDAN, CHAIRPERSON**
 - g) **COMMUNITY RELATIONS.....ANN LEE, Ph.D, CHAIRPERSON**
 - h) **RETIREMENT.....DR. JAMES FLORES, CHAIRPERSON**
 - i) **SELF-DETERMINATION.....ANTOINETTE PEREZ, LIAISON**
 - j) **SERVICE PROVIDER ADVISORY.....ANGELA RODRIGUEZ, CHAIRPERSON**
- 6. **PUBLIC COMMENT/INPUT**
- 7. **CLOSED SESSION.....JOSEPH CZARSKA, President**
- 8. **ADJOURNMENT – 8:00 p.m.**

*indicates "action"



MINUTES

January 16, 2024



David Gauthier, HDDF Secretary



**MINUTES OF THE JANUARY 16, 2024 MEETING OF THE BOARD OF TRUSTEES
OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION**

BOARD PRESENT:

Mr. Ron Bergmann, Board Member
Mr. Gordon Cardona, Board Member
Mr. Fu-Tien Chiou, Board Member
Mr. Joe Czarske, *President*
Mr. LaVelle Gates, *Vice-President*
Mr. David Gauthier, *Secretary*
Ms. Patricia Jordan, Board Member
Ms. Ann Lee, Ph.D, Board Member
Mr. Chris Patay, Board Advisor
Ms. Angie Rodriguez, Board Member
Ms. Jackie Solorio, Board Member
Ms. Laurie Zaleski, Board Member

BOARD ABSENT:

Mr. Eber Bayona, Board Member
Dr. James Flores, *Treasurer*

STAFF PRESENT:

Mr. Patrick Ruppe, Executive Director
Ms. Judy Wada, Chief Financial Officer
Ms. Thao Mailloux, Director of Information & Development
Ms. Elizabeth Garcia-Moya, Director of Community Services
Ms. Mary Hernandez, Director of Case Management Support Services
Ms. Antoinette Perez, Director of Children’s Services
Ms. Judy Samana Taimi, Director of Adult Services
Mr. Richard Malin, Manager of IT
Ms. Jennifer Lauro, Executive Assistant
Mr. Jesus Jimenez, Department Assistant Executive Office

STAFF ABSENT:

Ms. LaWanna Blair, Director of Early Childhood Services

INTERPRETERS:

Mr. Fernando Nunez, LRA Spanish Interpreter
Ms. Jan Seeley, LRA ASL Interpreter

GUESTS:

Ms. Kristel Maikrantz, AGT Auditor
Ms. Monserrat Palacios, DDS
Ms. Elizabeth Tom, DDS
Mr. Albert Feliciano, SCDD
Ms. Tiffany De La Torre, Service Provider
Ms. Adriana Ortiz, HRC Parent
Ms. Akarsha Gulukota
Ms. Linda Chan Rapp, HRC Parent
Ms. Maria Poblete, HRC Parent
Ms. Shirlys Guber, HRC Parent
Ms. Silvia Calles, HRC Parent
Ms. Tomasa Mendez, HRC Parent
Ms. Misaki Tateishi, HRC Staff
Ms. Alicia Arango-Ortiz, HRC Staff
Ms. Evelyn Galicia, HRC Staff
Ms. Jacqueline Palencia-Gonzalez, HRC Staff
Ms. James Valencia, HRC Staff
Ms. Jennefer Mena, HRC Staff
Ms. Katherine Sanchez, HRC Staff
Ms. Lauren Conway, HRC Staff
Ms. Lesley Sanchez, HRC Staff
Ms. Lizette Cortez, HRC Staff
Ms. Mildred Martin, HRC Staff
Mr. Mike Ikegami, HRC IT Director
Ms. Nicole Alvarez, HRC Staff
Ms. Raquel Vasquez, HRC Staff
Ms. Ruby Equizabal, HRC Staff
Mr. Salvador Gomez, HRC Staff
Ms. Satoko Sakaguchi, HRC Staff
Ms. Yeisson Carrilo, HRC Staff
Ms. Daisy Solis, HRC Staff

CALL TO ORDER

Mr. Czarske called the Board to order at 6:00 p.m.

PRESIDENT'S REPORT

Mr. Czarske welcomed Board members, guests and staff; Mr. Czarske took roll call of Board Members and a quorum was established.

Mr. Czarske reviewed with visitors the various zoom instructions and how to use the interpretation feature.

Mr. Czarske encouraged all visitors who wished to address the Board at the end of our meeting during the time we have set aside for public comment to make a request through the zoom raise your hand feature.

Mr. Czarske announced that our next Board meeting in February will be an in-person training at our Torrance location and not a regular business meeting. The next regular business meeting of the Board will be on March 19, 2024.

Mr. Czarske reminded the Board that at our November regular business meeting, in-person meetings will resume beginning in May, July, September and November at our Torrance location. Zoom will not be available.

Mr. Czarske announced that tonight we have our independent auditors from AGT here, Ms. Kristal Maikranz to present their audit report prior to our regular business meeting. At this time we will move the Audit Committee Report forward on our agenda for the convenience of our independent auditor.

AUDIT REPORT

Mr. Fu-Tien Chiou, Chair of the Audit Committee advised that the Audit Committee met with the independent auditors to review the draft report and then introduced Ms. Maikranz to the Board. Ms. Maikranz of AGT presented to the Board the results of their audit of the Harbor Developmental Disabilities Foundation for the fiscal year ended June 30, 2023. The Board took the following action:

Dr. Lee moved to approve the Auditor's Report for Harbor Developmental Disabilities Foundation and Ms. Jordan seconded the motion, which was unanimously approved by the Board.

PRESENTATION OF MINUTES

Mr. Gauthier presented the draft minutes of the November 21, 2023 meeting of our Board which were included in the board packet and posted for the general public on the HRC website. **The MINUTES OF THE NOVEMBER 21, 2023 BOARD MEETING were received and filed.**

PRESENTATION OF FINANCIALS

In Dr. Flores's absence, Ms. Wada reviewed the following financial statements, which were received and filed:

- Harbor Regional Center Monthly Financial Report Fiscal Year 2023-24, dated Oct 2023
- Harbor Regional Center Functional Expense Summary, dated Oct 2023
- Harbor Regional Center POS Contract Summary, dated Oct 2023
- Harbor Regional Center Line Item Report, dated Oct 2023

EXECUTIVE REPORT

1. BUDGET UPDATES:

Mr. Ruppe summarized the key highlights of the Legislative Analyst's Office (LAO) Report for FY 2024-25, specifically how the state faces a deficit this coming year. Mr. Ruppe also reviewed with the Board HRC's Historical Expenditures and Caseload Report from FY 2013-14 to date.

2. CONTRACT FOR BOARD APPROVAL – OPERATIONS | PROFESSIONAL SERVICES | D'ESCOTO WEST:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center Board. Mr. Ruppe indicated that HRC engaged with D'Escoto West to provide professional services for exterior improvements at 21231 and 21307 Hawthorne Boulevard, Torrance CA 90503. This project at HRC's main location will improve accessibility for staff, visitors and the individuals and families we serve. The project enhances street presence and will help people navigate HRC's campus, which currently consists of four (4) buildings located in the Village Del Amo shopping center. A fifth (5th) building located at 21309 Hawthorne Boulevard is under lease and will undergo renovation soon. The contract period is for a February 2024 start with an initial estimate amount of \$541,033.00 to include soft costs and contingency).

Mr. Gauthier moved to approve the Operations Contract with D'Escoto West for Professional Services in the initial estimate amount of \$541,033.00 and Ms. Jordan seconded the motion, which was unanimously approved by the Board with one abstention and no opposition.

3. CONTRACT FOR BOARD APPROVAL – OPERATIONS | PROFESSIONAL SERVICES | WESTERN OFFICE LOS ANGELES:

Mr. Ruppe advised that the Lanterman Act requires any regional center contract which exceeds \$250,000 be approved by the regional center Board. Mr. Ruppe indicated that HRC engaged with Western Office Los Angeles to purchase furniture and fixtures for renovated offices located on the third (3rd) floor of 21307 Hawthorne Boulevard, Torrance, CA 90503. The 4,300 square foot project currently consists of fifteen (15) cubicles, three (3) private offices and one (1) conference room. The cubicles will be replaced with a new model that has improved ergonomic features and a smaller footprint to optimize the use of the space. The private offices will remain as is and the conference room will be removed and replaced with four (4) cubicles. The new configuration will accommodate twenty-one (21) staff. The estimated delivery is April 2024 with a contract amount not to exceed \$300,725.00 including freight, labor taxes and contingency).

Mr. Gauthier moved to approve the Operations Contract with Western Office for the purchase and installation of furniture at 21307 Hawthorne Boulevard, Torrance, CA 90503 in the amount not to exceed \$300,725.00 and Mr. Chiou seconded the motion, which was unanimously approved by the Board with one abstention and no opposition.

4. HRC SERVICE POLICY – CHILDCARE SERVICES:

Mr. Ruppe called the Board's attention to the updated Harbor Regional Center Service Policy originally titled, 'Day After School Childcare Service Policy', now titled, 'Childcare Service Policy' that was provided in their Board packet and reviewed the updates with the Board. After review, Mr. Ruppe informed that a vote is required to approve the updated service policy.

Mr. Cardona moved to approve the updated Harbor Regional Center Childcare Service Policy and Ms. Jordan seconded the motion, which was unanimously approved by the Board.

5. **ARCA MEMBERSHIP AGREEMENT:**

Mr. Ruppe referred the Board to the Association of Regional Center Agencies (ARCA) Membership Application and Agreement and informed that at our November meeting, this Agreement was up for review and required a vote of approval by the Board. Additional time was provided for Board members to review the updated Agreement with Executive Director Patrick Ruppe and any questions members had were discussed and reviewed thoroughly. Mr. Ruppe informed that a vote is required to approve the updated ARCA Membership Agreement.

Mr. Cardona moved to approve the updated ARCA Membership Agreement and Ms. Zaleski seconded the motion, which was unanimously approved by the Board.

6. **ANNUAL PURCHASE OF SERVICE MEETING:**

Mr. Ruppe reported that the Lanterman Act requires the California Department of Developmental Services (DDS) and all Regional Centers to compile and distribute information regarding the purchase of regional center services by age, diagnosis, ethnicity, language and living arrangement. Harbor Regional Center posted the data on our website for public view and it is now being analyzed and summarized so that we will have current data to report to our community. The dates for the Purchase of Service Expenditure public meetings are as follows:

- March 25, 2024 beginning at 6:00 pm via zoom webinar. This meeting will be conducted in Spanish, with English and American Sign Language Interpretation. Register in advance for this webinar: [Meeting Registration - Zoom](#)
- March 27, 2024 beginning at 6:00 pm via zoom webinar. This meeting will be conducted in English, with Spanish and American Sign Language Interpretation. Register in advance for this webinar: [Meeting Registration - Zoom](#)

Interpretation in other languages are available and registrants are encouraged to inform Harbor Regional Center of their language preference/need.

7. **HARBOR REGIONAL CENTER HOLIDAY EVENTS:**

Mr. Ruppe thanked the Board and Staff for contributions made to HRC's Holiday events and shared photos from our Winter Wonderland Event, the Capitol Tree Lighting Event in Sacramento, our Fiestas con Harbor Event and our Hearts for the Holidays campaign. Mr. Ruppe introduced Ms. Thao Mailloux, Director of Information and Development, who provided a report on the holiday giving campaigns that benefited individuals and families through the holiday season.

8. **NATIONAL CORE INDICATORS presentation:**

Ms. Mailloux provided a presentation on the National Core Indicators (NCI) Child Family Survey 2021-22, Adult Family Survey 2021-22 and Family Guardian Survey 2021-22. The presentation was given in English with simultaneous Spanish language and American Sign Language Interpretation. The presentation and data shown on screen was in English and Spanish. Meeting attendees were asked to comment or ask questions through the chat feature and were provided with time to ask questions or comment at the conclusion of the presentation. Several questions and comments about the data were asked and responded to.

COMMITTEE REPORTS

A. CLIENT ADVISORY

Mr. Gauthier, Chair of the Committee reported that the Committee met on November 11, 2023 where the Committee was shown a presentation by Alo Consultation regarding the Home and Community Based Services (HCBS), specifically on the new laws and rights that are in place to empower our individuals.

B. CLIENT SERVICES

Ms. Patricia Jordan, Chair of the Committee reported that the Committee met on November 28, 2023 where the Committee reviewed and discussed the proposed changes made to Harbor Regional Center’s Childcare Service Policy.

C. SELF-DETERMINATION ADVISORY

Ms. Perez, Director of Children and Adolescent Services and SDP Liaison advised the Board that the Self-Determination Advisory Committee continues to meet monthly via zoom and provided an update on the November meeting.

D. SERVICE PROVIDER ADVISORY

Ms. Rodriguez, Chair of the Committee reported that the Committee met on December 5, 2023 and summarized the highlights of the meeting.

PUBLIC COMMENT

Mr. Czarske advised that public input was next on the agenda. Mr. Czarske stated that he will call upon each person who has asked to address the Board and requested that he or she limit their comments to five minutes in order to accommodate everyone.

Mr. Czarske indicated that we had three attendee request to address the Board through the Raise Your Hand feature this evening.

ADJOURNMENT 7:54 p.m.

Mr. Czarske thanked all those who participated in our Board meeting tonight.

Submitted by: _____

David Gauthier, Secretary
Board of Trustees
Harbor Developmental Disabilities Foundation



FINANCIALS



Dr. James Flores, HDDDF Treasurer

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2023-24
Nov-23**

	FY 2023-24 E-1	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 44,137,914	\$ 3,099,094	\$ 17,116,818	\$ 44,137,914	\$ -
Operating Expenses	10,801,570	749,027	3,947,841	10,801,570	-
less other income	(118,754)	(5,996)	(47,090)	(118,754)	-
Total Operations	<u>54,820,730</u>	<u>3,842,125</u>	<u>21,017,569</u>	<u>54,820,730</u>	<u>-</u>
Purchase of Service					
Regular*	353,363,831	23,285,778	121,235,095	358,414,698	(5,050,867)
Compliance with HCBS Regulations	-	-	-	-	-
less other income	(1,700,000)	(135,185)	(702,409)	(1,700,000)	-
Subtotal Regular	<u>351,663,831</u>	<u>23,150,593</u>	<u>120,532,686</u>	<u>356,714,698</u>	<u>(5,050,867)</u>
CPP/CDRP/START	100,000	-	-	100,000	-
Total Purchase of Service	<u>351,763,831</u>	<u>23,150,593</u>	<u>120,532,686</u>	<u>356,814,698</u>	<u>(5,050,867)</u>
TOTAL	\$ 406,584,561	\$ 26,992,718	\$ 141,550,254	\$ 411,635,428	\$ (5,050,867)
% of Budget	100.00%	6.64%	34.81%	101.24%	

* The initial POS Expenditure Projection (PEP) for FY 2023-24 was submitted to DDS in December 2023 and was based on October 2023 year-to-date actuals. The PEP includes estimated costs for new programs and growth. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contract with DDS but billed separately. HRC is currently projecting a funding deficit of \$5 million.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Nov-23**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 140,212,635	\$ 10,100,758	\$ 50,091,371	\$ 91,437,757	\$ 141,529,128	\$ (1,316,493)
Day programs	88,281,467	5,823,135	31,027,336	58,283,657	89,310,993	(1,029,526)
Other purchased services	124,869,729	7,361,886	40,116,388	87,458,189	127,574,577	(2,704,848)
HCBS Compliance	-	-	-	-	-	-
TOTAL PURCHASE OF SERVICE	353,363,831	23,285,778	121,235,095	237,179,603	358,414,698	(5,050,867)
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 100,000	\$ -	\$ -	100,000	\$ 100,000	\$ -
Salaries and Related Expenses:						
Salaries	33,999,346	2,426,110	13,210,233	20,789,113	33,999,346	-
Employee health and retirement benefits	9,650,921	642,505	3,716,030	5,934,891	9,650,921	-
Payroll taxes	487,647	30,478	190,555	297,092	487,647	-
Total Salaries and related expenses	44,137,914	3,099,094	17,116,818	27,021,096	44,137,914	-
Operating expenses:						
Facility Rent	5,357,259	447,737	2,599,953	2,757,306	5,357,259	-
Equipment and facility maintenance	1,241,905	29,976	243,426	998,479	1,241,905	-
Equipment purchases	564,100	3,612	169,033	395,067	564,100	-
General	1,558,709	35,175	139,023	1,419,686	1,558,709	-
Communication	813,159	170,280	349,579	463,580	813,159	-
Contract and consultant fee	197,113	-	7,800	189,313	197,113	-
General office expenses	387,948	14,588	90,553	297,395	387,948	-
Staff travel	55,031	5,756	20,107	34,924	55,031	-
Legal fees	61,334	11,235	12,617	48,717	61,334	-
Printing	130,244	5,178	19,700	110,544	130,244	-
Insurance	353,000	16,983	249,817	103,183	353,000	-
Accounting fees	57,400	4,000	39,400	18,000	57,400	-
Board expenses	24,368	4,507	6,833	17,535	24,368	-
Total Operating expenses	10,801,570	749,027	3,947,841	6,853,729	10,801,570	-
TOTAL OPERATIONS	54,939,484	3,848,121	21,064,659	33,874,825	54,939,484	-
TOTAL EXPENSES	\$ 408,403,315	\$ 27,133,899	\$ 142,299,754	\$ 271,154,428	\$ 413,454,182	\$ (5,050,867)
Revenues:						
ICF SPA Income	\$ (1,700,000)	\$ (135,185)	\$ (702,409)	\$ (997,591)	\$ (1,700,000)	\$ -
Other income	(118,754)	(5,996)	(47,090)	(71,664)	(118,754)	-
TOTAL REVENUES	\$ (1,818,754)	\$ (141,181)	\$ (749,500)	\$ (1,069,255)	\$ (1,818,754)	\$ -
TOTAL	\$ 406,584,561	\$ 26,992,718	\$ 141,550,254	\$ 270,085,174	\$ 411,635,428	\$ (5,050,867)

Month End Caseload

18,181

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Nov-23**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2023-24	E-1	Reg POS	\$ 351,663,831	\$ 120,532,686	\$ 231,131,145	\$ 236,182,012	\$ (5,050,867)
		CPP/CDRP/START	100,000	-	100,000	100,000	-
		HCBS Compliance	-	-	-	-	-
		TOTAL	<u>\$ 351,763,831</u>	<u>\$ 120,532,686</u>	<u>\$ 231,231,145</u>	<u>\$ 236,282,012</u>	<u>\$ (5,050,867)</u>
2022-23	D-3	Reg POS	\$ 367,557,895	\$ 293,755,024	\$ 73,802,871	\$ 8,598,949	\$ 65,203,922
		CPP/CDRP/START	2,100,000	130,000	1,970,000	1,970,000	-
		HCBS Compliance	622,672	64,700.00	557,972	557,972	-
		TOTAL	<u>\$ 370,280,567</u>	<u>\$ 293,949,724</u>	<u>\$ 76,330,843</u>	<u>\$ 11,126,921</u>	<u>\$ 65,203,922</u>
2021-22	C-4	Reg POS	\$ 287,633,810	\$ 259,412,621	\$ 28,221,189	\$ 4,319,587	\$ 23,901,602
		CPP/CDRP/START	2,635,000	1,966,412	668,588	1,113,060	(444,472) *
		HCBS Compliance	1,373,394	959,240	414,154	414,154	-
		TOTAL	<u>\$ 291,642,204</u>	<u>\$ 262,338,274</u>	<u>\$ 29,303,930</u>	<u>\$ 5,846,800</u>	<u>\$ 23,457,130</u>

* FY 2021-22 CPP Startup funds are pending for two Brilliant Corners projects. Brilliant Corners was originally approved to develop a children's home. The project has changed to an adult home with an increased cost of \$155,385. The second Brilliant Corners project to build an Enhanced Behavior Support Home (EBSH) received approval to increase cost by \$289,087. HRC is currently awaiting this additional allocation of \$444,472 by DDS.

Additionally, HRC and Frank D. Lanterman Regional Center (FDLRC) are working on a joint project to develop an EBSH. Brilliant Corners has been awarded \$800,000 in CPP Startup funds that DDS allocated to FDLRC. HRC initiated the contract and FDLRC will reimburse HRC.

**HARBOR REGIONAL CENTER
LINE ITEM REPORT
Nov-23**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 140,212,635	\$ 10,100,758	\$ 50,091,371	\$ 91,437,757	\$ 141,529,128	\$ (1,316,493)
430** Day Programs	88,281,467	5,823,135	31,027,336	58,283,657	89,310,993	(1,029,526)
6505* Transportation	9,886,302	508,490	3,228,460	6,929,989	10,158,449	(272,147)
650** Other Services	114,983,427	6,853,395	36,887,928	80,528,200	117,416,128	(2,432,701)
TBD HCBS Compliance	-	-	-	-	-	-
Subtotal Regular POS	353,363,831	23,285,778.23	121,235,095	237,179,603	358,414,698	(5,050,867)
Revenue						
20090 ICF SPA Income	(1,700,000)	(135,185)	(702,409)	(997,591)	(1,700,000)	-
TOTAL PURCHASE OF SERVICE	351,663,831	23,150,593	120,532,686	236,182,012	356,714,698	(5,050,867)
Community Placement & Program Development						
32010 Start Up	-	-	-	-	-	-
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TBD START (Non-CPP Ops)	-	-	-	-	-	-
TOTAL CPP/CDRP/START	100,000	-	-	100,000	100,000	-
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	33,999,346	2,426,110	13,210,233	20,789,113	33,999,346	-
2503- Benefits	10,138,568	672,983	3,906,585	6,231,983	10,138,568	-
Subtotal Salaries & Benefits	44,137,914	3,099,094	17,116,818	27,021,096	44,137,914	-
Operating Expenses						
30020 Equipment Maint	447,759	18,696	133,747	314,012	447,759	-
30030 Facility Rental	5,357,259	447,737	2,599,953	2,757,306	5,357,259	-
30040 Facility Maint	794,146	11,280	109,680	684,466	794,146	-
30050 Communication	813,159	170,280	349,579	463,580	813,159	-
30060 General Office Exp	167,741	8,796	70,485	97,256	167,741	-
30070 Printing	130,244	5,178	19,700	110,544	130,244	-
30080 Insurance	353,000	16,983	249,817	103,183	353,000	-
30090 Utilities	19,906	1,388	10,574	9,332	19,906	-
30110 Data Processing Maint	197,801	4,050	8,785	189,016	197,801	-
30123 Interest/Bank Expense	2,500	354	709	1,791	2,500	-
30140 Legal Fees	61,334	11,235	12,617	48,717	61,334	-
30150 Board of Dir. Exp	24,368	4,507	6,833	17,535	24,368	-
30160 Accounting Fees	57,400	4,000	39,400	18,000	57,400	-
30170 Equipment Purchases	564,100	3,612	169,033	395,067	564,100	-
30180 Contr/Consult Services	197,113	-	7,800	189,313	197,113	-
30184 Clinical Services	112,752	-	6,834	105,918	112,752	-
30185 Employee Conf. & Tuition Rein	29,586	2,222	6,442	23,144	29,586	-
30220 Travel in State	25,031	1,977	10,054	14,977	25,031	-
30223 Staff Mileage	30,000	3,779	10,053	19,947	30,000	-
30230 ARCA Dues	104,595	-	-	104,595	104,595	-
30240 General Expenses	1,311,776	32,954	125,747	1,186,029	1,311,776	-
Subtotal Operating Expenses	10,801,570	749,027	3,947,841	6,853,729	10,801,570	-
Other Revenue						
20040 Interest Income	(28,238)	(2)	(9,910)	(18,328)	(28,238)	-
20050 Other Income	(3,804)	-	(32)	(3,772)	(3,804)	-
20055 Other Income-Subleases	(55,134)	(4,606)	(27,500)	(27,634)	(55,134)	-
20100 ICF SPA Admin Fee	(31,578)	(1,388)	(9,649)	(21,929)	(31,578)	-
Subtotal Other Revenue	(118,754)	(5,996)	(47,090)	(71,664)	(118,754)	-
TOTAL OPERATIONS	54,820,730	3,842,125	21,017,569	33,803,161	54,820,730	-
TOTAL	\$ 406,584,561	\$ 26,992,718	\$ 141,550,254	\$ 270,085,174	\$ 411,635,428	\$ (5,050,867)
% of Budget	100.00%	6.64%	34.81%	66.43%	101.24%	-1.24%

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2023-24
Dec-23**

	FY 2023-24 E-1	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 44,137,914	\$ 3,169,681	\$ 20,286,499	\$ 44,137,914	\$ -
Operating Expenses	10,801,570	695,632	4,643,473	10,801,570	-
less other income	(118,754)	(7,167)	(54,257)	(118,754)	-
Total Operations	<u>54,820,730</u>	<u>3,858,146</u>	<u>24,875,715</u>	<u>54,820,730</u>	<u>-</u>
Purchase of Service					
Regular*	353,363,831	29,728,131	150,963,226	358,687,785	(5,323,954)
Compliance with HCBS Regulations	-	-	-	-	-
less other income	(1,700,000)	(149,964)	(852,373)	(1,700,000)	-
Subtotal Regular	<u>351,663,831</u>	<u>29,578,167</u>	<u>150,110,853</u>	<u>356,987,785</u>	<u>(5,323,954)</u>
CPP/CDRP/START**	100,000	-	-	1,100,000	(1,000,000)
Total Purchase of Service	<u>351,763,831</u>	<u>29,578,167</u>	<u>150,110,853</u>	<u>358,087,785</u>	<u>(6,323,954)</u>
TOTAL	\$ 406,584,561	\$ 33,436,313	\$ 174,986,568	\$ 412,908,515	\$ (6,323,954)
% of Budget	100.00%	8.22%	43.04%	101.56%	

* The initial POS Expenditure Projection (PEP) for FY 2023-24 was submitted to DDS in December 2023 and was based on October 2023 year-to-date actuals. The PEP includes estimated costs for new programs and growth. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contract with DDS but billed separately. HRC is currently projecting a funding deficit of \$5 million.

** HRC's FY 2023-24 Community Placement Plan (CPP) & Community Resource Development Plan (CRDP) was approved by DDS on January 8, 2024. The allocation is pending.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Dec-23**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 140,212,635	\$ 10,999,779	\$ 61,091,150	\$ 80,863,434	\$ 141,954,584	\$ (1,741,949)
Day programs	88,281,467	6,532,017	37,559,353	51,280,881	88,840,234	(558,767)
Other purchased services	124,869,729	12,196,334	52,312,723	75,580,244	127,892,967	(3,023,238)
HCBS Compliance	-	-	-	-	-	-
TOTAL PURCHASE OF SERVICE	353,363,831	29,728,131	150,963,226	207,724,559	358,687,785	(5,323,954)
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 100,000	\$ -	\$ -	1,100,000	\$ 1,100,000	\$ (1,000,000)
Salaries and Related Expenses:						
Salaries	33,999,346	2,429,477	15,639,710	18,359,636	33,999,346	-
Employee health and retirement benefits	9,650,921	709,726	4,420,989	5,229,932	9,650,921	-
Payroll taxes	487,647	30,478	225,800	261,847	487,647	-
Total Salaries and related expenses	44,137,914	3,169,681	20,286,499	23,851,415	44,137,914	-
Operating expenses:						
Facility Rent	5,357,259	461,797	3,061,750	2,295,509	5,357,259	-
Equipment and facility maintenance	1,241,905	28,970	272,396	969,509	1,241,905	-
Equipment purchases	564,100	5,937	174,970	389,130	564,100	-
General	1,558,709	59,161	198,184	1,360,525	1,558,709	-
Communication	813,159	54,445	404,024	409,135	813,159	-
Contract and consultant fee	197,113	-	7,800	189,313	197,113	-
General office expenses	387,948	15,785	106,338	281,610	387,948	-
Staff travel	55,031	1,752	21,859	33,172	55,031	-
Legal fees	61,334	11,765	24,382	36,952	61,334	-
Printing	130,244	4,938	24,639	105,605	130,244	-
Insurance	353,000	34,413	284,230	68,770	353,000	-
Accounting fees	57,400	16,000	55,400	2,000	57,400	-
Board expenses	24,368	668	7,501	16,867	24,368	-
Total Operating expenses	10,801,570	695,632	4,643,473	6,158,097	10,801,570	-
TOTAL OPERATIONS	54,939,484	3,865,313	24,929,972	30,009,512	54,939,484	-
TOTAL EXPENSES	\$ 408,403,315	\$ 33,593,444	\$ 175,893,198	\$ 238,834,071	\$ 414,727,269	\$ (6,323,954)
Revenues:						
ICF SPA Income	\$ (1,700,000)	\$ (149,964)	\$ (852,373)	\$ (847,627)	\$ (1,700,000)	\$ -
Other income	(118,754)	(7,167)	(54,257)	(64,497)	(118,754)	-
TOTAL REVENUES	\$ (1,818,754)	\$ (157,131)	\$ (906,630)	\$ (912,124)	\$ (1,818,754)	\$ -
TOTAL	\$ 406,584,561	\$ 33,436,313	\$ 174,986,568	\$ 237,921,947	\$ 412,908,515	\$ (6,323,954)

Month End Caseload

18,181

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Dec-23**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2023-24	E-1	Reg POS	\$ 351,663,831	\$ 150,110,853	\$ 201,552,978	\$ 206,876,932	\$ (5,323,954)
		CPP/CDRP/START	100,000	-	100,000	1,100,000	(1,000,000)
		HCBS Compliance	-	-	-	-	-
		TOTAL	<u>\$ 351,763,831</u>	<u>\$ 150,110,853</u>	<u>\$ 201,652,978</u>	<u>\$ 207,976,932</u>	<u>\$ (6,323,954)</u>
2022-23	D-3	Reg POS	\$ 367,557,895	\$ 294,121,698	\$ 73,436,197	\$ 8,232,275	\$ 65,203,922
		CPP/CDRP/START	2,100,000	130,000	1,970,000	1,970,000	-
		HCBS Compliance	622,672	94,700.00	527,972	527,972	-
		TOTAL	<u>\$ 370,280,567</u>	<u>\$ 294,346,398</u>	<u>\$ 75,934,169</u>	<u>\$ 10,730,247</u>	<u>\$ 65,203,922</u>
2021-22	C-4	Reg POS	\$ 287,633,810	\$ 259,484,189	\$ 28,149,621	\$ 4,248,019	\$ 23,901,602
		CPP/CDRP/START	2,635,000	1,998,528	636,472	1,080,944	(444,472) *
		HCBS Compliance	1,373,394	986,513	386,881	386,881	-
		TOTAL	<u>\$ 291,642,204</u>	<u>\$ 262,469,231</u>	<u>\$ 29,172,973</u>	<u>\$ 5,715,843</u>	<u>\$ 23,457,130</u>

* FY 2021-22 CPP Startup funds are pending for two Brilliant Corners projects. Brilliant Corners was originally approved to develop a children's home. The project has changed to an adult home with an increased cost of \$155,385. The second Brilliant Corners project to build an Enhanced Behavior Support Home (EBSH) received approval to increase cost by \$289,087. HRC is currently awaiting this additional allocation of \$444,472 by DDS.

Additionally, HRC and Frank D. Lanterman Regional Center (FDLRC) are working on a joint project to develop an EBSH. Brilliant Corners has been awarded \$800,000 in CPP Startup funds that DDS allocated to FDLRC. HRC initiated the contract and FDLRC will reimburse HRC.

**HARBOR REGIONAL CENTER
LINE ITEM REPORT
Dec-23**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 140,212,635	\$ 10,999,779	\$ 61,091,150	\$ 80,863,434	\$ 141,954,584	\$ (1,741,949)
430** Day Programs	88,281,467	6,532,017	37,559,353	51,280,881	88,840,234	(558,767)
6505* Transportation	9,886,302	1,073,217	4,301,677	5,970,357	10,272,034	(385,732)
650** Other Services	114,983,427	11,123,118	48,011,046	69,609,887	117,620,933	(2,637,506)
TBD HCBS Compliance	-	-	-	-	-	-
Subtotal Regular POS	<u>353,363,831</u>	<u>29,728,130.85</u>	<u>150,963,226</u>	<u>207,724,559</u>	<u>358,687,785</u>	<u>(5,323,954)</u>
Revenue						
20090 ICF SPA Income	(1,700,000)	(149,964)	(852,373)	(847,627)	(1,700,000)	-
TOTAL PURCHASE OF SERVICE	<u>351,663,831</u>	<u>29,578,167</u>	<u>150,110,853</u>	<u>206,876,932</u>	<u>356,987,785</u>	<u>(5,323,954)</u>
Community Placement & Program Development						
32010 Start Up	-	-	-	1,000,000	1,000,000	(1,000,000)
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TBD START (Non-CPP Ops)	-	-	-	-	-	-
TOTAL CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>(1,000,000)</u>
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	33,999,346	2,429,477	15,639,710	18,359,636	33,999,346	-
2503- Benefits	10,138,568	740,204	4,646,789	5,491,779	10,138,568	-
Subtotal Salaries & Benefits	<u>44,137,914</u>	<u>3,169,681</u>	<u>20,286,499</u>	<u>23,851,415</u>	<u>44,137,914</u>	<u>-</u>
Operating Expenses						
30020 Equipment Maint	447,759	53	133,800	313,959	447,759	-
30030 Facility Rental	5,357,259	461,797	3,061,750	2,295,509	5,357,259	-
30040 Facility Maint	794,146	28,917	138,597	655,549	794,146	-
30050 Communication	813,159	54,445	404,024	409,135	813,159	-
30060 General Office Exp	167,741	13,927	84,413	83,328	167,741	-
30070 Printing	130,244	4,938	24,639	105,605	130,244	-
30080 Insurance	353,000	34,413	284,230	68,770	353,000	-
30090 Utilities	19,906	1,239	11,813	8,093	19,906	-
30110 Data Processing Maint	197,801	-	8,785	189,016	197,801	-
30123 Interest/Bank Expense	2,500	618	1,327	1,173	2,500	-
30140 Legal Fees	61,334	11,765	24,382	36,952	61,334	-
30150 Board of Dir. Exp	24,368	668	7,501	16,867	24,368	-
30160 Accounting Fees	57,400	16,000	55,400	2,000	57,400	-
30170 Equipment Purchases	564,100	5,937	174,970	389,130	564,100	-
30180 Contr/Consult Services	197,113	-	7,800	189,313	197,113	-
30184 Clinical Services	112,752	10,386	17,220	95,532	112,752	-
30185 Employee Conf. & Tuition Rein	29,586	2,382	8,825	20,761	29,586	-
30220 Travel in State	25,031	1,752	11,806	13,225	25,031	-
30223 Staff Mileage	30,000	-	10,053	19,947	30,000	-
30230 ARCA Dues	104,595	-	-	104,595	104,595	-
30240 General Expenses	1,311,776	46,392	172,139	1,139,637	1,311,776	-
Subtotal Operating Expenses	<u>10,801,570</u>	<u>695,632</u>	<u>4,643,473</u>	<u>6,158,097</u>	<u>10,801,570</u>	<u>-</u>
Other Revenue						
20040 Interest Income	(28,238)	(2)	(9,913)	(18,325)	(28,238)	-
20050 Other Income	(3,804)	(37)	(69)	(3,736)	(3,804)	-
20055 Other Income-Subleases	(55,134)	(4,606)	(32,105)	(23,029)	(55,134)	-
20100 ICF SPA Admin Fee	(31,578)	(2,522)	(12,171)	(19,407)	(31,578)	-
Subtotal Other Revenue	<u>(118,754)</u>	<u>(7,167)</u>	<u>(54,257)</u>	<u>(64,497)</u>	<u>(118,754)</u>	<u>-</u>
TOTAL OPERATIONS	<u>54,820,730</u>	<u>3,858,146</u>	<u>24,875,715</u>	<u>29,945,015</u>	<u>54,820,730</u>	<u>-</u>
TOTAL	<u>\$ 406,584,561</u>	<u>\$ 33,436,313</u>	<u>\$ 174,986,568</u>	<u>\$ 237,921,947</u>	<u>\$ 412,908,515</u>	<u>\$ (6,323,954)</u>
% of Budget	100.00%	8.22%	43.04%	58.52%	101.56%	-1.56%

**HARBOR REGIONAL CENTER
MONTHLY FINANCIAL REPORT
FISCAL YEAR 2023-24
Jan-24**

	FY 2023-24 E-1	Month Exp	Y-T-D Expenses	Proj. Annual Expenses*	Proj. Funds Available
Operations					
Salaries & Benefits	\$ 44,137,914	\$ 3,199,949	\$ 23,486,448	\$ 44,137,914	\$ -
Operating Expenses	10,801,570	996,225	5,639,698	10,801,570	-
less other income	(118,754)	(350)	(54,607)	(118,754)	-
Total Operations	<u>54,820,730</u>	<u>4,195,825</u>	<u>29,071,540</u>	<u>54,820,730</u>	<u>-</u>
Purchase of Service					
Regular*	353,363,831	29,645,407	180,608,633	358,685,419	(5,321,588)
less other income	(1,700,000)	(144,335)	(996,708)	(1,700,000)	-
Subtotal Regular	<u>351,663,831</u>	<u>29,501,072</u>	<u>179,611,925</u>	<u>356,985,419</u>	<u>(5,321,588)</u>
CPP/CDRP/START**	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>1,100,000</u>	<u>(1,000,000)</u>
Total Purchase of Service	<u>351,763,831</u>	<u>29,501,072</u>	<u>179,611,925</u>	<u>358,085,419</u>	<u>(6,321,588)</u>
TOTAL	\$ 406,584,561	\$ 33,696,897	\$ 208,683,465	\$ 412,906,149	\$ (6,321,588)
% of Budget	100.00%	8.29%	51.33%	101.55%	

* The initial POS Expenditure Projection (PEP) for FY 2023-24 was submitted to DDS in December 2023 and was based on October 2023 year-to-date actuals. The PEP includes estimated costs for new programs and growth. POS includes an offset for other income for ICF SPA expenditures. ICF SPA expenditures are not funded through the contract with DDS but billed separately. HRC is currently projecting a funding deficit of \$5 million.

** HRC's FY 2023-24 Community Placement Plan (CPP) & Community Resource Development Plan (CRDP) was approved by DDS on January 8, 2024. The allocation is pending.

**HARBOR REGIONAL CENTER
FUNCTIONAL EXPENSE SUMMARY
Jan-24**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
Purchase of Service:						
Residential care facilities	\$ 134,398,712	\$ 10,470,263	\$ 71,561,413	\$ 64,861,317	\$ 136,422,730	\$ (2,024,018)
Day programs	76,845,860	2,164,311	39,723,664	38,279,479	78,003,143	(1,157,283)
Other purchased services	142,119,259	17,010,832	69,323,555	74,935,991	144,259,546	(2,140,287)
TOTAL PURCHASE OF SERVICE	353,363,831	29,645,407	180,608,633	178,076,786	358,685,419	(5,321,588)
Community Placement & Program Development:						
TOTAL CPP/CDRP/START	\$ 100,000	\$ -	\$ -	1,100,000	\$ 1,100,000	\$ (1,000,000)
Salaries and Related Expenses:						
Salaries	33,999,346	2,461,021	18,100,731	15,898,615	33,999,346	-
Employee health and retirement benefits	10,138,568	738,928	5,385,717	4,752,851	10,138,568	-
Total Salaries and related expenses	44,137,914	3,199,949	23,486,448	20,651,466	44,137,914	-
Operating expenses:						
Facility Rent	5,357,259	743,715	3,805,466	1,551,793	5,357,259	-
Equipment and facility maintenance	1,241,905	71,729	344,125	897,780	1,241,905	-
Equipment purchases	564,100	57,463	232,434	331,666	564,100	-
General	1,688,953	52,070	274,893	1,414,060	1,688,953	-
Communication	813,159	61,260	465,284	347,875	813,159	-
Contract and consultant fee	197,113	-	7,800	189,313	197,113	-
General office expenses	387,948	18,035	124,372	263,576	387,948	-
Staff travel	55,031	2,618	24,477	30,554	55,031	-
Legal fees	61,334	(10,665)	13,717	47,617	61,334	-
Insurance	353,000	-	284,230	68,770	353,000	-
Accounting fees	57,400	-	55,400	2,000	57,400	-
Board expenses	24,368	-	7,501	16,867	24,368	-
Total Operating expenses	10,801,570	996,225	5,639,698	5,161,872	10,801,570	-
TOTAL OPERATIONS	54,939,484	4,196,175	29,126,147	25,813,337	54,939,484	-
TOTAL EXPENSES	\$ 408,403,315	\$ 33,841,582	\$ 209,734,780	\$ 204,990,123	\$ 414,724,903	\$ (6,321,588)
Revenues:						
ICF SPA Income	\$ (1,700,000)	\$ (144,335)	\$ (996,708)	\$ (703,292)	\$ (1,700,000)	-
Other income	(118,754)	(350)	(54,607)	(64,147)	(118,754)	-
TOTAL REVENUES	\$ (1,818,754)	\$ (144,685)	\$ (1,051,315)	\$ (767,439)	\$ (1,818,754)	-
TOTAL	\$ 406,584,561	\$ 33,696,897	\$ 208,683,465	\$ 204,222,684	\$ 412,906,149	\$ (6,321,588)

Month End Caseload

18,302

**HARBOR REGIONAL CENTER
POS CONTRACT SUMMARY
Jan-24**

Fiscal Year	Contract	Fund	POS Budget	POS Claimed	Current Balance/ (Deficit)	Projected Expenses	Projected Balance/ (Deficit)
2023-24	E-1	Reg POS	\$ 351,663,831	\$ 179,611,925	\$ 172,051,906	\$ 177,373,494	\$ (5,321,588)
		CPP/CDRP/START	100,000	-	100,000	1,100,000	(1,000,000)
		HCBS Compliance	-	-	-	-	-
		TOTAL	<u>\$ 351,763,831</u>	<u>\$ 179,611,925</u>	<u>\$ 172,151,906</u>	<u>\$ 178,473,494</u>	<u>\$ (6,321,588)</u>
2022-23	D-3	Reg POS	\$ 367,557,895	\$ 294,678,299	\$ 72,879,596	\$ 7,675,674	\$ 65,203,922
		CPP/CDRP/START	2,100,000	130,000	1,970,000	1,970,000	-
		HCBS Compliance	622,672	194,700.00	427,972	427,972	-
		TOTAL	<u>\$ 370,280,567</u>	<u>\$ 295,002,999</u>	<u>\$ 75,277,568</u>	<u>\$ 10,073,646</u>	<u>\$ 65,203,922</u>
2021-22	C-4	Reg POS	\$ 287,633,810	\$ 259,461,208	\$ 28,172,602	\$ 4,271,000	\$ 23,901,602
		CPP/CDRP/START	2,635,000	2,062,760	572,240	1,016,712	(444,472) *
		HCBS Compliance	1,373,394	1,111,502	261,892	261,892	-
		TOTAL	<u>\$ 291,642,204</u>	<u>\$ 262,635,470</u>	<u>\$ 29,006,734</u>	<u>\$ 5,549,604</u>	<u>\$ 23,457,130</u>

* FY 2021-22 CPP Startup funds are pending for two Brilliant Corners projects. Brilliant Corners was originally approved to develop a children's home. The project has changed to an adult home with an increased cost of \$155,385. The second Brilliant Corners project to build an Enhanced Behavior Support Home (EBSH) received approval to increase cost by \$289,087. HRC is currently awaiting this additional allocation of \$444,472 by DDS.

Additionally, HRC and Frank D. Lanterman Regional Center (FDLRC) are working on a joint project to develop an EBSH. Brilliant Corners has been awarded \$800,000 in CPP Startup funds that DDS allocated to FDLRC. HRC initiated the contract and FDLRC will reimburse HRC.

**HARBOR REGIONAL CENTER
LINE ITEM REPORT
Jan-24**

	FY 2023-24 E-1	Net Expended Month	Y-T-D	Projected Expenses	Proj. Annual Expenses	Proj. Funds Available
PURCHASE OF SERVICE						
Regular						
320** Out-of-Home	\$ 134,398,712	\$ 10,470,263	\$ 71,561,413	\$ 64,861,317	\$ 136,422,730	\$ (2,024,018)
430** Day Programs	76,845,860	2,164,311	39,723,664	38,279,479	78,003,143	(1,157,283)
6505* Transportation	10,267,485	964,374	5,266,051	5,156,060	10,422,111	(154,626)
650** Other Services	131,851,774	16,046,458	64,057,504	69,779,931	133,837,435	(1,985,661)
TBD HCBS Compliance	-	-	-	-	-	-
Subtotal Regular POS	<u>353,363,831</u>	<u>29,645,407.22</u>	<u>180,608,633</u>	<u>178,076,786</u>	<u>358,685,419</u>	<u>(5,321,588)</u>
Revenue						
20090 ICF SPA Income	(1,700,000)	(144,335)	(996,708)	(703,292)	(1,700,000)	-
TOTAL PURCHASE OF SERVICE	<u>351,663,831</u>	<u>29,501,072</u>	<u>179,611,925</u>	<u>177,373,494</u>	<u>356,985,419</u>	<u>(5,321,588)</u>
Community Placement & Program Development						
32010 Start Up	-	-	-	1,000,000	1,000,000	(1,000,000)
65*** Placement/Assessment	100,000	-	-	100,000	100,000	-
TBD START (Non-CPP Ops)	-	-	-	-	-	-
TOTAL CPP/CDRP/START	<u>100,000</u>	<u>-</u>	<u>-</u>	<u>1,100,000</u>	<u>1,100,000</u>	<u>(1,000,000)</u>
OPERATIONS						
Salaries & Benefits						
2501- Salaries and Wages	33,999,346	2,461,021	18,100,731	15,898,615	33,999,346	-
2503- Benefits	10,138,568	738,928	5,385,717	4,752,851	10,138,568	-
Subtotal Salaries & Benefits	<u>44,137,914</u>	<u>3,199,949</u>	<u>23,486,448</u>	<u>20,651,466</u>	<u>44,137,914</u>	<u>-</u>
Operating Expenses						
30020 Equipment Maint	447,759	43,369	177,169	270,590	447,759	-
30030 Facility Rental	5,357,259	743,715	3,805,466	1,551,793	5,357,259	-
30040 Facility Maint	794,146	28,359	166,956	627,190	794,146	-
30050 Communication	813,159	61,260	465,284	347,875	813,159	-
30060 General Office Exp	167,741	12,741	97,154	70,587	167,741	-
30070 Printing	130,244	654	25,292	104,952	130,244	-
30080 Insurance	353,000	-	284,230	68,770	353,000	-
30090 Utilities	19,906	1,090	12,903	7,003	19,906	-
30110 Data Processing Maint	197,801	4,050	12,835	184,966	197,801	-
30123 Interest/Bank Expense	2,500	154	1,481	1,019	2,500	-
30140 Legal Fees	61,334	(10,665)	13,717	47,617	61,334	-
30150 Board of Dir. Exp	24,368	-	7,501	16,867	24,368	-
30160 Accounting Fees	57,400	-	55,400	2,000	57,400	-
30170 Equipment Purchases	564,100	57,463	232,434	331,666	564,100	-
30180 Contr/Consult Services	197,113	-	7,800	189,313	197,113	-
30184 Clinical Services	112,752	-	17,220	95,532	112,752	-
30185 Employee Conf. & Tuition Rein	29,586	2,396	11,221	18,365	29,586	-
30220 Travel in State	25,031	330	12,135	12,896	25,031	-
30223 Staff Mileage	30,000	2,288	12,341	17,659	30,000	-
30230 ARCA Dues	104,595	-	-	104,595	104,595	-
30240 General Expenses	1,311,776	49,020	221,160	1,090,616	1,311,776	-
Subtotal Operating Expenses	<u>10,801,570</u>	<u>996,225</u>	<u>5,639,698</u>	<u>5,161,872</u>	<u>10,801,570</u>	<u>-</u>
Other Revenue						
20040 Interest Income	(28,238)	(0)	(9,913)	(18,325)	(28,238)	-
20050 Other Income	(3,804)	0	(68)	(3,736)	(3,804)	-
20055 Other Income-Subleases	(55,134)	-	(32,105)	(23,029)	(55,134)	-
20100 ICF SPA Admin Fee	(31,578)	(349)	(12,520)	(19,058)	(31,578)	-
Subtotal Other Revenue	<u>(118,754)</u>	<u>(350)</u>	<u>(54,607)</u>	<u>(64,147)</u>	<u>(118,754)</u>	<u>-</u>
TOTAL OPERATIONS	<u>54,820,730</u>	<u>4,195,825</u>	<u>29,071,540</u>	<u>25,749,190</u>	<u>54,820,730</u>	<u>-</u>
TOTAL	<u>\$ 406,584,561</u>	<u>\$ 33,696,897</u>	<u>\$ 208,683,465</u>	<u>\$ 204,222,684</u>	<u>\$ 412,906,149</u>	<u>\$ (6,321,588)</u>
% of Budget	100.00%	8.29%	51.33%	50.23%	101.55%	-1.55%

Harbor Developmental Disabilities Foundation
Harbor Help Fund

Statement of Activities
Fiscal Year 2023-24

	FY 2021-22 TOTAL	FY 2022-23 TOTAL	FY 2023-24		FY 2023-24 YTD TOTAL
			Qtr Ending Sept 30, 2023	Qtr Ending Dec 31, 2023	
Income					
Donations					
Employee Donations	\$ 13,042	\$ 12,035	\$ 2,424	\$ 2,489	\$ 4,913
In Kind Donations	7,000	9,616	-	2,000	2,000
General Donations	33,131	29,991	443	218	660
Holiday Donations	25,338	8,725	-	13,645	13,645
Needy Families Campaign	150	-	-	-	-
Total Donations	\$ 78,661	\$ 60,367	\$ 2,867	\$ 18,352	\$ 21,218
Interest & Other Income	\$ (1,685)	\$ 1,247	\$ 314	\$ 2,584	\$ 2,898
Total Income	\$ 76,976	\$ 61,614	\$ 3,180	\$ 20,936	\$ 24,116
Expenses					
Holiday Giving - Gift Cards	\$ 68,600	\$ 79,420	\$ -	\$ 39,400	\$ 39,400
Holiday Giving - Other				9,999	9,999
Needy Families - Gift cards	37,675	2,100	-	-	-
Gift Cards - Distribution				150	150
Gift Cards - In Kind			39	400	439
Other expense	250	-	-	-	-
Grants to Clients	600	1,200	1,500	5,050	6,550
Total Expenses	\$ 107,125	\$ 82,720	\$ 1,539	\$ 54,999	\$ 56,538
Net Increase/(Decrease)	\$ (30,149)	\$ (21,106)	\$ 1,641	\$ (34,063)	\$ (32,422)
Beginning Balance	\$ 235,214	\$ 205,065	\$ 183,959	\$ 185,600	\$ 183,959
Income	76,976	61,614	3,180	20,936	24,116
Expenses	107,125	82,720	1,539	54,999	56,538
Ending Balance	\$ 205,065	\$ 183,959	\$ 185,600	\$ 151,537	\$ 151,537
Ending Balance Detail					
Cash	\$ 94,345	\$ 85,679	\$ 85,506	\$ 48,192	\$ 48,192
CD	98,070	98,280	98,593	99,795	99,795
Gift card inventory Visa	12,150	-	1,000	1,450	1,450
Gift card inventory Other				1,600	1,600
Loans Receivables	\$ 500		\$ 500	\$ 500	\$ 500
Total Balance	\$ 205,065	\$ 183,959	\$ 185,600	\$ 151,537	\$ 151,037

A Gift cards purchased but not yet distributed.



EXECUTIVE REPORT



Patrick Ruppe, HRC Executive Director

March 19, 2024



HARBOR REGIONAL CENTER

STRATEGIC PLAN PROGRESS REPORT

EXECUTIVE SUMMARY

**Period of Report: September 1 to
December 31, 2023**



HARBOR REGIONAL CENTER STRATEGIC PLAN PROGRESS REPORT

Period of Report: September 1 to December 31, 2023

Date of Report: February 19, 2024

EXECUTIVE SUMMARY

The Harbor Regional Center (HRC) Board of Trustees approved a Strategic Plan that identifies the focus areas, goals and objectives HRC is pursuing over the next three fiscal years. The Strategic Plan was approved on March 21, 2023 and execution of the Plan began July 1, 2023. Progress toward achieving the strategic goals and objectives is to be reported to, and evaluated by, the Board of Trustees on a quarterly basis. This represents the first progress report to the Board of Trustees.

For purposes of this summary, progress is reported using the color coding defined in the key below. Details for each of the focus areas, goals and objectives are found in the pages following this Executive Summary.

To date, progress on almost all Strategic Plan focus areas, goals and objectives is being made as expected. The two areas marked as "in progress" include building a Community of Practice and developing an infrastructure for collecting and analyzing information regarding Harbor's provider community. The accompanying progress report details the activities, achievements and challenges of implementing the Strategic Plan from September 1 to December 31, 2023.

KEY

Green - On Track (proceeding as expected or completed within one month of targeted date)

Yellow - In Progress (work started within two or three months of targeted date)

Red - Slow Progress (3+ months beyond targeted date or intentionally delayed)

On Track

In Progress

Slow Progress

OVERALL PERFORMANCE

	On Track	In Progress	Slow Progress	TOTAL
Goals/Objectives this Period	11	2	0	13

PROGRESS AT A GLANCE

Strategic Focus Area One: Improve Individual and Family Experience and Satisfaction

Goal 1: Increase availability of information and communications to be more responsive and accessible to individuals and families.

Objective 1: Deliver high quality, responsive and accessible information to individuals and families through June 30, 2026.

Year 1: Develop and implement a three-year plan with timelines.

On Track

Objective 2: Increase the percentage of individuals and families reporting satisfaction with HRC's delivery of information, including its accessibility and responsiveness, by June 30, 2026.

Year 1: Identify measures that provide input on HRC's information sharing and communication, gather baseline data from NCI surveys and set target areas for improvement; develop and conduct new HRC surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.

On Track

Goal 2: Optimize individuals' and families' active engagement in the planning process to provide the best individualized services and supports.

Objective 1: Build infrastructure for HRC to become a more person-centered organization through June 30, 2026.

Year 1: Develop and implement a three-year plan with timelines.

On Track

Objective 2: Increase the percentage of individuals and families reporting whose feedback indicates HRC's case management staff were skilled in developing their person-centered service plans, and agree their plans are person-centered and meet their needs, by June 30, 2026.

Year 1: Identify measures that provide input on HRC's person-centered practices, especially person-centered service planning, and gather baseline data from NCI surveys and set target areas for improvement; develop and conduct new HRC surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.

On Track

Strategic Focus Area Two: Enhance Service Coordination

Goal 1: Maintain customer-focused culture.

Objective 1: HRC staff will enhance and/or acquire new customer service skills through a formal customer service training program with a standard set of competencies through June 30, 2026.

Year 1: Identify standard set of competencies and develop training program; start staff training and including as part of new staff onboarding.

On Track

Objective 2: Increase the percentage of individuals and families reporting satisfaction with HRC's customer service by June 30, 2026.

Year 1: Identify measures that provide input on HRC's customer service, gather baseline data from NCI surveys and set target areas for improvement; develop and conduct new HRC surveys and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.

On Track

Goal 2: HRC will enhance its organizational knowledge and adopt new best practices as needed.

Objective 1: Ensure ongoing learning opportunities for HRC staff to increase their knowledge, skills and abilities and enhance their job performance through June 30, 2026.

Year 1: Conduct a structured survey with staff about possible training topics for personal and professional growth; develop a plan for prioritizing the creation and implementation of new training opportunities.

On Track

Objective 2: Build a Community of Practice (CoP) for supporting individuals with developmental disabilities and their families, and incorporate new learning into the organization as appropriate through June 30, 2026.

Year 1: Determine the mission and goals of the CoP; build the core team and clearly delineate their main roles, identify members internal and external to HRC; create structure for engaging in regular communication and building the community; have a kick-off meeting by June 30, 2024.

In Progress

Strategic Focus Area Three: Resource Development

Goal 1: Provide individuals and families with an array of innovative service delivery options that meet their cultural, linguistic and geographic needs.	
Objective 1: Utilize existing individual and family surveys and needs assessments and, as needed, conduct additional needs assessments to identify potential gaps in service delivery options that meet cultural, linguistic and geographic needs by December 31, 2023.	On Track
Objective 2: Develop an infrastructure for collecting and analyzing information about HRC's service providers and identifying potential gaps in cultural, linguistic and geographic needs by June 30, 2024.	In Progress
Objective 3: Develop targeted resources that increase service delivery options to meet cultural, linguistic and geographic needs through June 30, 2026.	
Year 1: Develop a total of ten (10) new residential, day, employment and/or ancillary support services to increase capacity.	On Track
Objective 4: Increase the percentage of individuals and families reporting satisfaction with the cultural diversity of HRC's service providers by June 30, 2026.	
Year 1: Identify measures that provide input on the cultural diversity of HRC's service providers, gather baseline data from NCI surveys and target areas for improvement; develop and conduct new HRC surveys and/or implement new surveys put forward by ARCA and/or DDS in this area and begin evaluating results, identify the baseline and setting targets for improvement for the new surveys.	On Track

Strategic Focus Area Four: Community Engagement

Goal 1: Facilitate individual and family collaboration and partnership with HRC.

Goal 2: Build trust with individuals, families, providers and the surrounding community.

Goal 3: Develop and maintain meaningful partnerships and connections.

Goal 4: Increase awareness of HRC's unique value.

Goal 5: Advocate for flexible and sustainable personalized services and supports.

Objective 1: Develop, implement and evaluate a comprehensive community engagement plan through June 30, 2026.

Year 1: Develop and implement a three-year plan with timelines and begin implementing the plan.

On Track



PUCHASE OF SERVICE CONTRACT

**for Board Approval*

• **Transportation Broker | Ride Health, Inc.**



CONTRACT REQUIRING BOARD APPROVAL

Harbor Regional Center
Meeting of the Board of Trustees
March 19, 2024

PURCHASE OF SERVICE

Transportation Broker

Ride Health, Inc. (PH2670)
21515 Hawthorne Boulevard
Torrance, CA 90503

Description of Services: Transportation Broker

The vendor will develop routing and time schedules for the transport of individuals to and from their day program; conduct monitoring and quality assurance activities; perform safety reviews; and assist HRC in implementing contracted transportation services. The vendor will specifically provide Coordinated Portal Access, Passenger Portal Access, Managed Ride Scheduling, Ride Reports, Fleet Dispatch Management, Third-Party Transportation Network Management and Ride Support for Harbor Regional Center participants. The Transportation Broker will work with HRC’s four (4) currently vendored contract transportation providers.

Rate of Payment:

- \$6.42 per day for ambulatory individuals
- \$7.10 per day for non-ambulatory individuals

Contract Period:

April 1, 2024 through March 31, 2027

Projected Annual Amount:

Approximately \$1,740,000 to \$3,600,000

CERTIFICATION

I, the undersigned, _____ of Harbor Regional Center do certify that the foregoing is a true, exact and correct copy of the contract(s) presented to and approved by the Board of Trustees on the _____ day of _____, 2024.

Signed by: _____

Date: _____



UPDATED SERVICE POLICY

**for Board Approval*

- **Socialization, Leisure/Recreational Services, Camping Services, Educational Services & Non-Medical Therapies Services**





Harbor Regional Center Service Policy

SOCIALIZATION, LEISURE/RECREATIONAL SERVICES, CAMPING SERVICES, EDUCATIONAL SERVICES AND NON-MEDICAL THERAPIES SERVICES

DEFINITION:

Socialization/Leisure/Recreational/Camping/Educational and Non-Medical Therapy Services refers to a program or activity, which promotes community integration and self-advocacy training as they relate to recreation and leisure pursuits.

Socialization/Leisure/Recreational/Camping/Educational and Non-Medical Therapy Services may include, but are not limited to: swimming, gymnastics, sports, clubs, dance lessons, tutoring services, martial arts, creative arts, music therapy, art therapy, equestrian therapy, day and overnight camp or community integration activities.

Educational Services refers to those services typically provided by school districts for school-aged individuals. Service providers in preschool settings, typically provide tailored programs for individuals at least 3 years of age who are not yet eligible for a public school program.

PHILOSOPHY:

Harbor Regional Center recognizes that socialization, leisure, recreational, camping, educational and non-medical therapy opportunities through typical social recreational community programs may not otherwise be available to individuals with a disability. For children, the need for social recreational experience are seen as a typical parental responsibility and only after typical community socialization, leisure, recreational, camping, educational or non-medical therapy programs are determined to not meet the minor individual's needs, would regional center funding be considered. Services funded through the regional center should not replace or interfere with the time that families spend together in social activities. Funding for educational services should not be used as childcare.

POLICY:

Harbor Regional Center may provide funding for socialization, leisure, recreational, camping, educational services and non-medical therapy opportunities for an individual only if the following criteria are met:

1. The individual is served by the regional center; and
2. When the individual is under the age of three (3), the child must be eligible under the Lanterman Act; and
3. When socialization, leisure, recreational, camping, educational and non-medical therapy opportunities are otherwise not available to the individual through typical social recreational community programs; and
4. When the individual/family has first made reasonable efforts to identify and use typical community socialization, leisure or recreational programs, but said programs cannot meet the individual's needs; and
- ~~5. The identified socialization, leisure or recreational, camping, educational and non-medical therapy opportunity is in an environment where typically developing individuals are also present; and~~
6. When frequency/duration/cost of service is reasonable in comparison to typically developing individuals; and
7. When the camping services and related travel expenses are delivered within the boundaries of the State of California; and
8. For educational services there is clear documentation presented by the family that a publicly funded developmental/educational program for a child is unavailable.

When the above criteria are met, the purchase of socialization, leisure and recreational services may be authorized in accordance with the following:

1. When the Individual Person-Centered Plan (IPP) team identifies a need to achieve an improvement in the individual's social, recreational and leisure life in a setting in their local community.
2. When the IPP team authorizes services to provide additional support for socialization, leisure and recreational activities already available through traditional/generic means, such as family, community and other day activities, services are intermittent/periodic and not continuous.
3. When services are not intended to meet an individual's need for childcare due to working parents.
4. When the service has been identified as part of the family support plan to meet a respite need.
5. When multiple social recreational opportunities are identified by the IPP team, the programs that best meet the above criteria should be chosen and services authorized at a rate of no more than one program per quarter during the IPP year.
6. When the IPP team determines that socialization, leisure, recreational, camping, educational services and non-medical therapy are needed at a higher frequency and or rate than described above, an exception may be granted through the Individual Person-Centered Plan (IPP) planning process as outlined in Welfare and Institution Codes 4646.4646.5.

Approved by the HDDF Board of Trustees, May 17, 2022

Approved by the Department of Developmental Services, May 26, 2022

Revised March 19, 2024



**HARBOR REGIONAL CENTER
CASELOAD RATIOS
FISCAL YEARS 2021-2024**



CASELOAD RATIOS FY 2021-2024

	3/2/2021	2/10/2022	3/10/2023	3/10/2024	Required Ratio
MediCaid Waiver	73.93	74.6	75.55	71.4	62
Under 36 Mons*	59.36	60.28	NA	-	62
Age 0-5	NA	NA	68.66	50.47	40
Developmental Center Movers within 12 Months**	11.76	NA	NA	75*	45
Developmental Center Movers between 12 & 24 Months***	NA	NA	NA	-	45
Developmental Center Movers > 24 Months***	74.29	75.41	82.41	-	62
Complex Needs	25.76	17.16	23.39	26.6	25
Low to No POS	NA	NA	40	39	40
All Others	74.8	73.76	72.27	68.58	66
Staff	208.34	217.68	227.69	270.87	
Total Count	15,215	15,994	16,764	17,348	

*Under 36 Months Changed to Age 0-5 since 10/10/22

**DC Movers within 12 months: N=3

***DC Movers > 12 months no longer tracked



**HARBOR REGIONAL CENTER
ANNUAL PURCHASE
OF SERVICE MEETING**



ANNUAL PURCHASE OF SERVICE MEETING



Learn about HRC data on Purchase of Service,
Demographics, and Expenditures for
Fiscal Year 2022 - 2023

**SPANISH: Monday,
3/25/2024 @ 6pm on Zoom**

[Click here to register for this meeting](#)

**ENGLISH: Wednesday,
3/27/2024 @ 6pm on Zoom**

[Click here to register for this meeting](#)

Information will be the same at both meetings.

What to Expect:



Spanish interpretation will be available for the English session. English interpretation will be available for the Spanish session. ASL interpretation will be available for both sessions. Interpretation in another language is available, please let us know your preference by indicating on the registration or by emailing: info@harborrc.org.



HARBOR REGIONAL CENTER

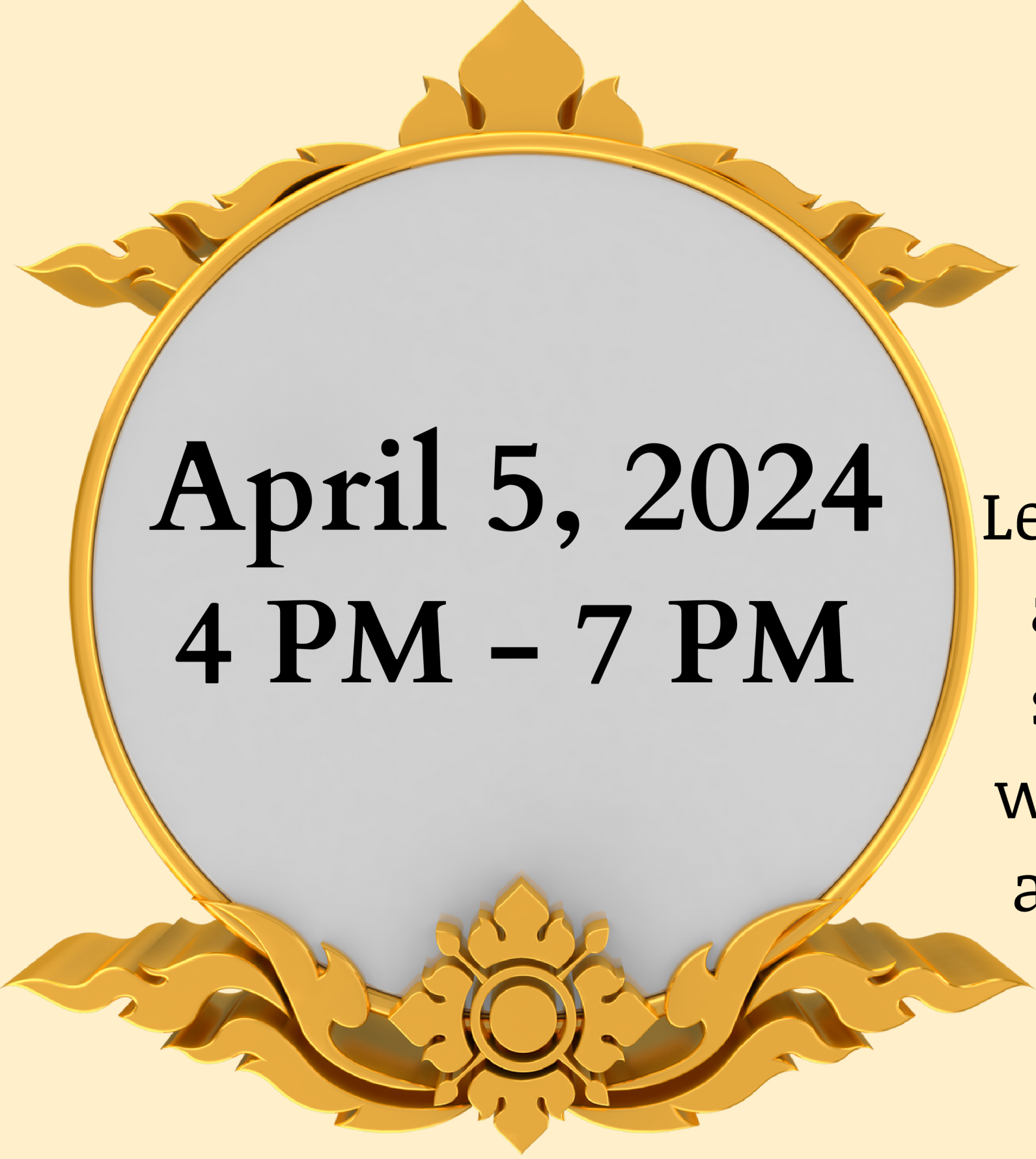
2024 CULTURAL EVENTS





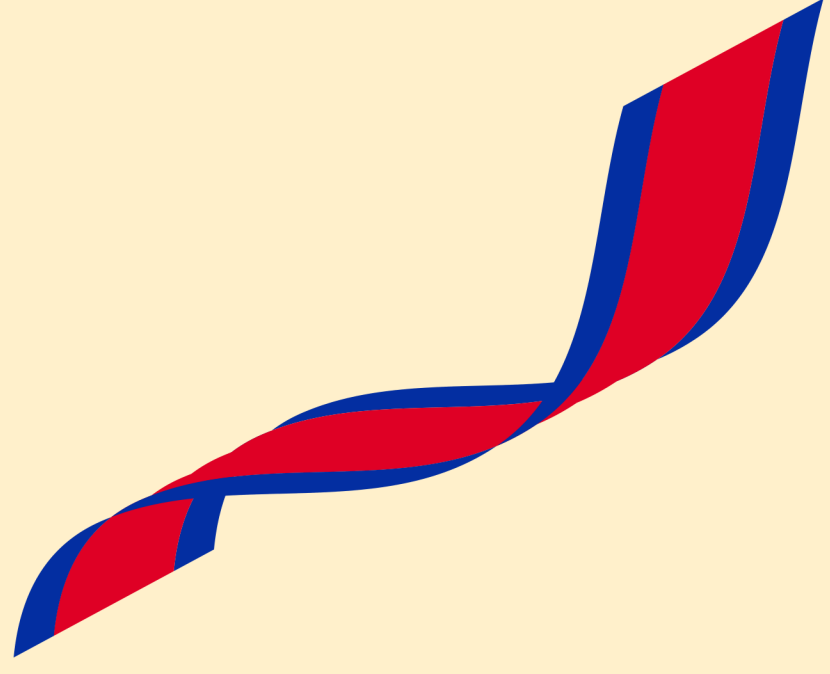
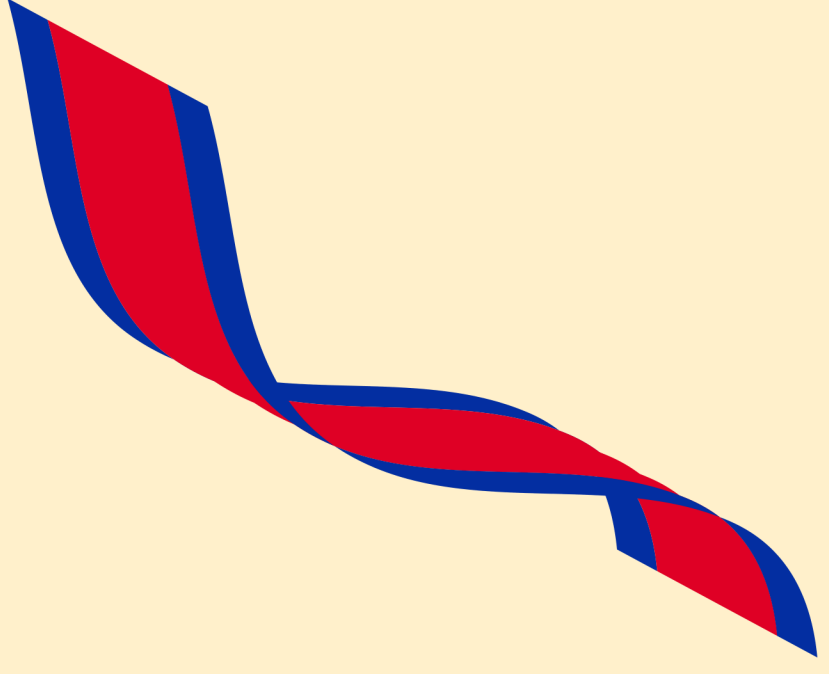
CAMBODIAN NEW YEAR RESOURCE FAIR

**FUN
MUSIC
FOOD**



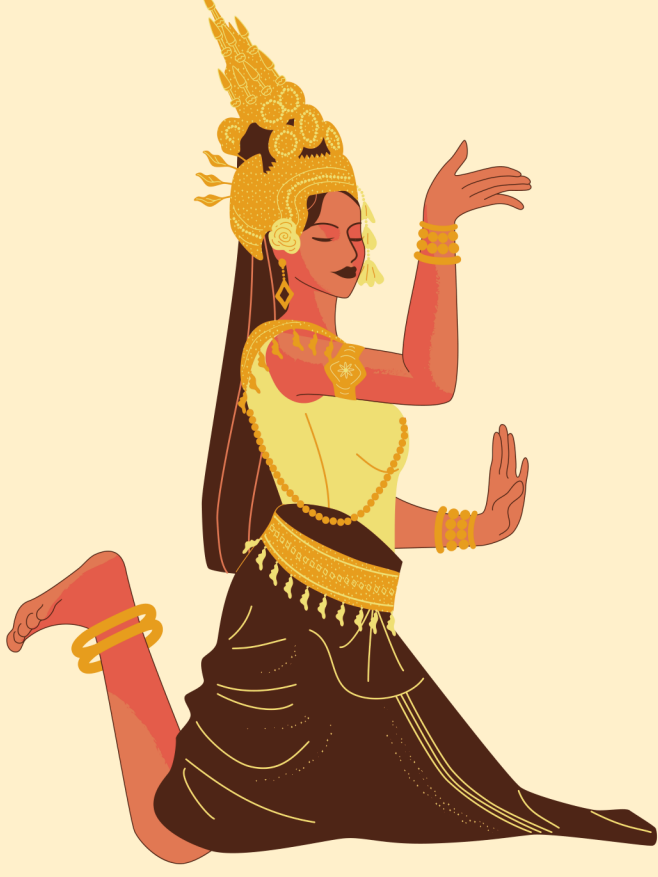
**April 5, 2024
4 PM - 7 PM**

Come have fun at
HRC!
Learn about supports
at HRC, meet with
staff, and connect
with support groups
and other families.



**1155 E. San Antonio Dr.
Long Beach, CA 90807**

Please RSVP by calling:
Christian Chacon
(310) 543-0152



All individuals and families served by HRC are welcome!



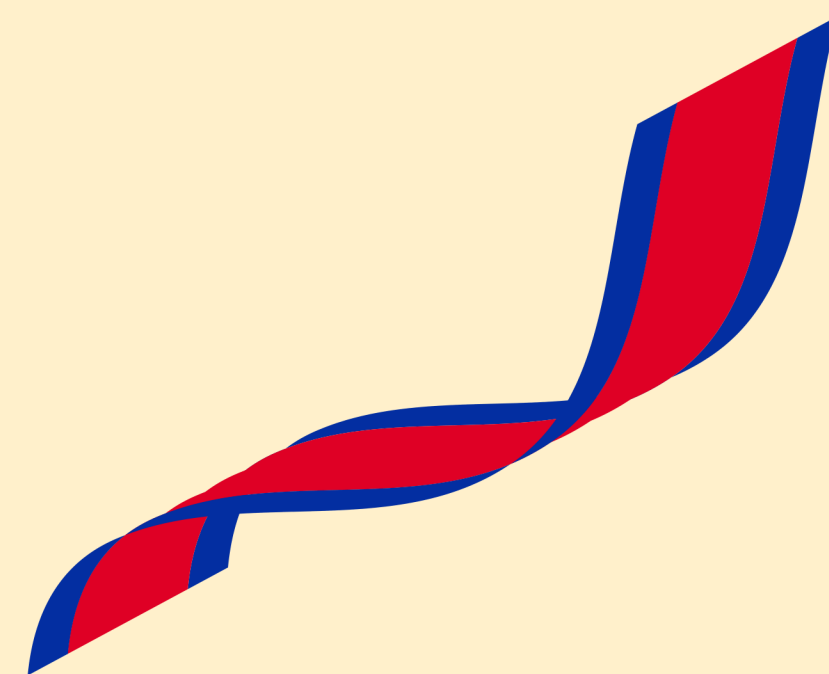
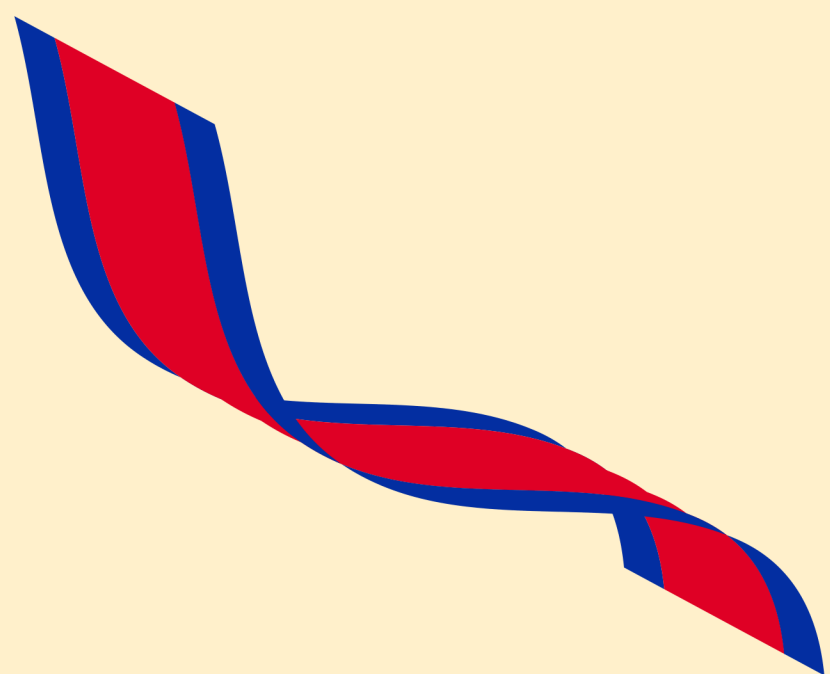
ការតាំងពិព័រណ៍ធនធាន ក្នុងឱកាសបុណ្យចូលឆ្នាំខ្មែរ

កម្មវិធីសប្បាយៗ
តន្ត្រី
អាហារ



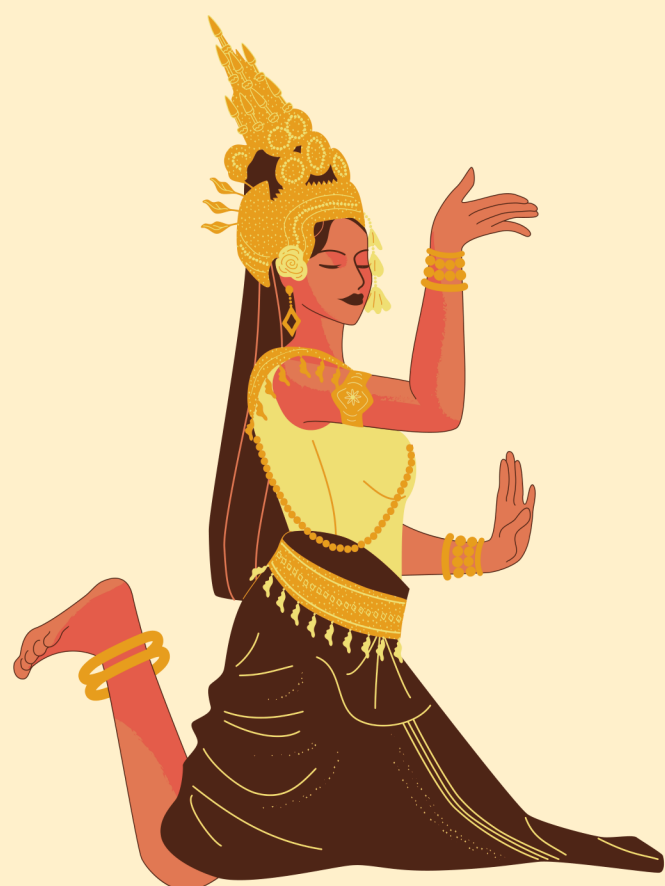
5 មេសា 2024
4 ល្ងាច - 7 យប់

សូមអញ្ជើញមកចូលរួម
សប្បាយរីករាយនៅ HRC!
ស្វែងយល់ពីជំនួយនៅ
HRC ជួបជាមួយបុគ្គលិក
និងមានទំនាក់ទំនងជាមួយ
ក្រុមផ្តល់ជំនួយ និងក្រុម
គ្រួសារដទៃទៀត



1155 E. San Antonio Dr.
Long Beach, CA 90807

សូមកក់កន្លែងដោយទូរស័ព្ទមក៖
Christian Chacon
(310) 543-0152



សូមស្វាគមន៍ដល់សាធារណជន និងក្រុមគ្រួសារទាំងអស់ដែលទទួលសេវាពី HRC!



PRESENTATION

On

‘Intake Overview’

By

LaWanna Blair, Director of
Early Childhood Department





Intake Data

2023

Board Presentation – March 19th 2024



Early Start Updates



Reduction of Caseload Ratio

Changes in statute to reduce the Early Start caseload ratio from 1:62 to **1:40**. This allows regional centers to provide more quality care to children and families.



Quarterly IFSP

Statue changes requires regional centers to conduct quarterly IFSP reviews. This increases oversight and allows service coordinators to check progress.



Provisional Eligibility birth to 2yrs

Amendments to the law allows regional centers to consider children under age 3 for Provisional Eligibility. DDS continue is working on further guidance.

More Updates

- Early Childhood Department has been hiring since 2022
- Approval to hire 58 new Service Coordinators, equivalent to 6 teams in 2 years
- 4 Hiring Events
- To date; we have 15 SCs to hire and 1 Manager

2023	Quarter 1	Quarter 2	Quarter 3	Quarter 4
Staff Hired	6	11	3	9
Children in Early Start	3971	3977	3996	4090
w/Intakes	4649	4642	4742	4853
Average Caseload Ratio	1:69	1:68	1:67	1:50 (Feb. 2024)



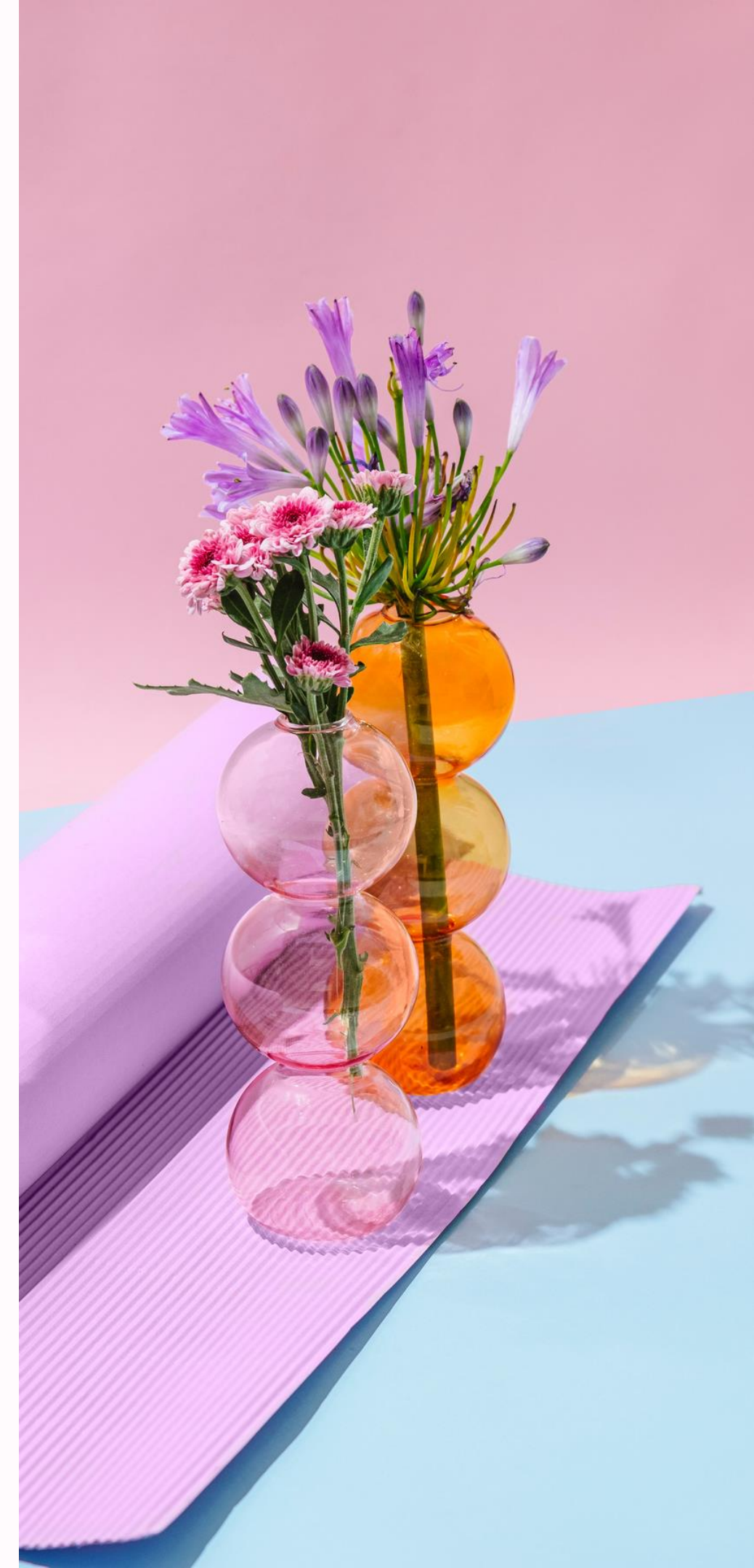
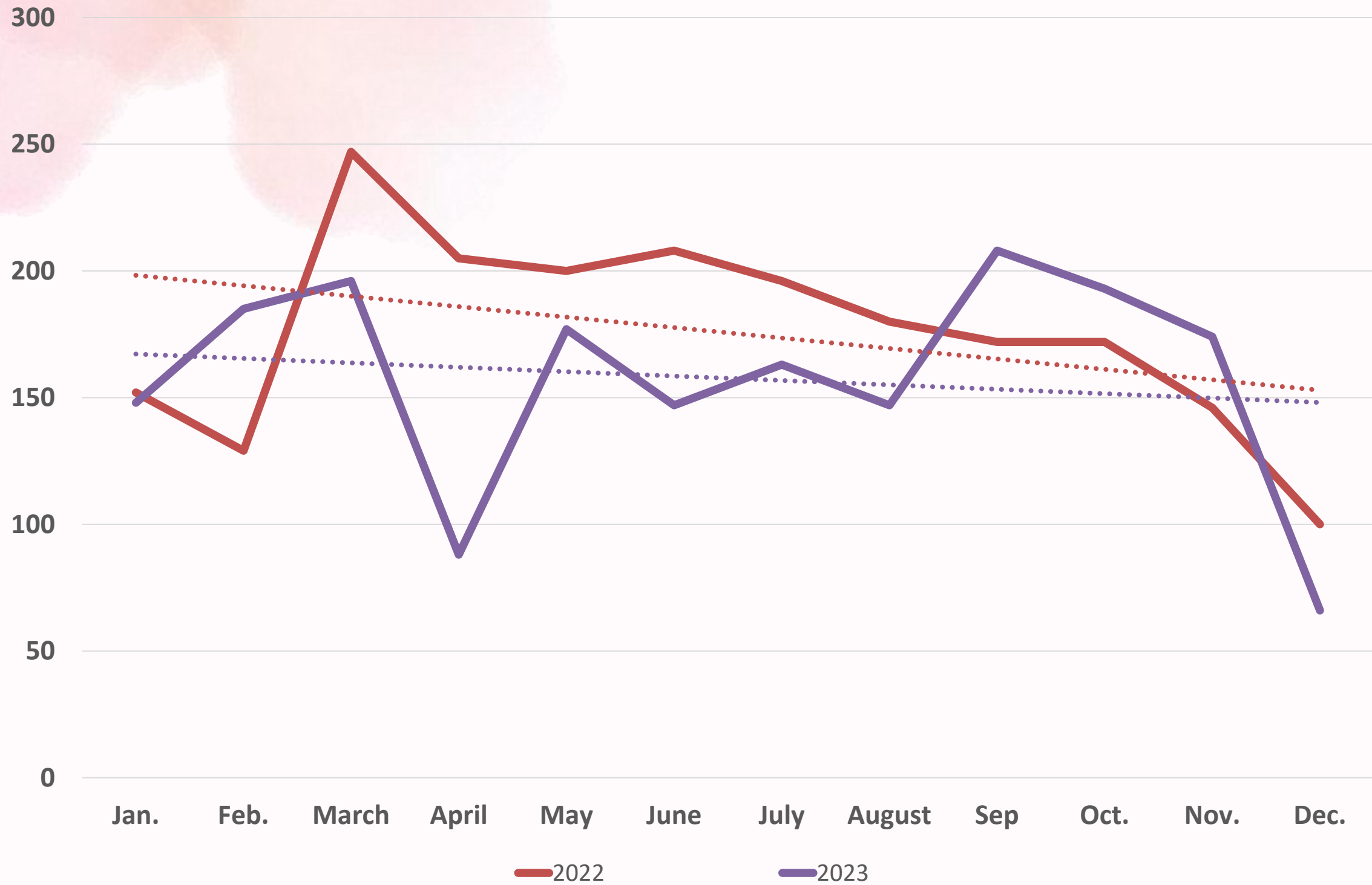
Things to Know

Early Start Intake

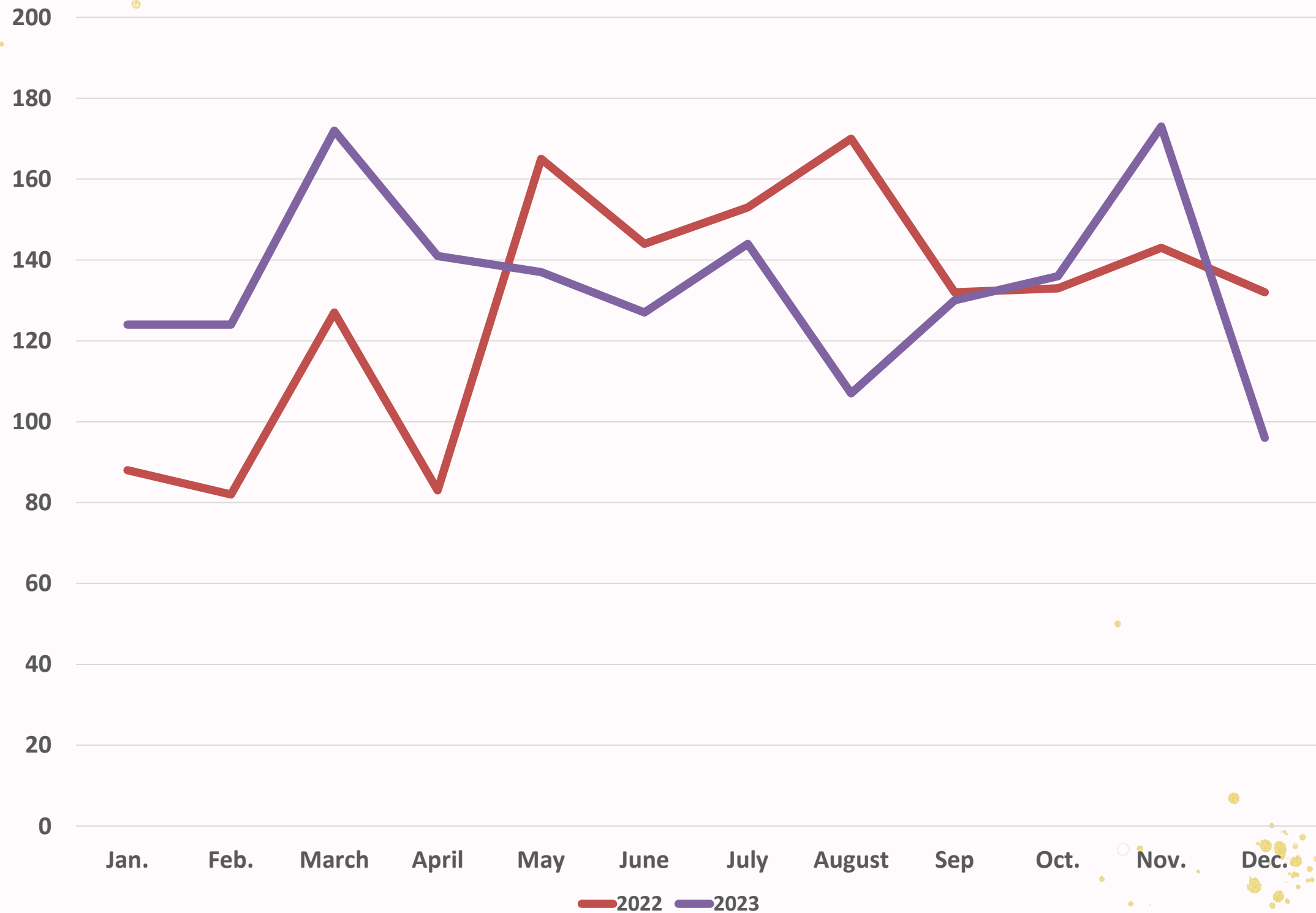
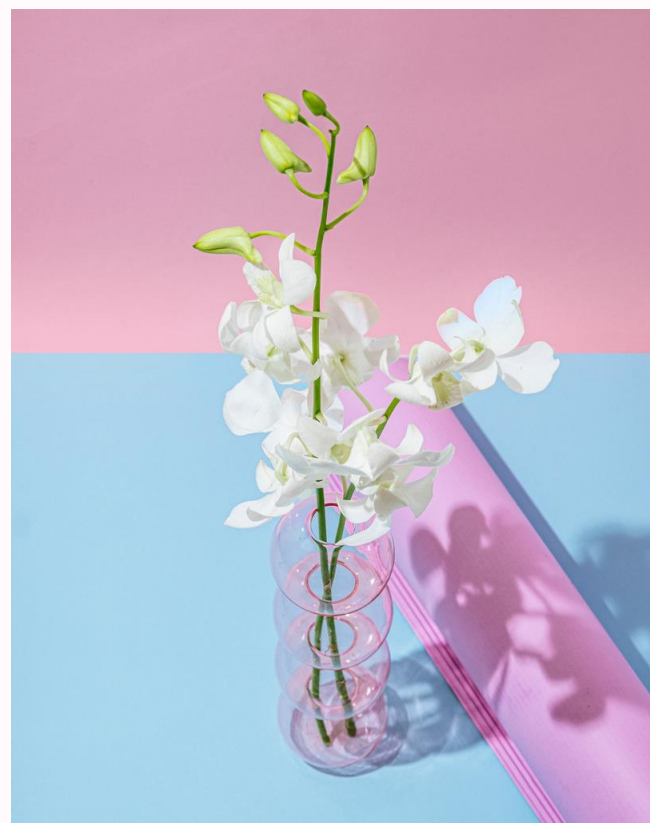
- 45 Days from the date of the referral to determine eligibility.
 - 5 days for report
- 3 Eligibility Categories
 - High Risk
 - Established Risk
 - Developmental Delay
- 25% delay in 1 or more areas delay
- Average 160 New Intakes per month



"New" Early Start Intakes



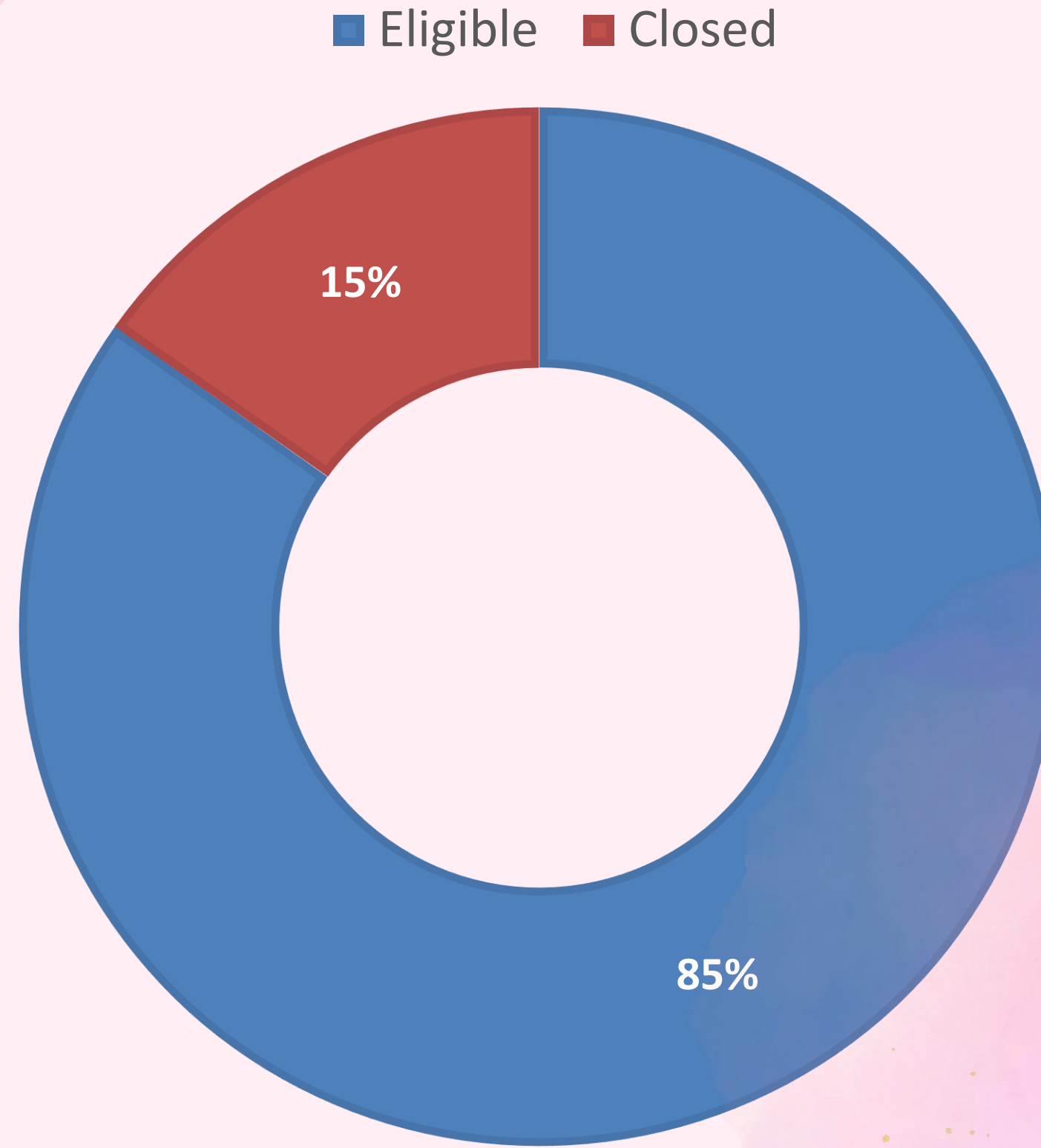
Eligible - Early Start



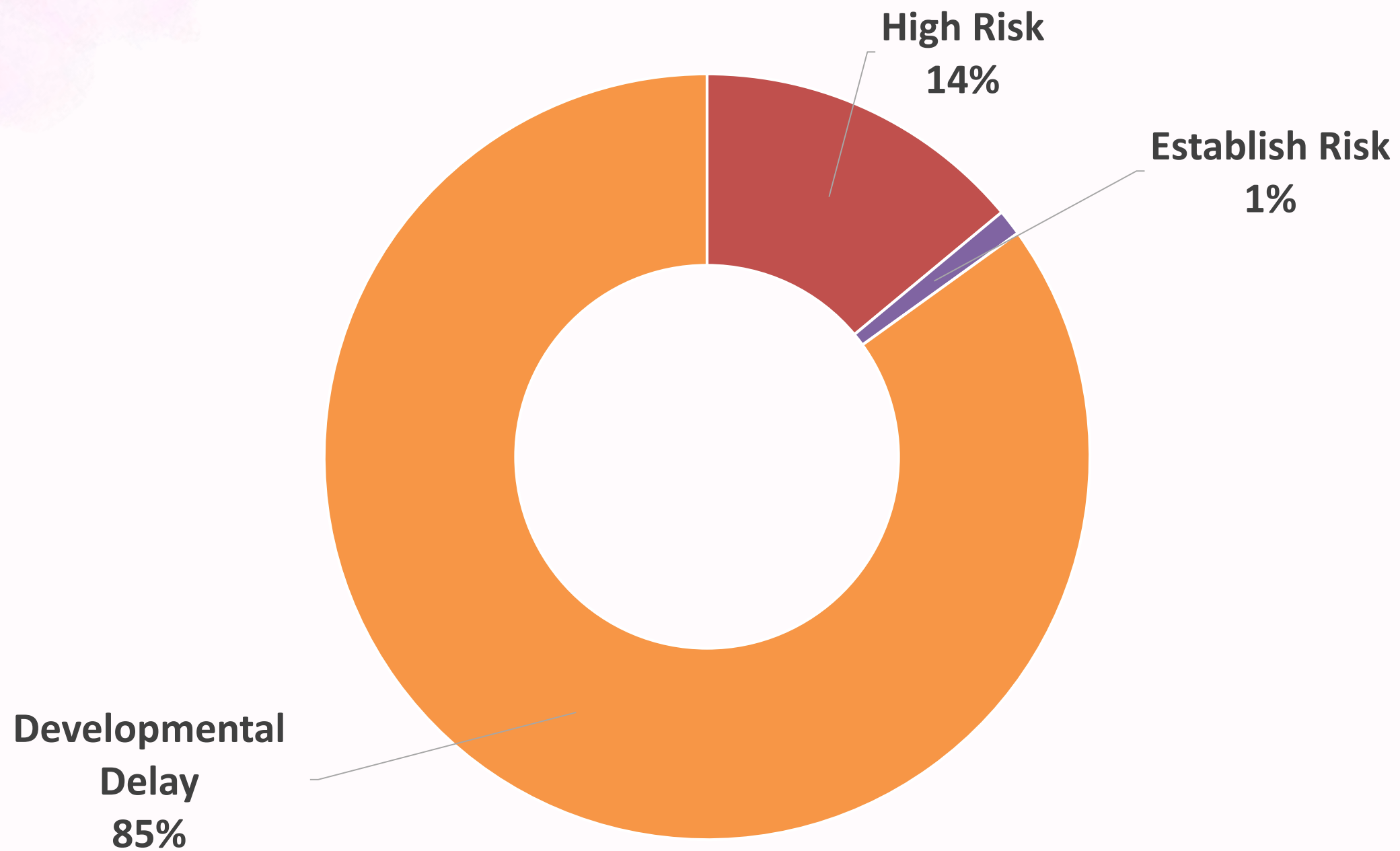
Not Eligible

How HRC provides Support

- We connect the child with services and supports outside of the regional center
 - i.e. private insurance, school district, community programs, etc.
- Families are encouraged to return if they see new concerns for a developmental delay.



Early Start Eligibility Categories





Lanterman Eligibility

Things to Know

Lanterman Intake

- 120 Days from the date of the referral to determine eligibility.
 - 3 weeks for ID report
 - 4 weeks for ASD report

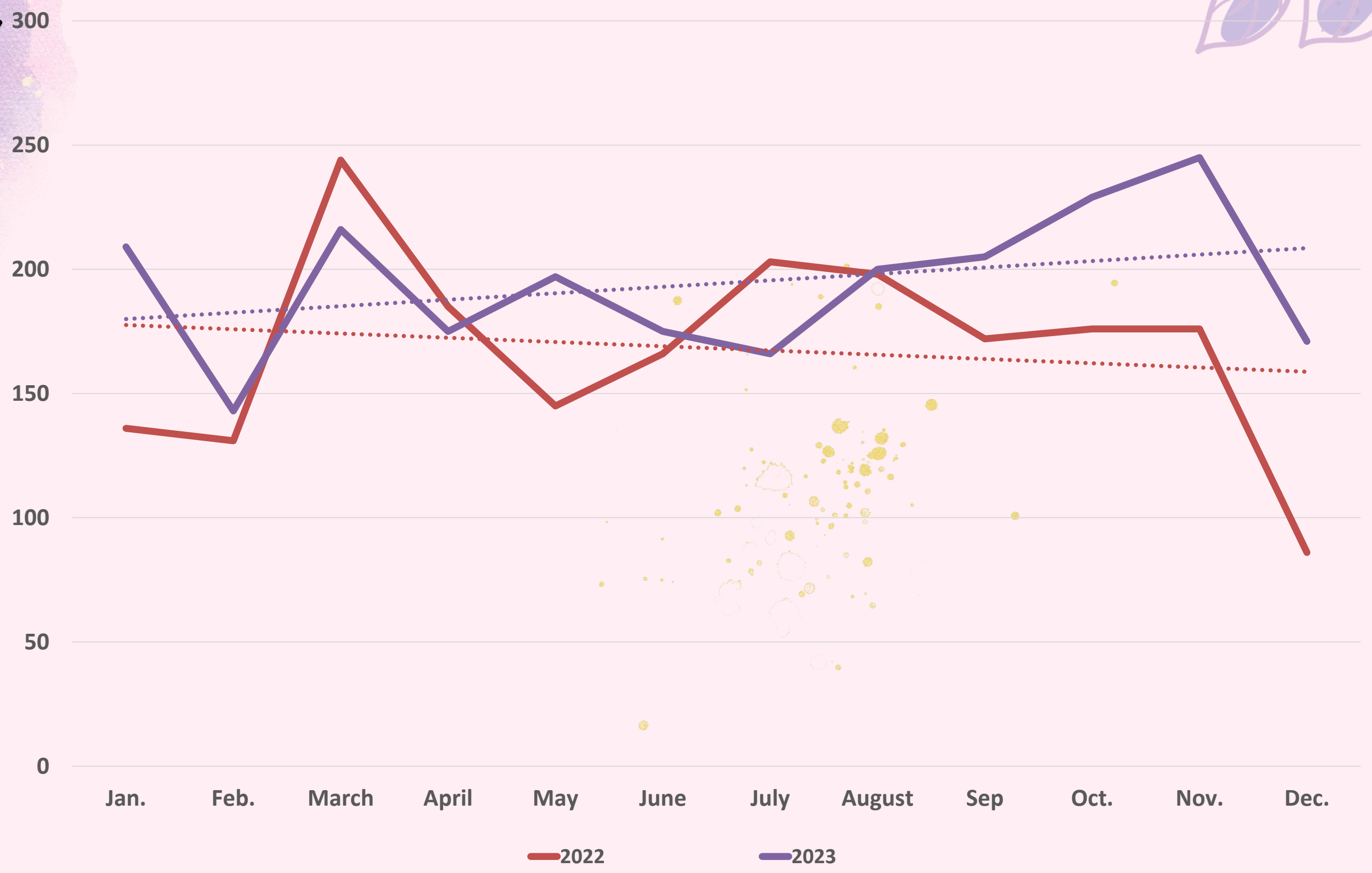
- 5 Eligibility Categories
 - Autism
 - Epilepsy
 - Cerebral Palsy
 - Intellectually Disability
 - Condition Similar – 5th Condition

- Must show a delay in 3 of the 7 areas impairment

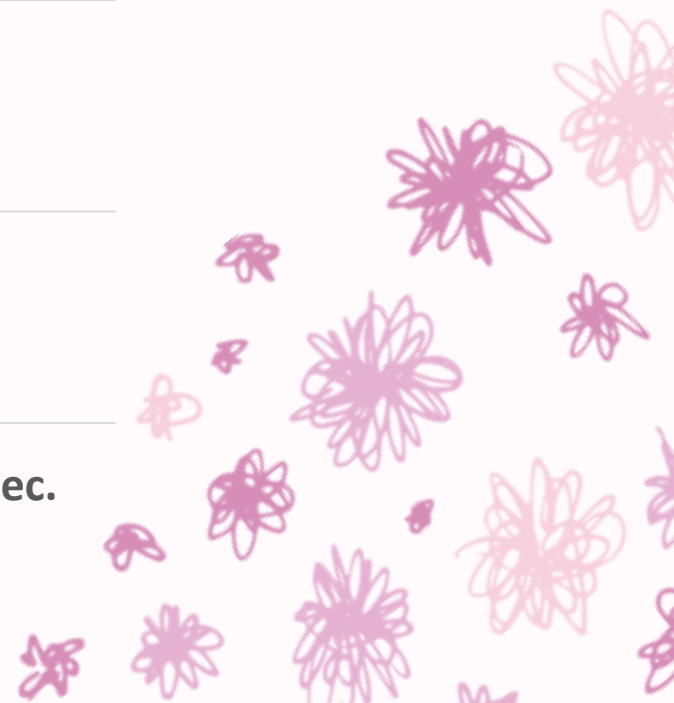
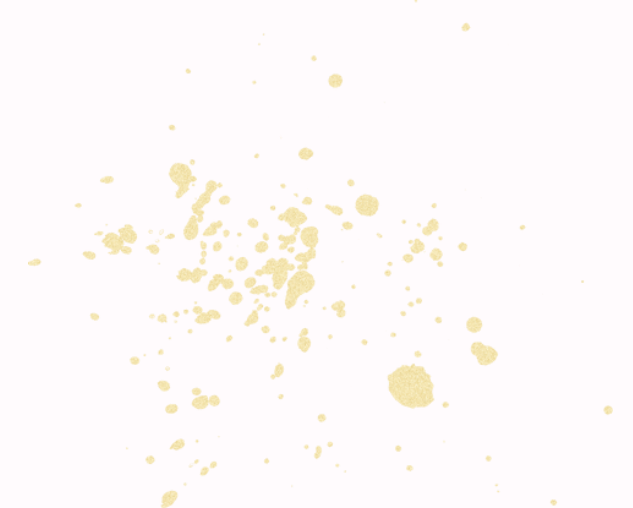
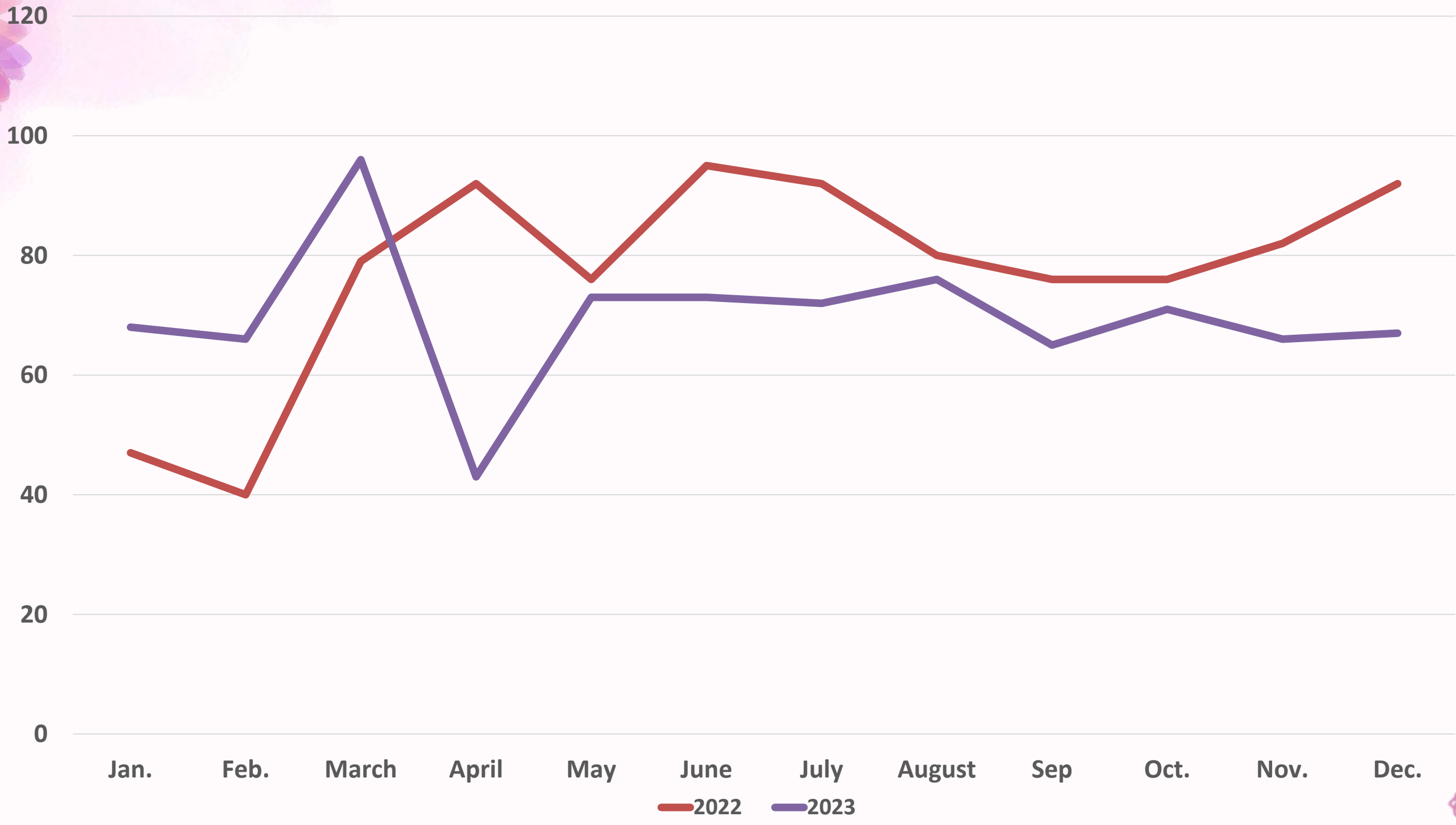
- Average 195 New Intakes



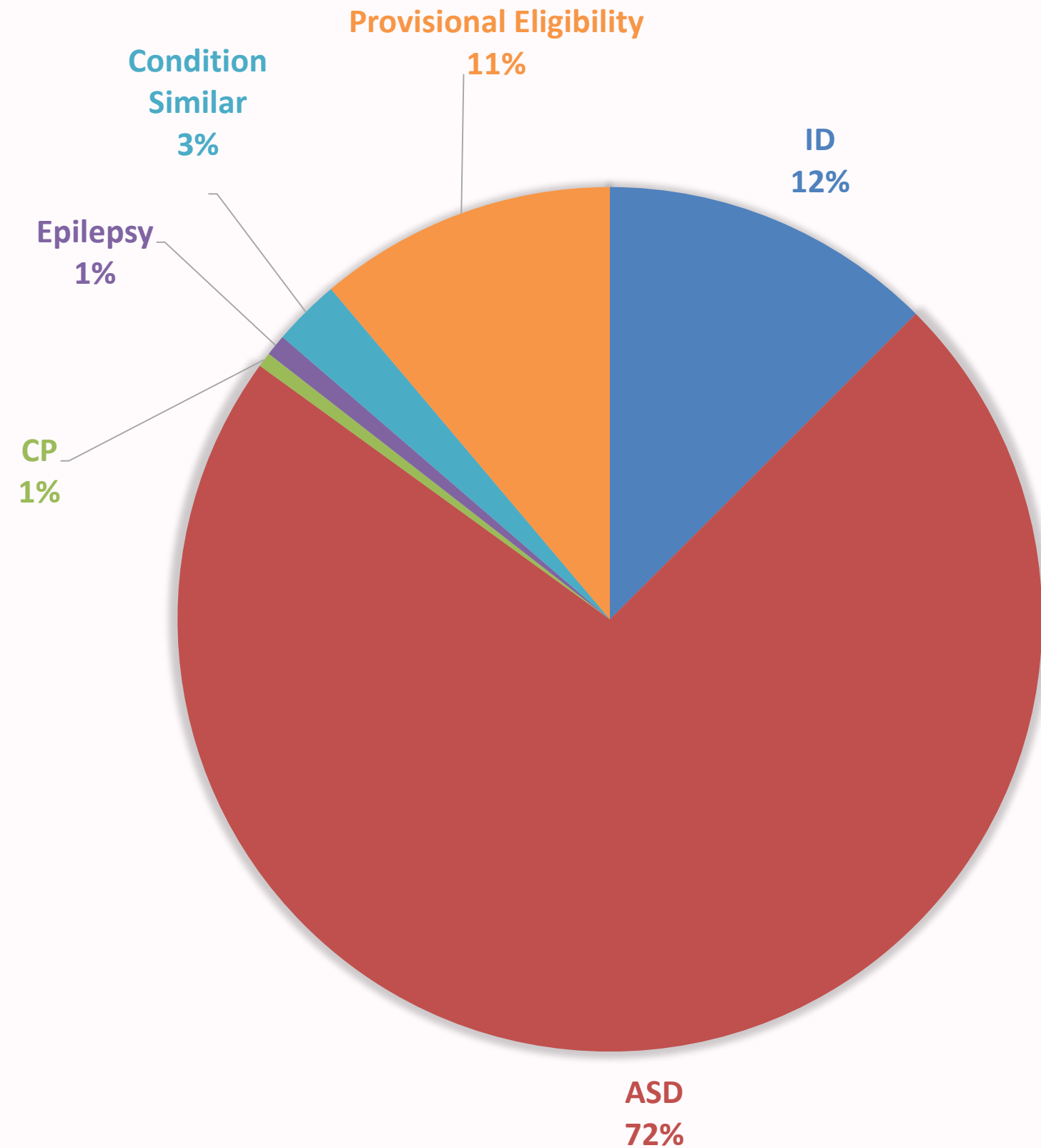
"New" Lanterman Intakes



Eligible - Lanterman



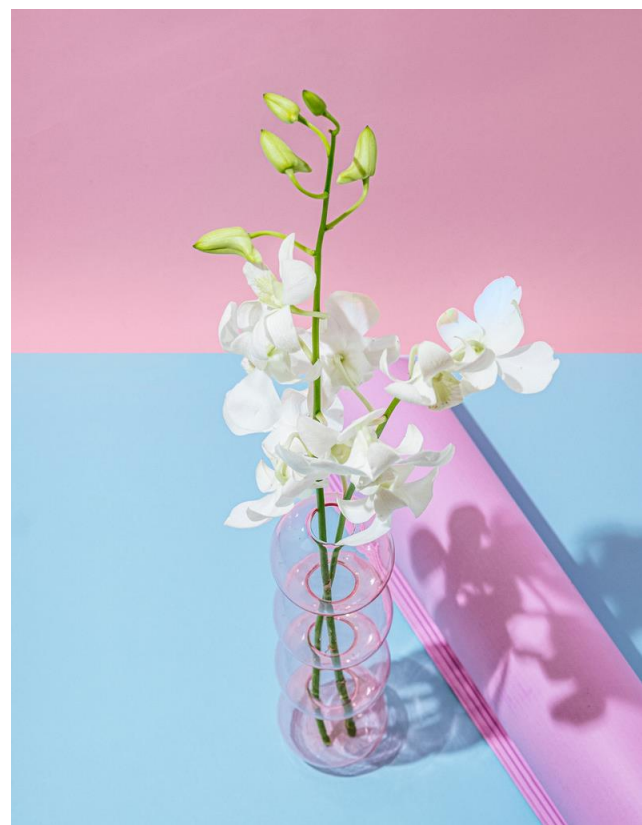
- The data continues to show that most individuals that are determined eligible for regional center services are diagnosed with Autism.
- Since Provisional Eligible” was added as an eligibility category, we have seen a decline in eligibility under the 5th category – Condition Similar.



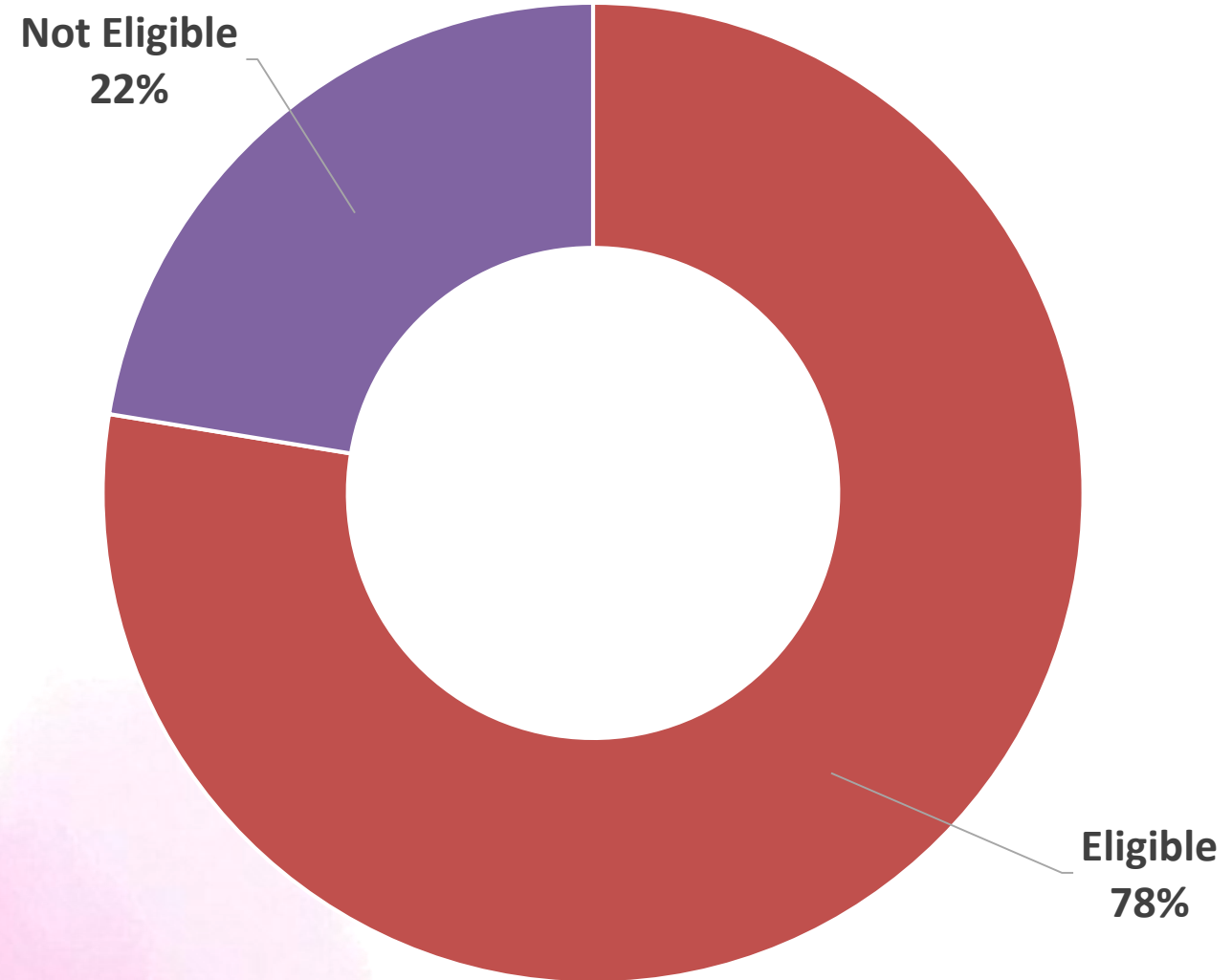
Diagnosis

Provisional Eligibility

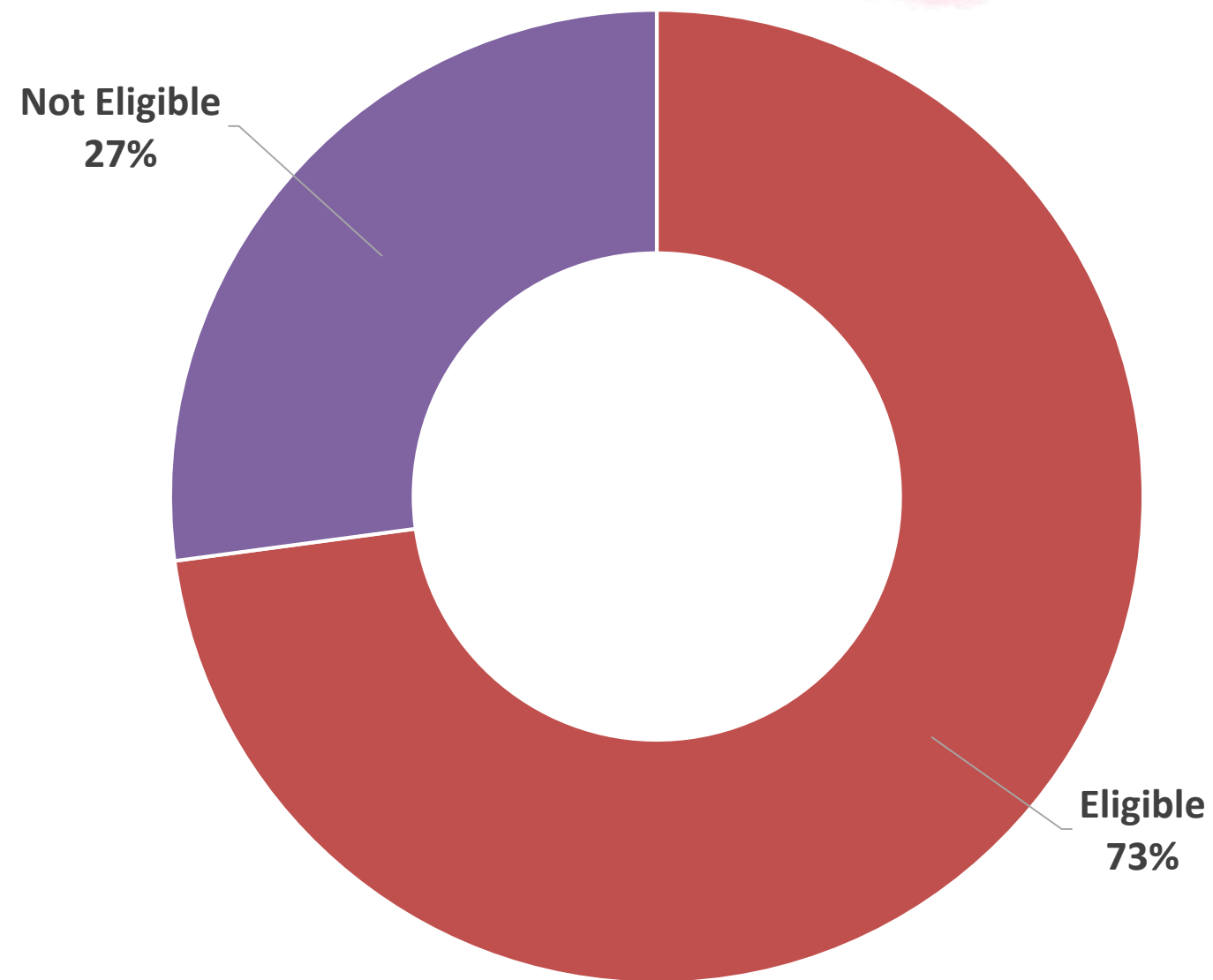
- Established in 2021 for 3 and 4
- Children leaving ES at age 3 were found ineligible and returned years later
- Must complete the tradition intake process
- 2023 – Law was amended to include provisional eligibility for early start



2022

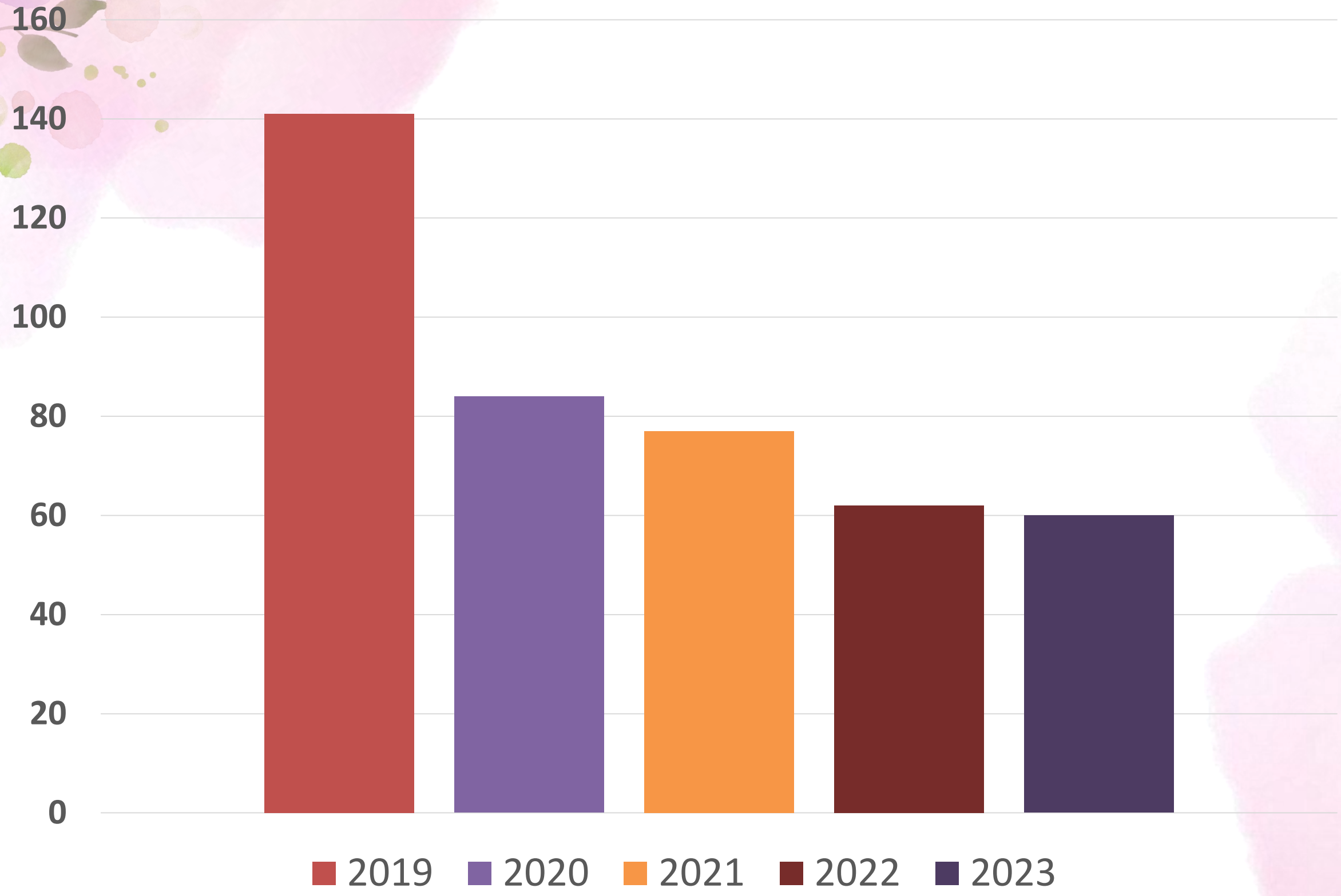


2023



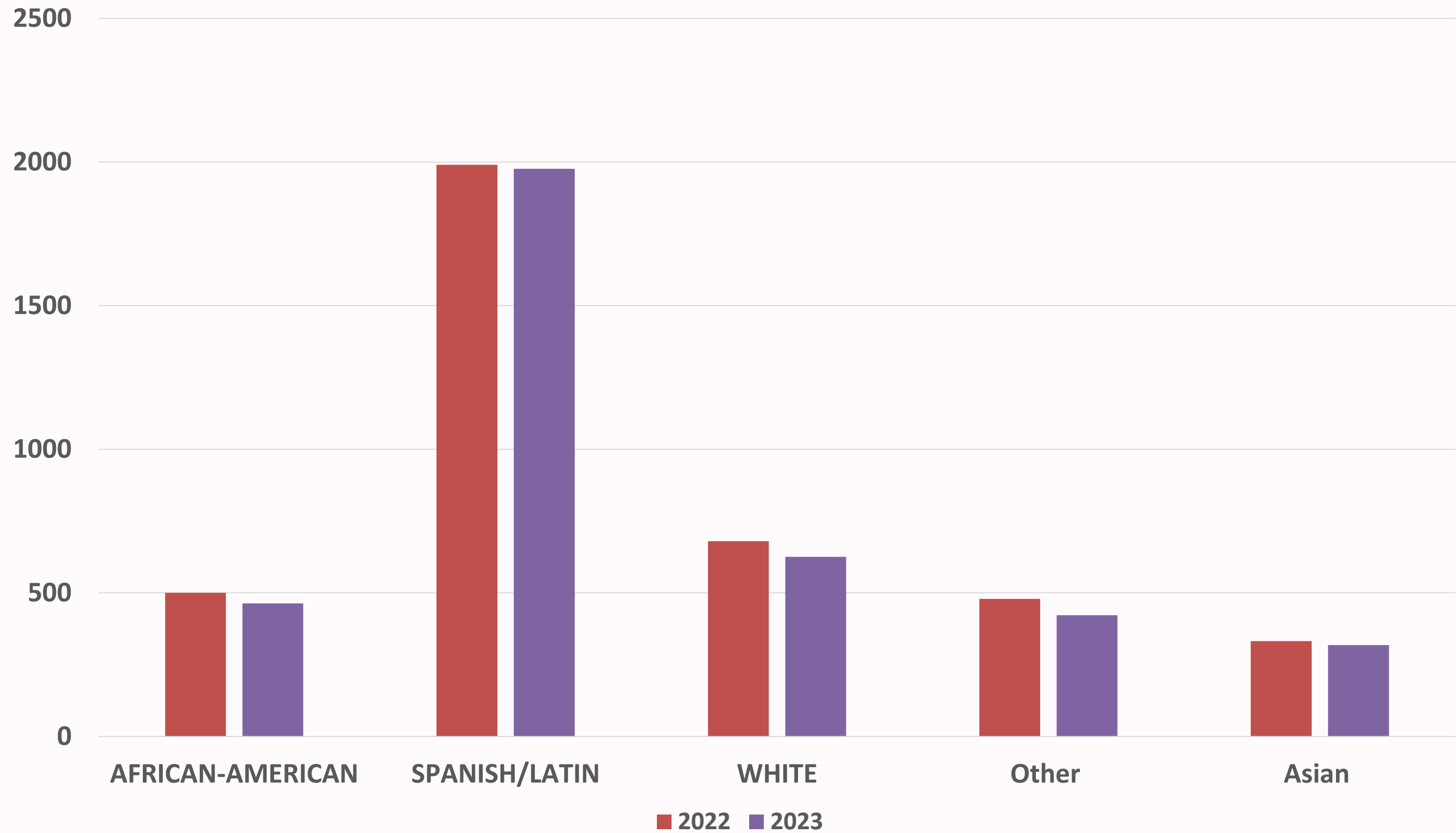
Not Eligible

Returned for Evaluation

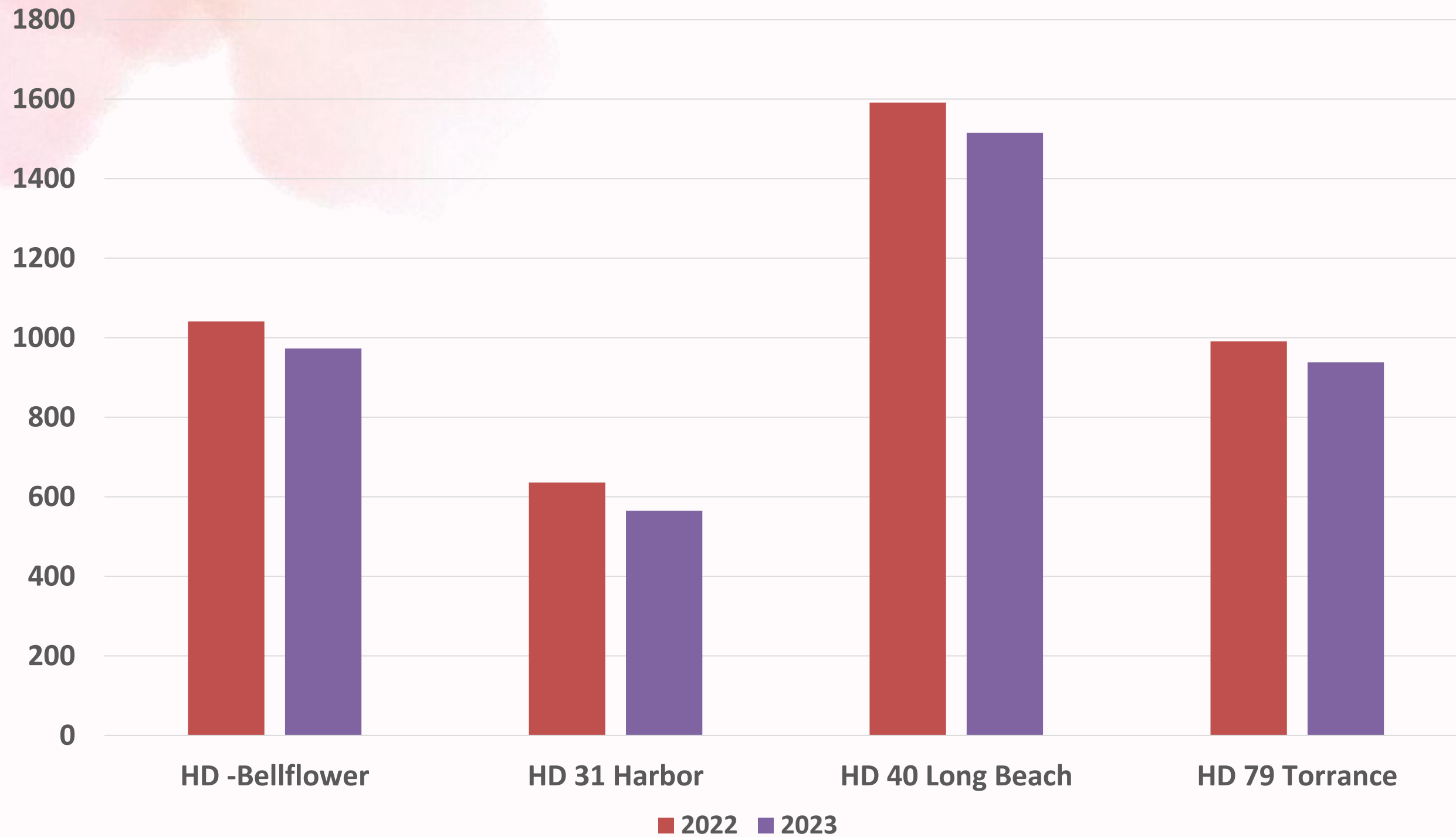




Ethnicity



Residential



The background features a soft, watercolor-style wash of light pink and pale red. Overlaid on this are clusters of delicate, multi-petaled flowers in various shades of pink, red, and light purple. Some flowers have yellow centers. Scattered throughout the composition are small, solid green dots of varying sizes. The overall aesthetic is gentle and artistic.

Thank You

COMMITTEE REPORTS

• ARCA	Joe Czarske
• Audit	Joe Czarske
• Board Development	Joe Czarske
• Board Planning	Laurie Zaleski
• Client Advisory	David Gauthier
• Client Services	Patricia Jordan
• Community Relations	Ann Lee, Ph.D.
• Retirement	Dr. James Flores
• Self-Determination	Antoinette Perez
• Service Provider Advisory	Angie Rodriguez





Harbor Regional Center
BOARD DEVELOPMENT COMMITTEE MEETING MINUTES
January 10, 2024

IN ATTENDANCE:	ABSENT:
Joe Czarske, Chair & HDDF Board President	Chris Patay, HDDF Past Board President
LaVelle Gates, HDDF Board Vice President	Fu-Tien Chiou, HDDF Board Member
David Gauthier, HDDF Board Secretary	
Dr. Jim Flores, HDDF Board Treasurer	
Ann Lee, Ph.D., HDDF Board Member	
Patrick Ruppe, HRC Executive Director	
Jennifer Lauro, HRC Executive Assistant	

Meeting Minutes:

The Board Development Committee held a meeting on January 10, 2024 at 3:00 pm via Zoom and reviewed the following:

1. Change/update to 2024 Committee Meeting Schedule
 - Mr. Ruppe reviewed the current 2024 meeting schedule and proposed updates that the committee agreed to.
2. Board Term Review
 - Mr. Ruppe reviewed the current Board terms with the committee to show two Board Members will term out in 2024 and one in 2025, thus the committee will need to recruit.
3. Board Composition Review
 - Mr. Ruppe reviewed with the Board the FY 2023-24 board tracking spreadsheet of terms and discussed various members terms. Mr. Ruppe also reviewed a letter from DDS informing HRC is in compliance with board compliance.
4. Board Recruitment
 - Mr. Ruppe informed that there is a need to do recruitment for the FY 2023-24 term and set the next meeting to conduct interviews of prospective candidates.

Next Meeting: The next meeting will be on February 14, 2024.



Harbor Regional Center
BOARD DEVELOPMENT COMMITTEE MEETING MINUTES
February 14, 2024

IN ATTENDANCE:	ABSENT:
Joe Czarske, Chair & HDDF Board President	Chris Patay, HDDF Past Board President
LaVelle Gates, HDDF Board Vice President	Fu-Tien Chiou, HDDF Board Member
David Gauthier, HDDF Board Secretary	
Dr. Jim Flores, HDDF Board Treasurer	
Ann Lee, Ph.D., HDDF Board Member	
Patrick Ruppe, HRC Executive Director	
Jennifer Lauro, HRC Executive Assistant	

Meeting Minutes:

The Board Development Committee held a meeting on February 14, 2024 at 3:00 pm via Zoom to interview two candidates to be seated on the Board:

- Mr. Ruppe reviewed the Board Composition and Term status with the Board.
- In response to HRC's 2023/2024 Board Composition needs, the Board Development Committee conducted an interview of JH, who is an individual served by Harbor Regional Center and also of CP, who is an attorney and community member of the South Bay.
- The Board Development Committee will present both candidacies to the May meeting. If elected, Mr. Herrera's and Mr. Patay's term of services will be through June 30, 2026.

Next Meeting: The next meeting will be on March 13, 2024.



Harbor Regional Center
BOARD DEVELOPMENT COMMITTEE MEETING MINUTES
March 13, 2024

IN ATTENDANCE:	
Joe Czarske, Chair & HDDF Board President	Fu-Tien Chiou, HDDF Board Member
LaVelle Gates, HDDF Board Vice President	Chris Patay, HDDF Past Board President
David Gauthier, HDDF Board Secretary	Patrick Ruppe, HRC Executive Director
Dr. Jim Flores, HDDF Board Treasurer	Jennifer Lauro, HRC Executive Assistant
Ann Lee, Ph.D., HDDF Board Member	

Meeting Minutes:

The Board Development Committee held a meeting on March 13, 2024 at 3:00 pm via Zoom to review current board trustee terms and identify those board members who are eligible for Re-Election. Per HRC's current bylaws the Re-Election of sitting Board Members must occur at the last regular meeting of the Board in March prior to the annual meeting in May.

The Board Development Committee in response prepared the attached Re-Election Ballot for the FY 2024-2025.

Next Meeting: The next meeting will be on April 10, 2024.

OFFICIAL **RE-ELECTION** BALLOT

March 19, 2024

Board of Trustees

The Board Development Committee is pleased to present the following Board members who are up for re-election and eligible for an additional two-year term.

If elected, the term of service for the following Board members will be:

July 1, 2024 to June 30, 2026

Name	Yes	No	ABSTAIN
Gordon Cardona			
Dr. James Flores			
Laurie Zaleski			

Harbor Regional Center
Client Advisory Committee
February 14, 2024 at LB1

Minutes

Members Present: Debbie Howard

HRC Staff Present: Vincente Miles, Diana Cruz

Other: None

Call to Order & Minutes Approved

Meeting was called to order and commenced at 5:00 p.m.

Discussion/Presentation:

Presentation to the committee was provided by Vincente Miles regarding Emergency Services. Solicitation of participation in the safety and evacuation plans development that will be taking place in September.

- Vincente went over the Emergency Go Kit distribution for individual's that are residing in high risk areas. Orientation for the individuals that qualify are still available as some has been difficult to complete. SLS agencies and service coordinators continue to be available to complete these orientations for the individuals that meet criteria; however, there continues to be some individuals that are still outstanding with completing their orientation. Once the orientation is complete, then the Emergency Go Kit will be delivered.

Other Discussion:

- The team discussed recruitment possibility to grow the CAC committee. Debbie recommended for the committee picture to be updated on the website. The committee to contact former members if they would like to rejoin. As part of the reminders for the meeting, send out physical letters to the committee members. Possibility to start the meeting earlier at 3 PM if the committee agrees. Debbie would like for a virtual option to be offered. This option can be discussed at the next meeting.
- Next Meeting is scheduled for May 8, at 5 PM in the Torrance office

Adjournment

Meeting adjourned at 6:00 PM.



Client Services Committee |

Meeting date | time January 23, 2024 | 6 PM

| Meeting location *LBI*

ATTENDEES

Guadalupe Nolasco (Parent)

Gordon Cardona (Individual Served and Board Member)

Ramon Gonzalez (Individual Served and Board Member)

Lucy Paz (Interpreter)

Judy Taimi (HRC)

AGENDA TOPICS

Time allotted | 6 PM to 7:00 PM | Agenda topic *College Support Services*

- The committee reviewed and discussed services available to our individuals when attending post-secondary education.
 - College supports are defined as services, which assist with the application process to a college, enrollment/disenrollment of college classes, time management during college attendance, organization and planning, campus navigation, accessing college resources, such as any Disabled Student Services Program (DSPP) and other publicly-funded, college-related resources, connection to non-academic resources, such as college clubs and safety services, as well as teaching in-class or via zoom and on-campus etiquette. College supports are usually not intended for individuals who have already attained a college certificate or degree.
 - Through the Individual Person-Centered Planning Process (IPP), the service coordinator will engage the individual and his or her circle of support in a conversation concerning individual interests, strengths, goals/outcomes and plans for the future. If the individual expresses a desire to participate or is already enrolled in a post-secondary education experience, the service coordinator will assist the individual and his or her circle of support in identifying and coordinating needed supports and services (publicly, privately and HRC funded) to assist the individual with being successful in a post-secondary education program setting.
 - Based on the individual's specific interests, strengths, talents, goals/outcomes and plans for the future as identified in his or her IPP, the service coordinator will help the individual identify post-secondary education options in their community or in other communities, if the individual desires. This includes community colleges, universities, college community integration programs and other educational training programs. Once the service coordinator has fully informed the individual of the postsecondary education program options, the service coordinator will support the

individual and his or her circle of support with making an informed choice about the specific post-secondary education program they would like to attend.

- Personal Assistance services can be available to provide the individual support to help them meet their post-secondary education goals. The committee expressed this may not be a good option to support our individuals due to their limited knowledge to support students in college.
- There appears to be a long wait list for the existing providers to support these individuals with their college programs.

Time allotted | 7:00 PM to 7:30 PM | Agenda topic Co-pay/Coinsurance/Deductibles

- We reviewed and discussed HRC's process for individuals to access co-pay/co-insurance/deductibles:
 - Access to insurance funded services, assistive technology and durable medical equipment can enhance a client's overall quality of life and can be essential to their day-to-day care needs. Individuals/caregivers must access their insurance and available generic funding sources for services such as speech therapy, occupational therapy, physical therapy and ABA/behavior services. Individuals/caregivers must access their insurance and available generic funding sources for assistive technology and medically necessary equipment.
 - Individual/Family will need to provide the regional center with their insurance evidence of coverage/evidence of benefits and the insurance authorization for the service. The provider will then go through the vendorization process with HRC.

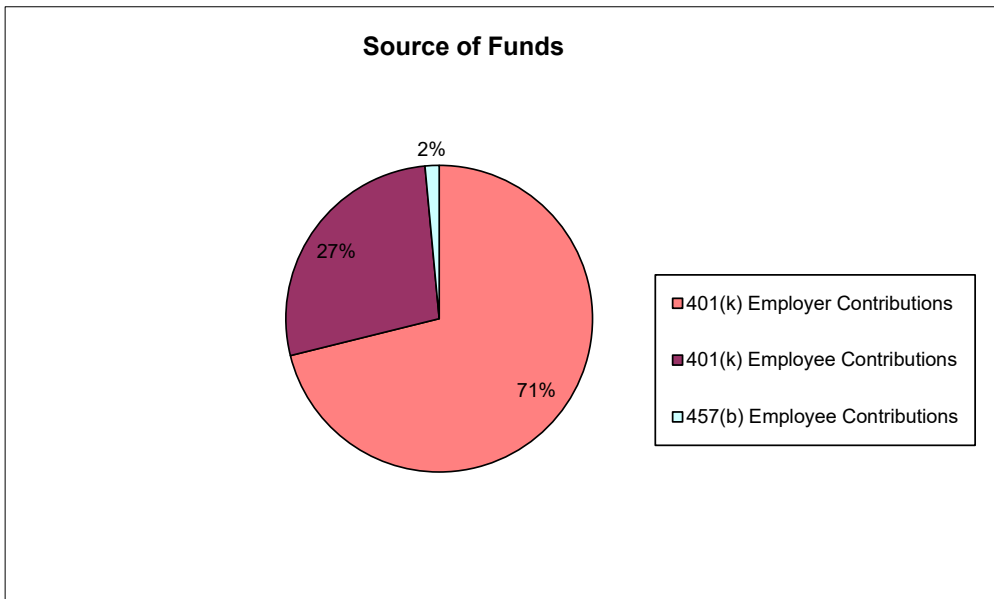
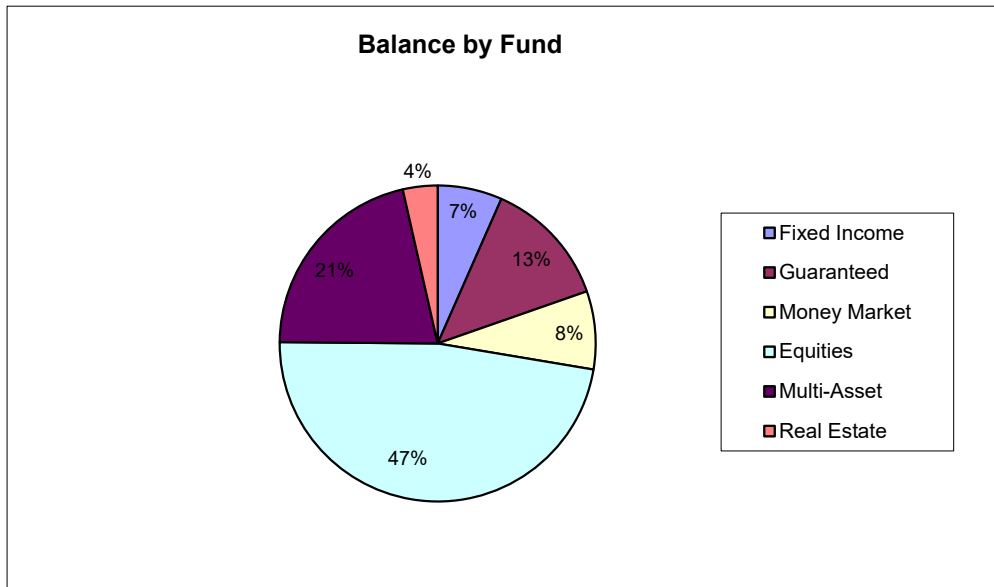
Next Meeting: March 26, 2024 @ 6 PM in the Torrance office

**Harbor Regional Center
Retirement Plan Balances as of 12-31-2023**

	401(k) Employer Contributions	401(k) Employee Contributions	457(b) Employee Contributions	Total Balance
Fixed Income	\$3,104,269	\$1,196,425	\$206,452	\$4,507,146
Guaranteed	\$5,219,549	\$3,010,697	\$668,683	\$8,898,929
Money Market	\$4,357,457	\$1,083,720	\$10,962	\$5,452,140
Equities	\$23,472,135	\$8,850,793	\$82,451	\$32,405,378
Multi-Asset	\$10,755,868	\$3,751,973	\$31,965	\$14,539,806
Real Estate	<u>\$1,619,994</u>	<u>\$792,792</u>	<u>\$10,435</u>	<u>\$2,423,221</u>
Total	\$48,529,272	\$18,686,400	\$1,010,949	\$68,226,620

* Plan Balances include active and terminated employees still in the Retirement Plan.

** Employee Contributions include **\$1,999,524** in Rollover funds.

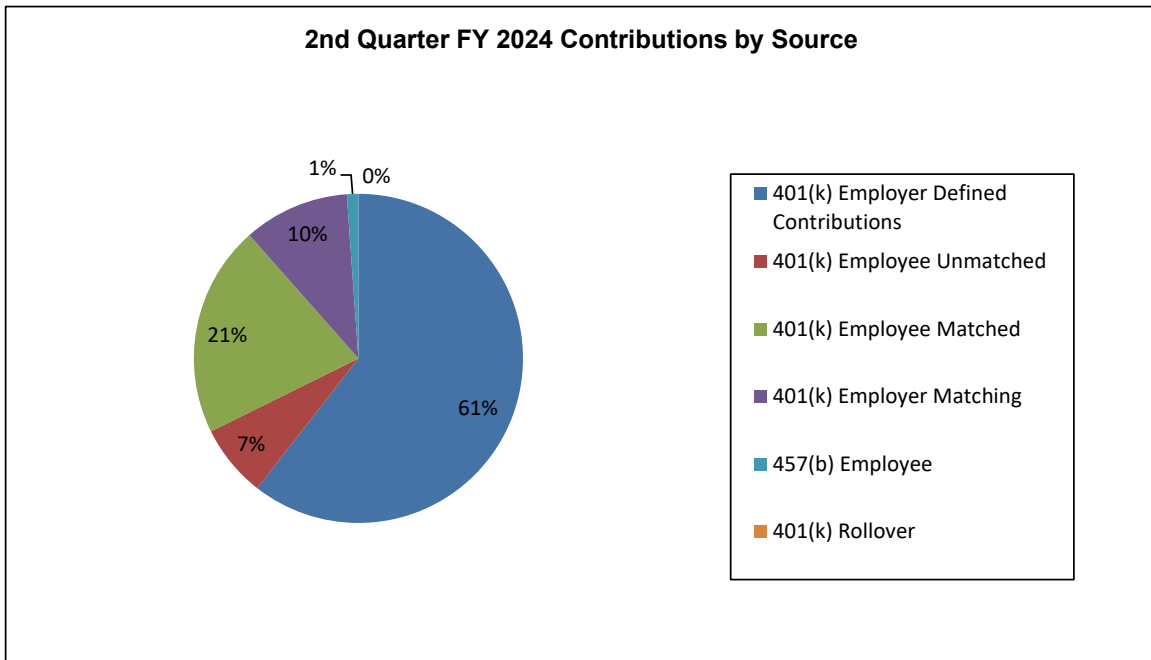


**Harbor Regional Center
Retirement Plan Balances as of 12-31-2023**

	<u>401(k)</u>	<u>457(b)</u>	
Fund Balance 9/30/23	\$61,532,778	\$992,927	
Activity 10/1/23 - 12/31/23			
Distributions	(\$429,780)	(\$22,541)	
Contributions	<u>\$1,183,890</u>	<u>\$13,530</u>	
Net	\$62,286,888	\$983,917	
Fund Balance 12/31/23	\$67,215,672	\$1,010,949	
Gain/(Loss)	\$4,928,784	\$27,032	
% Gain/(Loss) for the Period	8.01%	2.72%	
 <u>Participants</u>			
Active Employees in Retirement Plan	449	4	63%
Terminated Employees in Retirement Plan	263	5	37%
Active Employees Total Balance	\$43,484,634	\$351,970	64%
Terminated Employees Total Balance	\$23,731,038	\$658,978	36%
 <u>Loan Information</u>			
	<u>12/31/23</u>		
Employees with Loans			
Active Employees with Loans	48		
Terminated Employees with Loans	<u>3</u>		
Total	51		
Average Balance Amount	\$10,602		
Loan Value			
Loan Value Total	\$540,698		

**Harbor Regional Center
Retirement Plan Balances as of 12-31-2023**

	<u>401(k)</u>	<u>457(b)</u>
<u>Contributions</u>		
Employer		
Defined (10%)	\$724,931	\$0
Matching (50% of Employee Matched)	\$124,485	\$0
Employee		
Matched (up to 6%)	\$248,969	\$0
Rollover	\$0	\$0
Unmatched	<u>\$85,506</u>	<u>\$13,530</u>
Total	\$1,183,890	\$13,530
Employees Contributing	295	
Average deferral percentage	5.97%	



HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 3, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:05 PM on Wednesday, January 3, 2024 via Zoom. Quorum was established.

Committee Member Present

Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
Maria Elena Walsh – Harbor Family Resource Center
Tim’an Ford – HRC Peer Advocate
David Oster – Individual
Miriam Kang – Parent
Wendy Clutterbuck – Parent
Sunghee Park – Parent
Jamie Temple – OCRA
Tami Cardenas – Parent
Kyungshil Choi – Parent

HRC Staff Present

Patrick Ruppe – Executive Director
Antoinette Perez – Director of Children and Adolescent Services
Aurelio Lopez – Participant Choice Specialist
Johnny Granados – Client Service Manager
Katy Granados – Client Service Manager
Bernice Perdomo-Chavez – Participant Choice Specialist
Minerva Prado – Participant Choice Specialist
Jessica Sanchez – Client Service Manager
Erika Segovia – Manager of Diversity and Inclusion
Bryan Sanchez – Client Service Manager
Thao Mailloux – Director of Information & Development

Visitors

Lucy Paz, Spanish Interpreter
Naomi Hagel, Phoenix Facilitation
Kim Sinclair, Autism Society of Los Angeles
Santiago Villalobos, Phoenix Facilitation
Carola Maranon, Phoenix Facilitation
Kristianna Morallis, Disability Voices United
Selvin Arevalo, GT Independence
Tamra Pauly, Independent Facilitator
Alberto Feliciano, SCDD
Brenda Gertman, Parent
Maria Poblete, Parent
Sandy Yokota, Parent
Silvia Calles, Parent

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 3, 2024

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

November 1, 2023 minutes were posted for review. Minutes were approved.

New Committee Members Introduced:

- Wendy Clutterbuck
- Tami Cardenas

Harbor Regional Center Monthly Updates:

Aurelio Lopez presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Soft Roll Out Participants
 - Total Participants Selected: **129**
 - Remained in SDP: **80**
 - Withdrew: **38**
 - Moved out of State: **4**
 - Inactivated/Not DD: **5**
 - Transferred Out (to another RC): **3**
- Completed PCPs 153; 25 within the soft rollout and 128 from 7/2021 to 12/2023
- Certified Budgets 229; 37 within the soft rollout and 192 from 7/2021 to 12/2023
- Spending Plans 192; 32 within the soft rollout and 160 from 7/2021 to 12/2023
- SDP Live 205; 32 within the soft rollout and 173 from 7/2021 to 12/2023

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 3, 2024

SDP by Ethnicity:

White/Caucasian	76
Latino	50
African America/Black	14
Biracial	6
Multicultural	10
Other	12
Asian Indian	7
Other Asian	5
Chinese	4
Filipino	5
Korean	4
Guamanian	1
Vietnamese	4
Japanese	7

SDP by Language

English	170
Spanish	31
Korean	2
Japanese	1
ASL	1

- Number of fully oriented participants: 859 (82 are in the follow-up stage, 278 have chosen to withdraw and 294 in the unknown stage).

Directives from November, 2023 DDS Self-Determination Program (SDP) were shared.

- (1) Self-Determination Program (SDP) Directive (11/22/2023): Remote Services.
 - This Directive is meant to provide guidance on the provisions of self-determination when it comes to remote services. Remote services may be requested by the individual served to provide assistance in meeting their individual program plan goals.
- (2) Self-Determination Program (SDP) Directive (11/22/2023): Coordinated Family Support Services in the Self-Determination Program.
 - Effective December 1, 2023, the CFS services pilot became available to participants in SDP. Per the Directive passed on January 27, 2023, CFS is a service option designed for adults served by the regional center who choose to live in their family home.
 - If the individual's IPP team determines a need for CFS services, these services shall be funded outside of the individual's budget.

Phoenix Facilitation Updates:

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 3, 2024

- Naomi Hagel, Phoenix Facilitation LLC, presented data on individuals served through the coaching program by ethnicity, language, gender, and age for the 2023 year. She talked about their outreach attempts and barriers they have encountered.

Comments:

- Participant asked for clarification on “unknown/pending” portion of statistics
- Participant asked about referral process for Phoenix Facilitation.
- Participant asked about the role that Phoenix plays in the SDP and outreach that is done to vulnerable populations.

Statewide Updates:

- No updates at this time.

Partner Updates:

Office of Clients and Rights Advocacy (OCRA)

- No updates at this time.

SCDD- Albert Feliciano

- SCDD will continue to provide statewide trainings every Monday of the Month at 10am, open to the public.
- Zoom link will be shared and remain the same
- First training will be English followed by a Spanish version
- Continue providing statewide SDP Orientation, a certificate will be provided to the participant
- IF vendors, SCDD continues to get phone calls from families informing them that there is a shortage of IF's.
- Requested the committee: To ask DDS to extend the deadline for vendorization for service code 099 & that RC's accept courtesy vendorization for independent facilitators state wide.
- State Council on Developmental Disabilities (SCDD) Self-Determination Program (SDP) Statewide Orientation: <https://scdd.ca.gov/sdp-orientation/>
- SCDD LA Office Statewide Trainings Zoom Information:
Meeting ID# 883-2711-3155 Password: 2024

Public Comments:

- Participant shared an adjustment to their spending plan is taking 6 months to complete and will be requesting an emergency meeting.

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
January 3, 2024

- ASLA shared advanced training continuing with multiple languages available and continue to search for independent facilitators to join their team.
- Participant thanked group for providing this SDAC meeting and allowing parents to attend, family attended orientation and was more confused but was able to get clarification after meeting with Phoenix Facilitation.
- ASLA shared excitement about HRC contract with Phoenix Facilitation and their ongoing trainings in multiple languages.
- Participant thanked Phoenix Facilitation for their ongoing support in SDP.
- DVU announced SDP connect, self-direct stipend program and will present with DDS on the stipend program
- Disability Voices United SDP Connect: Zoom 2nd and 4th Wed of every month from 4:30-6:00
- Register here: <https://us02web.zoom.us/meeting/register/tZ0pce-srj0qHdeGcs9F4WBQsRgcKq1-ZwZ7#/registration>
- GT Independence shared that GT Independence still offers all 3 FMS models but shared that switching FMS's is only allowed when you are transitioning to a new year.
- Participant thanked the committee for SDP since her son has now gone live with SDP and is able to be part of the community thanks to the support of HRC and SDP staff.

Next meeting: February 7, 2024 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:15 PM.

Minutes submitted by Bernice Perdomo-Chavez

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 7, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:05 PM on Wednesday, February 7, 2024 via Zoom. Quorum was established.

Committee Member Present

Rosalinda Garcia- Self-Determination Advisory Committee Chair
Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
Tim'an Ford – HRC Peer Advocate
David Oster – Individual
Wendy Clutterbuck – Parent
Jamie Temple – OCRA
Kyungshil Choi – Parent

HRC Staff Present

Antoinette Perez – Director of Children and Adolescent Services
Aurelio Lopez – Participant Choice Specialist
Johnny Granados – Client Service Manager
Bernice Perdomo-Chavez – Participant Choice Specialist
Minerva Prado – Participant Choice Specialist
Bryan Sanchez – Client Service Manager

Visitors

Gilbert Villalobos, Spanish Interpreter
Ana Davaa, Parent
Montserrat Palacios, DDS
Rafael Carbajal, Remarkable & Centered Supports
Johnanthony Alaimo, OCRA
Jordan Feinstock, NLACRC Individual
Sheila Jordan Jones, Independent Facilitator
Kim Sinclair, Autism Society of Los Angeles
Virginia H
Claire Seo
Helen Reese, Phoenix Facilitation
Santiago Villalobos, Phoenix Facilitation
Martha De La Torre, Parent
Selvin Arevalo, GT Independence
Debra Jorgensen, Guidelight
Gail Carrier, Parent
Alberto Feliciano, SCDD
Brenda Gertman, Parent
Maria Poblete, Parent
Kristianna Morallis, DVU
Mario Prado, Parent

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 7, 2024

Ivon Muniz Diaz, Parent
Silvia Calles, Parent
Erica Aguilar
Tomas Mendez, Parent
Chloe Estelle, Individual
Lourdes Gomez, Parent
Sal S
Adriana Ortiz, Parent

Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

January 3, 2024 minutes were posted for review. Minutes were approved.

Harbor Regional Center Monthly Updates:

Minerva Prado presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 158; 25 within the soft rollout and 133 from 7/2021 to 01/2024
- Certified Budgets 236; 37 within the soft rollout and 199 from 7/2021 to 01/2024
- Spending Plans 199; 32 within the soft rollout and 167 from 7/2021 to 01/2024
- SDP Live 208; 32 within the soft rollout and 176 from 7/2021 to 01/2024

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
February 7, 2024

SDP by Ethnicity:

White/Caucasian	79
Latino	52
African America/Black	14
Biracial	2
Multicultural	10
Other	12
Asian Indian	6
Other Asian	6
Chinese	4
Filipino	7
Korean	4
Guamanian	1
Vietnamese	4
Japanese	7

SDP by Language

English	174
Spanish	30
Korean	2
Japanese	1
ASL	1

- Number of fully oriented participants: 890 (83 are in the follow-up stage, 280 have chosen to withdraw and 319 in the unknown stage).

Directives from December 2023 DDS Self-Determination Program (SDP) were shared.

- (1) Self-Determination Program: Financial Management Services Transition Supports (New Service)
 - FMS can provide transition supports and bill for up to 3 months when:
 - An individual is initially enrolling in SDP
 - Transfers between FMS agencies
 - Transfers between Regional Centers
- (2) Self-Determination Program: Updated Initial Person-Centered Plan and Pre-Enrollment Transition Supports Guidance

Initial Person-Centered Plan and Pre-Enrollment transition supports:

- Option A: \$2,500 (service code 024) deadline extended 2/29/2024
 - Proof of vendorization or in the process must be provided
- Option B: Separates the Initial PCP (Purchase reimbursement, code 024) and the Pre-Enrollment Transition Supports (code 099)

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- (3) Self-Determination Program: Billing Requirements for Services.

Provides guidance on new billing requirements for all Self-Determination Program (SDP) providers to ensure timely payment by FMS.

Current HRC FMS Updates

Current HRC Vended Independent Facilitator Updates

Input for Data Presentation:

Comments:

- Participant asked about the number of billings under 099 and about their capacity for clients.
- Participant asked HRC to dive deeper into what barriers people are experiencing with SDP and reasons for withdrawing.
- HRC will issue two SDP surveys to obtain more information on the issues.
- Participant asked for a list of 024 providers that are available.
- HRC will update vendor information on website.

Phoenix Facilitation Updates:

- No updates at this time.

Statewide Updates:

- No updates at this time.

Partner Updates:

Office of Clients and Rights Advocacy (OCRA)

- No updates at this time.

SCDD- Albert Feliciano

- National Core Indicator (NCI) Surveys to evaluate services and supports from RC and service providers will go out in the next couple of weeks.
- For questions regarding the National Core Indicator (NCI) Surveys, please send your email to the following email address: QAProject@SCDD.ca.gov or NCIHelp@dds.ca.gov
- State Council on Developmental Disabilities (SCDD) Self-Determination Program (SDP) Statewide Orientation: <https://scdd.ca.gov/sdp-orientation/>
- To attend the SCDD Statewide Trainings held on Mondays at 10 am, use the following Zoom link: Meeting ID#883-2711-3155 Password: 2024

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Public Comments:

- Participant asked clarifying questions about the 1% non-payroll fee.
- Representative talked about the 1% non-payroll fee implemented at GT Independence.
- Participant asked for clarification on the courtesy vendorization process.
- Participant stated that researching FMS agencies is time consuming and having the table with employer burden would be helpful.
- Participant asked if Mains'1 has a non-payroll fee.
- Participant asked if 099 IFs are willing to work with 024 IFs under new directive.
- IFs were informed that HRC would need a tentative timeline of when they expect to complete the pre-transition services.
- Remarkable & Centered Supports founder shared the services they provide to individuals at HRC and ELARC.
- NCG Enterprise provides 024 and 099 services to Korean, Mongolian, and Russian speaking communities.
- GT Independence representative shared that they have openings and the documents they require.
- Participant shared how great SDP has been for their child who is gaining skills and meeting their goals in various areas.
- Ourtism provides individualized coaching and support to individuals, adding that two of their clients have taken over a year to go live.
- Participant shared that they sometimes have a difficult time reaching their service coordinator but do not want to move to the Adult SDP team.
- Another participant shared the same sentiment.
- Participant shared issues with funding of EDGE program.

Next meeting: March 6, 2024 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:28 PM.

Minutes submitted by Aurelio Lopez

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
March 6th, 2024

Opening:

The regular meeting of HRC Self Determination Advisory Committee was called to order at 6:10PM on Wednesday, March 6, 2024 via Zoom. Quorum was not established.

Committee Member Present

Deaka McClain – Individual, Self-Determination Advisory Committee Co-Chair
David Oster – Individual
Jamie Temple – OCRA
Miriam Kang- Parent
Tami Cardenas, Parent

HRC Staff Present

Antoinette Perez – Director of Children and Adolescent Services
Aurelio Lopez – Participant Choice Specialist
Bernice Perdomo-Chavez – Participant Choice Specialist
Minerva Prado – Participant Choice Specialist
Jessica Sanchez – Client Service Manager

Visitors

Ana Davaa, Parent/Independent Facilitator
Rafael Carbajal, Remarkable & Centered Supports
Sheila Jordan Jones, Independent Facilitator
Janneth Juarez
Jazmin Chandler
Vanessa Besack, Independent Facilitator
Helen Reese, Phoenix Facilitation
Santiago Villalobos, Phoenix Facilitation
Debra Jorgensen, Guidelight
Gaciola Ramirez
Albert Feliciano, SCDD
Kristianna Morallis, DVU
Rossy Seriati
Reiko Umeda, Independent Facilitator
Tamra Pauly, Independent Facilitator
Chloe Estelle, Individual
Naomi Hagel, Phoenix Facilitation
Jacqueline Gaytan
Stanley Briones, Dromen Inc.
John Feringa, Dromen Inc.
Lucy Paz, Interpreter
Jacqueline Gayton, DDS
Jeff Ives
Gaciola Ramirez

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
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Abbreviations

HRC: Harbor Regional Center
IF: Independent Facilitator
PCP: Person-Centered Plan
SCDD: State Council on Developmental Disabilities
SDP: Self-Determination Program
DVU: Disability Voices United
FMS: Financial Management Service
DDS: Department of Developmental Services
RFP: Request for Proposal
SDAC: Self-Determination Local Advisory Committee
OCRA: Office of Clients' Rights Advocacy
ASLA: Autism Society of Los Angeles

Welcome:

Introductions of committee members and guests via the chat.

Approval of Minutes:

February 7, 2024 minutes have been postponed due to committee not meeting quorum. February and March minutes will be reviewed and approved during April 2024 committee meeting.

Harbor Regional Center Monthly Updates:

Bernice Perdomo-Chavez presented the SDP data in a graph format via an "HRC SDP" Power Point presentation shared via Zoom.

- Completed PCPs 159; 25 within the soft rollout and 134 from 7/2021 to 02/2024
- Certified Budgets 238; 37 within the soft rollout and 201 from 7/2021 to 02/2024
- Spending Plans 202; 32 within the soft rollout and 170 from 7/2021 to 02/2024
- SDP Live 211; 32 within the soft rollout and 179 from 7/2021 to 02/2024

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SDP by Ethnicity:

White/Caucasian	79
Latino	54
African America/Black	14
Biracial	2
Multicultural	10
Other	12
Asian Indian	6
Other Asian	7
Chinese	4
Filipino	7
Korean	4
Guamanian	1
Vietnamese	4
Japanese	7

SDP by Language

English	175
Spanish	32
Korean	2
Japanese	1
ASL	1

- Number of fully oriented participants: 913 (83 are in the follow-up stage, 283 have chosen to withdraw and 336 in the unknown stage).

Directives from January 2024 DDS Self-Determination Program (SDP) were shared.

This directive provides new billing requirements that are to go into effect starting April 1, 2024 and going forward.

Questions during presentation:

- Are low numbers due to lack of outreach/representation? It was explained that each Asian community is broken down individually, however if encompassed together they would total the same or a little more than other ethnic groups such as *Latino*. As for outreach, this is being conducted on a normal basis and the goal is to expand the outreach of SDP to all ethnic groups.

Dromen Inc. FMS Presentation

- John shared the reason and purpose behind Dromen Inc.
- Dromen Inc. will provide the following models: Bill-Payer and Co-employer Models and they will also offer Employment Services.
- Employer Burden:
 - Bringing power back into the control of the family.
 - Encompasses benefits package for the employee.

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- Workers compensation rates vary by job classification and duties. Depending on duties and where your employees fall, will determine the employer burden for that family. Which is why it is difficult to have one specific employer burden.
- Discussion of how the employer burden is calculated required by DDS, the regional center, mandates, and law.
- Review of average employer burden based on the Bureau of Labor Statistics.
- Starting Burden rate for Dromen expected at 26%. It cannot be a fixed rate because of factors that cannot be represented by a percentage.
- What is the process in transferring from one FSM to Dromen?
 - Transition process is a big challenge. Recommended that a call take place with Dromen Inc. first to better understand the dynamic of the case.
 - Open to transition at any time.

Current HRC FMS Updates

- Presentation on the current active FMS's and their employer burden.
- Update on Aveanna increasing their employer burden to 14.07% effective 04/01/2024.
- The goal is to have this information available to the community within a months' time. This way families are able to access new information pertaining to any changes in the FMS employer burden or any new vendored FMS.
- ACE FMS is in the process of being courtesy vendored through HRC. Once updates are provided, new information will be available to the community.

Phoenix Facilitation Updates

- Presented on ethnicity updates. Majority of referrals this month were Asian.
- Referrals are received through the regional center, self-referral, and the community. The majority for the month of February came from the regional center. The majority of January's referrals came from self-referrals.
- Majority of referrals from February were English at 91%; however, they also had Korean-speaking referrals at 9%.
- February had a high number of cancelled intakes.
- Phoenix continues to follow up with families. In many instances, families are not responding. Attributing this to families feeling confident and supported with the coaching services and IF referred to them.
- Continually doing outreach to inform community of their coaching program and services offered by the regional center.

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Self Determination Advisory Committee
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Statewide Updates:

- No updates at this time.

Partner Updates:

Office of Clients and Rights Advocacy (OCRA)

- Provide free legal information, advice and representation to regional center individuals. Office of Clients' Rights Advocacy (OCRA) | Disability Rights California
- ocra.hrc@disabilityrightsca.org
 - Contact Number: (562)623-9911

SCDD- Albert Feliciano

- State council continues to provide weekly statewide training on different topics.
- SCDD continues to provide statewide self-determination orientation trainings. These are supplemental to what HRC is already providing. Provided various times in the month.
- Statewide SCDD Self-Determination Program Orientation:
<https://scdd.ca.gov/sdp-orientation/>
- SCDD Weekly Statewide Trainings:
 - Meeting ID#: 883-2711-3155
 - Password:2024
 - Direct Link:
<https://us02web.zoom.us/j/88327113155?pwd=OEhsc09BNkM4V0FSVEJPYjIKQU5YQT09>

Guidelight

- Guidelight presented on their upcoming open application process set to be available for 20 scholarships for their essential independent facilitator-training program. They provided the following dates for their upcoming summer and fall cohorts:
 - Summer 2024: July 10 – August 28; Wednesdays, 9:30am-12:30pm
 - Fall 2024: October 2 – November; Wednesdays, 9:30am-12:00pm
 - <https://www.guidelightgroup.org/independent-facilitator-training>
 - debra@guidelighgroup.org

Braveheart

- Vanessa Besack from Braveheart, presented on her Independent Facilitator training program. She shared that this program was available for individuals interested in becoming independent facilitators. Her program will allow trainees the opportunity to work with real clients as they learn.
- www.bravehopepartner.com

HARBOR REGIONAL CENTER
Self Determination Advisory Committee
Meeting Minutes
March 6th, 2024

Public Comments:

- Miriam Kang shared her story on her son Nicholas and his most current successes with self-determination.
- David Oster shared that he was in the process of starting year 4 in SDP and also has had the opportunity to take salsa lessons and is looking forward to taking adaptive swim lessons during the summer.

Next meeting: April 3, 2024 via Zoom 6PM – 8PM

Adjournment, Conclusion

Meeting was adjourned at 7:20 PM.
Minutes submitted by Minerva Prado

Harbor Regional Center
Service Provider Advisory Committee (SPAC)
 February 6, 2024 10:00 a.m.
 Zoom platform

Committee Participants

Member Name	Organization
Angie Rodriguez	SVS
Angie Gallon	SVS
Paul Quiroz	Cambrian Homecare
Diane Sanka	Easter Seals
Dee Prescott	Easter Seals
Angelica Real	Easter Seals
Angela Quaglia	Easter Seals
Latasha Ballard	Easter Seals
April Stover	Ability First
Shea M	ARC Long Beach
Lindsey Stone	ICAN CA
Sharon Oh	Share Speech & Language
Armand Garcia	Life Steps FD
Tiffany de la Torre	24 HR Home Care
Tiki Thompson	Person Centered Options
April Stover	Ability First
Alex Saldana	Oxford Healthcare
Olivia Gonzalez	Aveanna Healthcare
Tammi Castillo	Sevita Health
Verretta Boatner	Sevita Health
Donna Gimm	CA. Mentor
Renee Suazo	CA. Mentor
Carla Lane	REM CA
Jesse Hansen	Dungarvin
Johanna Torres	David's Place
Baldo Paseta	Ideal Transit
Alicia Chavira	Ideal Transit
Adriana Sanchez	Ideal Transit
Andres Esqueda	Comfort Transportation
Jessica B	Roundtrip Transportation
Tiki Thompson	Person Centered Options
Ben Espitia	Goodwill Industries
Bertha Martin	Mountain Top
Rafael Carbajal	Remarkable Centered Services
Linda W	Green Rose Homecare
Tonantzin Martinez	Glen Park Long Beach
Michael Martinez	Glen Park Long Beach
Marina Pink	Glen Park Long Beach
Adrian Santoyo	Maxim Healthcare
Stephani Anderson	Momentum
Marina Margaryan	Westview Services
Melvin Randolph	Westview Services
Nancy Sanchez	

Angela Bonilla	
Elizabeth Flores	
Reisha	
Laura Alvarado	
50 total participants	

HRC Staff Participating

Staff Name	Title
Patrick Ruppe	Executive Director
Elizabeth Garcia-Moya	Community Services Director
Daniel Hoyos	Manager of Contracts
Steve Goclowski	Clinical Services Manager
Leticia Mendoza	Department Assistant Community Services
Brian Carrillo	HCBS Specialist
Omar Gomez	Provider Relations Specialist
Judy Wada	CFO
Tes Castillo	Assistant Controller
Mary Hernandez	Director of Case Management Support Services
Brenda Bane	Manager of Rights & Quality Assurance
Thao Mailloux	Director of Information & Development
Maria Elena Walsh	Manager, Harbor Family Resource Center
Ashley Ayala	Fiscal Monitor

Call to Order

Angie Rodriguez called meeting at 10:03 a.m.

Sub-Committee Updates

Angie Rodriguez and SPAC Chair Members. The subgroups continue to host individual sub-committee meetings to discuss current issues and concerns.

- **Sharon Oh – Early Start Chair** –provided an update on the following topics discussed at their last meeting:
 - Judy Wada attended and provided information an update on the budget.
 - EI provider eligibility and POS questions.
 - The next meeting tentative scheduled for the month of May.
- **Diane Sanka- Day Programs Chair** — provided an update on topics discussed at their last meeting held on week of January 29th:
 - Provider HCBS tool form, resources and program site visits with Brian & Omar.
 - Encourage the group to get involved and write letters to local legislators regarding the delay in releasing the proposed billion dollar funding.
 - Next meeting date to be determined
- **Lindsey Stone- Supported Employment Chair** - provided an update on topics discussed at the last meeting held on 1/18/23

- DSP Stipend training program enrollment and the quick response from DDS. Lindsey encouraged providers participate and take advantage of the funds available.
- Omar Gomez participated at the last Supported Employment provider meeting to introduce himself and meet the SEP providers.
- Next meeting date will be 3/14/24
- **Paul Quiroz – Support Services-** Provided update on the following topics:
 - DSP training enrollment
 - Hiring staff continues to be a challenge
 - Advocacy Grass Roots Day
 - Next meeting to be determined
- **Baldo Paseta - Transportation Services-** Baldo provided and update on the following topics:
 - Ride Health is transportation broker that will work in partnership with existing transportation providers to manage and improve routing for individuals attending day services.
 - Transportation providers expressed concerns on the changes to utilize broker. Follow up meeting with Elizabeth & HRC team scheduled for 2/15/24.
- **Chair vacancy for Residential Services-** HRC currently recruiting since Darlene's passing.
- **Chair vacancy for SLS Services-** HRC currently recruiting

Budget Update

Judy Wada shared a presentation of an overview on the budget Cycle.

- DDS Directive regarding Absence billing allowance
- Budget & Stats update
- Fiscal Year July 1st to June 30th
- Governor's Budget released on 1/10/24
 - Governor's May Revision released tentative 5/15/24
 - Enacted Budget in June
- Health and Human Services
 - Department of Developmental Services
 - Community Services- Regional Centers
 - Caseload growth & utilization
 - Full year costs & reforecasts
 - Service provider rate reform: Delay final 25% of difference from 7/1/24-7/1/25
 - All Regional Centers state-wide budget for FY 2025 forecast a 12% increase
 - State-wide projected caseload growth of 29,000 increase
 - HRC Expenditures in Operations and POS of \$408 millions
 - Growth projected by June 2024 to 18,922 caseload 491 employees hired
 - HRC hosting hiring event on 2/24/24 at Torrance office

Special Incident Reporting (SIR's)

Brenda Bane shared a presentation regarding monthly HRC SIR reports:

- HRC receives a monthly report of potentially missing SIR's from Inspector General list of Medi-Cal claims billing.
- To help determine if the Medi-Cal claim is missing an SIR, the Service Coordinator will contact the service provider and gather additional details about the incident.
- If an individual is under the care and supervision of a service provider and receives medical attention (ex: ambulance, urgent care, ER, hospitalization, etc.), there needs to be a SIR completed and submitted to HRC on a timely manner.
- Graph reflected provider summary of SIR timeliness for the month of January 2024. Percentage of SIRs submitted within the 48 hours were in the mid 70%. SIR reportable to DDS within two business days percentage was in the 90%
- Effective 2/1/14 HRC changes will require that SIR's are submitted with standardized formats:
 - Subject line- Client first initial, last name, UCI number
 - Email body- This SIR is for (full name), UCI..
- Reminders- Service providers are to continue to send SIR's to E-mail address: SIRS@harborrc.org
- Current SIE form can be found HRC website : <https://www.harborrc.org/post/additional-sir-requirements>
- 48 hours to submit in writing- encouraged not to submit too early or too late
- The Provider Relations staff will be sending out an email to service providers to remind of the SIR changes

HCBS Update & DSP Training Stipend Program

Brian Carrillo shared a presentation HCBS final rule and DSP training stipend program.

- **DDS HCBS reminder-** On 9/28/23 California approved CAP for ongoing HCBS assessments to be completed in person and milestones for that work and includes a deadline of 12/31/24.
 - Regional centers to conduct onsite visits to monitor and ensure that service providers are in full HCBS compliance by meeting the following milestones:
 - **25% of site visits by February 29th, 2024,**
 - **50% of by April 30th, 2024,**
 - **75% by June 2024, with completion of all HCBS assessments by August 30th, 2024**
 - Service providers not in compliance during onsite HCBS reviews will potentially receive a CAP, a directive from DDS granting regional centers the authority to issue CAPs and Sanctions related to non-compliance is forthcoming.
 - By **September 30th, 2024** all service providers who received a CAP must have completed and resolved all findings.
 - HCBS Monitoring Tool form shared and available on HRC website
 - Upon site visits providers have 30 days to complete action items.
 - HRC total of 362 onsite visits for completion
 - Brian announced of the various trainings and events coming up this month as it relates to HCBS.
 - Brian reminded the committee that he is available for office hours if providers have additional questions or need assistance.
- **Direct Service Professional Training (DSP) Stipend**
 - Reminded providers that DSP training program still available now and June 30, 2024.

- DSPs can receive up to two \$625.00 stipends when they complete approved training courses.
- Providers are eligible to receive \$150.00 for employer related costs.
- Helpful Tips provided to service providers such as ensuring correct vendor numbers and service codes when enrolling in program and mandatory trainings requirements.
- As of December, HRC total number of DSP's completion of two courses required was 28,553
- For questions, please email HRCWorkforce@harborrc.org

HRC Updates:

Elizabeth Garcia-Moya provided the committee updates on the latest DDS directives for ICF facilities.

- Intermediate care facility for Developmental Disabled Transition to Managed care and enrollment deadline was by 12/15/2023
 - Effective January 1, 2024, all Medi-Cal Managed Care Plans (MCPs) will become responsible for the full LTC benefit at the following Intermediate Care Facility for Developmentally Disabled (ICF/DD) facility types and Homes: Intermediate Care Facility for the Developmentally Disabled (ICF/DD);
 - Intermediate Care Facility for the Developmentally Disabled–Habilitative (ICF/DD-H); Intermediate Care Facility for the Developmentally Disabled – Nursing (ICF/DD-N);
- Lag Payment assistance:
 - Claims for ICF/DD services are to be paid by MCPs within 30 days of receipt.
 - If the ICF/DD encounters a delay in payment, regional centers may provide a Lag Payment (loan) to the ICF provider.
 - Regional Center shall have no obligation to remit a Lag Payment unless ICF Provider has either:
 - 1. ICF/DD home has submitted claims to an MCP and has not been reimbursed after 30 days, or
 - 2. Due to factors beyond the ICF Provider's control, provider has been unable to submit, or been delayed in the submission of, claims to the MCP for services provided at least 30 days prior to request.
- ICF providers meet the following requirements:
 - Provider must be vendored as a Regional Center ICF Provider and be in good standing and not in breach of contract with the Creditor Regional Center.
 - Provider must not be in collections with any Regional Center and/or DDS for non-payment of any amounts.
 - Provider must have successfully completed its licensing and certification through the Department of Public Health.
- HRC ICF Transition Contact for questions: Clinical Manager- Steve Goclowski, steve.goclowski@harborrc.org

HRC Announcements

Elizabeth Garcia Moya shared the upcoming Request for Proposal (RFP)

- Two (2) day programs
- One (1), level 4I residential home with a focus on supporting individuals with forensic involvement

- One (1), Infant Development Program (805)
- ARFSHN-service provider
- Annual Purchase of Service meeting in both English & Spanish will be held March 25th & 27th via zoom

Family Resource Center

Maria Elena Walsh, shared the upcoming Saturday Speaker series meeting presentation on 2/24/24 via zoom. Topic is Options for Adults.

- Encouraged SPAC to visit the resource center for various new and refresher materials on various topics:
- Safety behavior
- Nutrition
- Hygiene
- Metro bus passes available for clients

Service Provider Announcements

Angie Rodriguez reminded the committee about Grass Roots Day event in Sacramento held in April and encourage them to participate and send representatives. Voices need to be heard from clients, families and service providers.

Next meeting date will be re-scheduled as the current scheduled date coincides with Grass Roots Day.

Meeting Adjourn 11:21 a.m.



PUBLIC COMMENT

- ❖ We have arrived at the time on the agenda for public comment.
- ❖ **Participants should now turn the “interpreter” icon at the bottom of your screen back to English.**
- ❖ To ask the Board a question, please use the **RAISE YOUR HAND feature**. To make a comment, please use the CHAT feature
- ❖ We request that you please limit your comments to 5 minutes.

THANK YOU!

CONTACT INFO

❖ **To contact the Executive Office:**

Patrick Ruppe, Executive Director	(310) 543-0630
Jennifer Lauro, Executive Assistant	(310) 543-0632
Jesus Jimenez, Bilingual Executive Office Assistant	(310) 543-0606

❖ **To contact our Board**, submit an email to:

publicinput@harborrc.org

❖ **To locate your Service Coordinator:**

<https://www.harborrc.org/post/contact-our-staff>

❖ **To file a complaint** about HRC, or one of our employees or service providers and or to request an appeal, go to:

<https://www.harborrc.org/appeals-and-complaints>



INFORMACIÓN DE CONTACTO

❖ Para contactar a la Oficina Ejecutiva:

Patrick Ruppe, Director ejecutivo	(310) 543-0630
Jennifer Lauro, Asistente ejecutivo	(310) 543-0632
Jesús Jimenez, Asistente bilingüe de la Oficina Ejecutiva	(310) 543-0606

❖ Para ponerse en contacto con nuestra Junta, envíe un correo electrónico a: publicinput@harborrc.org

❖ Para localizar a su Coordinador de servicios visite: <https://www.harborrc.org/post/contact-our-staff>

❖ Para presentar una queja sobre el HRC, or uno de nuestros empleados, proveedores de servicios, o para **solicitar una apelación**, vaya a: <https://www.harborrc.org/appeals-and-complaints>





ADJOURNMENT



Next Business Meeting of the Board

May 21, 2024

IN-PERSON