



**MINUTES OF THE JANUARY 19, 2016 MEETING OF THE BOARD OF TRUSTEES OF THE HARBOR DEVELOPMENTAL DISABILITIES FOUNDATION, INC.**

**BOARD PRESENT:**

Mr. Ron Bergmann, Board Member  
Mr. Douglas Erber, Secretary  
Mr. La Velle Gates, Board Member  
Mr. David Gauthier, Board Member  
Ms. Patricia Jordan, Board Member  
Mr. Jaime Martinez, Board Member  
Dr. Bobbie Rendon-Christensen, Board Member  
Dr. Monica Sifuentes, Board Member  
Ms. Wendy Sorel, Board Member

**BOARD ABSENT:**

Ms. Erika Braxton-White, Board Member  
Mr. Joe Czarske, ARCA Representative  
Ms. Kristine Engels, Board Member  
Dr. James Flores, Treasurer  
Mr. Bob Irlen, Board Advisor  
Mr. Marvin Malito, Board Member  
Mr. John Rea, President

**STAFF PRESENT:**

Ms. Patricia Del Monico, Executive Director  
Ms. Judy Wada, Chief Financial Officer  
Ms. Nancy Spiegel, Director, Info. & Dev.  
Ms. Colleen Mock, Director, Community Services  
Ms. Mary Hernandez, Director of Adolescent & Adult Services  
Mr. Jahn Rokicki, Director of Children's Services  
Ms. Antoinette Perez, Director of Children's Services  
Mr. Dave Bourdeau, Director of Information Technology  
Ms. Jennifer Lauro, Executive Assistant

**GUESTS:**

Ms. Denise Thornquest, DDS  
Mr. Barry Finley, Aide to Patricia Jordan  
Mr. Mead Duley, HRC Client  
Ms. Ruby Malit, HRC Service Coordinator  
Ms. Jessica Mink, HRC Service Coordinator  
Ms. Keesha Jones, HRC Service Coordinator  
Ms. Jocelyn Rincon, HRC Service Coordinator  
Ms. Griselda Torres, HRC Service Coordinator  
Ms. Armentria Hill, HRC Service Coordinator

**CALL TO ORDER**

In Mr. Rea's absence, Dr. Rendon-Christensen called the Board Meeting to order at 6:40 p.m.

**PRESIDENT'S REPORT**

In Mr. Rea's absence, Dr. Rendon-Christensen led in the Pledge of Allegiance to the Flag.

Dr. Rendon-Christensen welcomed Board members, guests and staff.

Dr. Rendon-Christensen invited the Board members and guests to introduce themselves.

Dr. Rendon-Christensen announced Jahn Rokicki's retirement, effective January 28, 2016 and thanked him for his many years of service to clients and families at Harbor Regional Center.

Dr. Rendon-Christensen asked that the record reflect that the Executive Committee of the Board met on January 5, 2016 to prepare the agenda for tonight's meeting. The Executive Committee also reviewed draft revisions to the By-Laws which will be presented as part of the Executive Report.

In addition, the Executive Committee reviewed a contract for the remodel of additional space in Building C. Information concerning the construction contract was provided in the Board packet. The Executive Committee recommended that the following contract be approved by the Board.

## OPERATIONS

D'Escoto West, Inc.  
8687 Melrose Ave.  
West Hollywood, CA 90069

Description of Services: Remodel of 3<sup>rd</sup> Floor North East 21311 Hawthorne Blvd. (2,859 sq.ft.)  
Contract period: start January, 2016  
Amount: not to exceed \$231,000.00

Previously Approved Contract for Remodel of 3<sup>rd</sup> Floor South East 21311 Hawthorne Blvd. (5,706 square feet) approved September 15, 2015. Approved amount: \$429,000.00

**Mr. Erber moved to approve the Contract for an additional 2,859 sq. ft. remodel and Dr. Sifuentes seconded the motion, which was unanimously approved by the Board.**

Dr. Rendon-Christensen announced that the next meeting of the Board will be a training meeting on the evening of February 16, 2016.

## **PUBLIC INPUT**

Mr. Mead Duley, an HRC Client announced his participation in upcoming tournaments and invited board members to attend in encouragement.

**APPROVAL OF THE MINUTES OF THE DECEMBER 1, 2015 BOARD MEETING.**  
**Ms. Sorel moved to approve the DECEMBER 1, 2015 minutes of the Board meeting, and Mr. Gauthier seconded the motion, which was approved by the Board.**

## **TREASURER'S REPORT**

In Dr. Flores absence, Ms. Wada reviewed the following financial statements: The Harbor Regional Center Monthly Financial Report for Fiscal Year 2015-16, dated October 2015; the Harbor Regional Center Functional Expenditures, dated October 2015; the Harbor Regional Center Line Item Report, dated October 15; the Harbor Regional Center POS Contract Summary, dated October 2105; the Harbor Regional Center Monthly Financial Report for Fiscal Year 2015-16, dated November 2015; the Harbor Regional Center Functional Expenditures, dated November 2015; the Harbor Regional Center Line Item Report, dated November 15; the Harbor Regional Center POS Contract Summary, dated November 2105. Discussion followed.

**Mr. Bergmann moved to approve the Treasurer’s Report for Harbor Regional Center and Mr. Gates seconded the motion, which was unanimously approved by the Board.**

**EXECUTIVE REPORT**

**1. CURRENT FISCAL YEAR BUDGET STATUS:**

Ms. Del Monico reported that each regional center had prepared a “Sufficiency of Allocation Report (SOAR) for fiscal year 2015-16 showing a projected deficiency of up to \$90 million based upon expenditures through October 2015. She advised that these early projections are expected to improve and that DDS will likely provide additional funding in a future contract amendment in order to cover any remaining deficiency.

**2. GOVERNOR’S BUDGET PROPOSAL FOR FY 2016-17:**

Ms. Del Monico summarized the Governor’s budget to the board and reviewed the highlights in detail. Additionally, Ms. Del Monico referred the board once again to an updated version of ARCA’s white paper, entitled “Beyond the Brink of Collapse: The Consequences of Continuing to Underfund California’s Developmental Services System”, concerning the underfunding of the developmental services system. Discussion followed.

**3. TRAGEDY AT IRC FOLLOW UP:**

Ms. Del Monico updated the board with information about the tragedy that occurred at Inland Regional Center on December 2, 2015. Ms. Del Monico then reviewed in detail with the Board the steps that Harbor Regional Center is taking related to emergency and security matters. Discussion followed.

**4. SDC CLOSURE UPDATE :**

Ms. Del Monico advised that DDS is preparing to submit to the legislature its closure plan for Fairview Developmental Center. She advised that she and Ms. Colleen Mock, Director of Community Services, attended a meeting of Fairview Families and Friends who are concerned about the transition of their loved ones from the developmental center into the community. Ms. Del Monico provided the Board with copies of the materials presented and indicated that she will keep the Board advised as to closure progress.

**5. PURCHASE OF SERVICE EXPENDITURE DATA:**

Ms. Del Monico reminded the Board members that the Lanterman Act requires DDS and all Regional Centers to compile and distribute expenditure information regarding the regional center purchase of services annually. Harbor Regional Center has prepared and posted this data on our website and is scheduled to hold community meetings to present the data on Wednesday, March 23, 2016 from 3:00 to 5:00 pm at our Torrance office and on Tuesday, March 29, 2016 from 6:00 to 8:00 pm in Lakewood at the Burns Center. Both sessions will allow for attendees to offer input and both sessions will have capacity for translation into Spanish. Ms. Del Monico encouraged Board Members to attend one of these sessions, if possible.

**6. BY-LAWS REVISION:**

Ms. Del Monico called the Board's attention to the draft revised By-Laws that were discussed at the December meeting with a recommendation that there be further consideration as to whether remote participation be permitted under the By-Laws. Accordingly, the draft was further revised at Section 3.11(k) and (m) to permit remote participation as long as there is a quorum established via in-person participation. The Executive Committee discussed the revision and recommended that the Board adopt the draft sixth restatement of the By-Laws as revised. Discussion followed.

**Mr. Bergmann moved to adopt the draft sixth restatement of the By-Laws as revised for Harbor Regional Center and Mr. Gauthier seconded the motion, which was unanimously approved by the Board.**

**7. BORN THIS WAY, UPDATE:**

Ms. Del Monico reported on the success of a new reality-based docu-series on the A&E network called "Born This Way" about people with developmental disabilities featuring former long-time Board member Mariano Sanz and his family, in particular his daughter, Cristina, who has Down Syndrome. Ms. Del Monico announced that the network has planned to renew this series for a second season which has proven inspirational, sparking meaningful conversations about people with differences.

**8. HOLIDAY GIVING THANK YOU:**

Ms. Del Monico thanked the Board again for their generosity and continued support in helping HRC's Harbor Help Fund and Adopt-a-Family programs. Ms. Del Monico informed that HRC received many expressions of gratitude to the board members and to all contributors towards the purchase of \$30,000 worth of Target and Ralph's gift certificates that were given to our most needy families during the holidays.

**Mr. Erber moved to approve the Executive Report and Dr. Sifuentes seconded the motion, which was unanimously approved by the Board.**

**COMMITTEE REPORTS**

**A. AUDIT**

Ms. Sorel informed that the audit committee will review the IRS Form 990 and will report at a future meeting when the review is complete.

**B. BOARD DEVELOPMENT**

In Mr. Rea's absence, Ms. Del Monico reported that Mr. Rea has been recruiting former board members, Karen Kinnebrew, Mariano Sanz and Fu-tien Chiou for re-election and he will update the Board on recruitment status at the March meeting. Candidates for seats that will become vacant will be submitted to the Board in April and elections will take place at the annual Board meeting in May.

**C. CLIENT ADVISORY**

Mr. Gauthier stated that the client advisory committee will meet next in February and will focus on coming up with ways to encourage people to vote and plans to resume the health fair. CAC is scheduled to meet next on February 13, 2016.

**D. CLIENT SERVICES**

Ms. Jordan briefly reported on what the committee plans to discuss at the January 26, 2016 meeting with focus planned on the newly expanded Adolescent teams and the planning of the 2016 health and wellness fair for adult clients.

**E. COMMUNITY RELATIONS**

Dr. Sifuentes reported on all the successful Holiday activities and fundraising efforts the committee organized, specifically on the Elks Club of Gardena enthusiasm and plans for making their 'Very Beary Christmas event' for HRC children 3-5 years old an annual event! Dr. Sifuentes also reported on the committee's legislative advocacy and prevention activities. Lastly, Dr. Sifuentes advised that the committee developed a schedule for the year with the next meeting scheduled for April.

**F. SERVICE PROVIDER ADVISORY**

In Ms. Engels absence, Ms. Mock advised that the committee's next meeting is scheduled for February 2, 2016.

**G. BOARD PLANNING**

Ms. Sorel announced that California Mentor has offered office space for committee meetings when the Long Beach office is under construction.

**H. RETIREMENT**

In Mr. Czarske's absence, Ms. Wada advised the committee will report at a future meeting.

**I. ARCA**

In Mr. Czarske's absence, Ms. Del Monico informed that there are ARCA meetings occurring this week and Mr. Czarske will report on topics at the March meeting.

**J. HOPE (Home Ownership for Personal Empowerment)**

In Mr. Irlen's absence, there was no report given.

**K. INTERAGENCY COORDINATING COUNCIL**

Mr. Erber advised that the Council has not meet since October and that he will update the Board at the March meeting.

**L. SELF-DETERMINATION ADVISORY**

Ms. Del Monico announced the addition of the self-determination advisory committee to the committee reports category. Ms. Del Monico advised that the committee agreed to meet on the 2<sup>nd</sup> Wednesday of every month and provide the Board with updates.

**Ms. Sorel moved to accept the committee reports and Mr. Erber seconded the motion which was unanimously approved by the Board.**

**ADJOURNMENT**

Mr. Rea adjourned the meeting at 7:55 p.m.



Submitted by:

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Mr. Doug Erber, Secretary  
Harbor Developmental Disabilities  
Foundation, Inc. Board of Trustees